

TOWN OF CLAYTON

Special Town Board of Supervisors

Meeting Minutes

6:00 P.M. – 7:02 P.M. on Wednesday, September 4th, 2013

Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

A. Notice Verification, Roll

1. Town Board Chairman Luebke called the meeting to order at 7:02 P.M.
2. Pledge of Allegiance recited.
3. Meeting properly posted at three locations in the Town.
4. Roll

a. Board of Supervisors

Chair Luebke	PRESENT
Supervisor Geise	EXCUSED
Supervisor Lettau	PRESENT
Supervisor Grundman	PRESENT
Supervisor Schmidt	PRESENT

b. Staff

Administrator Johnston	PRESENT
Treasurer Bowen	PRESENT
Town Planner – Jon Bartz	PRESENT
Town Engineer – Mary Jo Miller	PRESENT

II. Business:

- A. Discussion/Recommendation: Town Board review of issues relating to the Town’s CY 2013 Phase 1 Capital Reconstruction of the Ridgeway Drive Subdivision Project, direction to staff, and referral to the Board’s 7:00 P.M., Wednesday, September 4th, 2013 Meeting

Attached, please find copies of the letter sent to notify residents in the project area of the Board’s Meeting. Also attached, is a copy of a map generated by the Town’s Engineer that shows the functional area of a storm sewer system in both phase 1 and phase 2 of the project area. The areas highlighted in blue on the map can reasonably be served by a storm sewer system; the areas highlighted in red on the map cannot reasonably be served by a storm sewer system and would need to have a ditch based storm water management system. The transition points between the blue and the red areas are where a storm sewer system would need to daylight into the flow line of a storm water management ditch; these transition points need to exist because of the fixed level of the storm water management system outfall which is at surface grade. Specifically, there are no storm water management ponds or sufficient change in grade that would allow for a storm water management outfall that is below surface grade.

During the planning process for the project, which started when Aaron Madsen was working for the Town’s Engineering Firm, staff conducted an extensive review of the

storm water management system and the outfall locations in the project area. Some Board members may remember conversations with staff relative to working with the Ridgeway Country Club, Inc. (Ridgeway) to improve the existing outfall of the storm water management ditch system onto the Ridgeway property (see attached letter). Improvements to the outfall of the Town's storm water management ditch would be based on cooperative improvements to the Ridgeway drainage system. The need for the shared outfall system still exists and staff continues to work with Ridgeway to create a storm water management improvement agreement that would be based on shared costs and would need to be approved by the Board. Additionally, the Drews family has voiced concerns about the storm water being diverted from the Ridgeway Drive Subdivision onto their property without the proper easements. Because of these storm water management system outfall issues, staff stepped back from recommending that the Board consider a storm sewer system in the project area.

The Administration maintains that the storm water management system, as it has been reconstructed, will work and meets the Town's Minimum Road Standards Ordinance with the variances granted by the Town Board. However, the Board may wish to take additional steps to improve the situation for health and safety reasons and to enclose the ditch at the corner of Ridgeway Drive and Westfield Ridge.

- Chair Luebke discussed the project history and history of the subdivision and issues
- Administrator Johnston acknowledged the concerns relative to the ditches
- Engineer Miller explained the water drainage shown in the diagram and the need for a 1% slope as defined in the Town Road Standards Ordinance
- Discussed enclosing the ditches because of safety issues
- Explained the engineering of the road width and curbing
- Discussed scheduling projects in the summer so it doesn't affect school bussing
- Addressed questions relating to a storm sewer system
- Bob Storey (3072 Ridgeway Drive, Neenah) voiced concerns with lawn mowing relative to the ditch depth. Advised construction crews have told residents it is a faulty plan
- Dennis Brucks (8255 Quail Point Road, Neenah) advised he never thought there was a water problem in the past except in one spot. Discussed past conversations with Chair Luebke
- Joe Ziemba (3209 Westfield Ridge, Neenah) complimented the road construction, advised there have always been cattails growing in ditches and therefore water is present. Concerned with sediment build-up in the culverts
- Discussed navigable waterway and easements

III. Adjournment

MOTION:

Motion by: Supervisor Grundman

Seconded by: Supervisor Schmidt

Motion to adjourn

Motion carried by unanimous voice vote.

Respectfully submitted,
Jenna Prange, Administrative Assistant