

**TOWN OF CLAYTON**  
**STORM WATER UTILITY**  
**STORM WATER USER FEE**

**APPLICATION AND CREDIT POLICY**

**APPLICANT:**

Property Owner: \_\_\_\_\_

Property Owner's Address: \_\_\_\_\_

Property Address: \_\_\_\_\_

Property TAX ID#: \_\_\_\_\_

**TYPE OF CREDIT APPLIED FOR:**

Type of Credit being applied for (select those that apply)

1. \_\_\_\_\_ Credit for Reducing Flow Rate (Section I)
2. \_\_\_\_\_ Credit for Improving Water Quality (Section II)

**CREDIT #1 FOR REDUCING FLOW RATE:**

An applicant for a Storm Water Utility User Fee credit for reducing flow rate shall provide the following summary information and supporting documentation showing all calculations using the methodology set forth in "Urban Hydrology for Small Wetlands" TR-55.

For supporting technical information, all flows and storage requirements shall be calculated on the basis of a 3.9-inch, 24-hour Type II storm event (10 year storm).

Proposed Discharge Conditions and Credit Request (select one):

1. \_\_\_\_\_ Discharge shall be the same as pre-development (10% credit)
2. \_\_\_\_\_ Discharge shall not exceed 0.40 cfs/acre (total 20% credit)
3. \_\_\_\_\_ Discharge shall not exceed 0.30 cfs/acre (total 30% credit)

4. \_\_\_\_\_ Discharge shall not exceed 0.15 cfs/acre (total 40% credit)

**SUMMARY INFORMATION:**

A. Total Pond Area in acres: \_\_\_\_\_

B. Pre-Development Conditions:

1. Describe the pre-development land use:

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2. Pre-development composite curve number (CN) \_\_\_\_\_

3. Per-development Peak Runoff Rate in CFS: \_\_\_\_\_

C. Post-Development Conditions:

1. Describe the post-development land use:

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2. Post-development composite curve number (CN) \_\_\_\_\_

3. Post-development Peak Runoff Rate in cfs (without storage): \_\_\_\_\_ cfs

D. Design post-development Peak Discharge Rate in cfs (with storage): \_\_\_\_\_ cfs

E. Required storage based on TR-55 or routing (attach supporting calculations)

F. Peak discharge hydraulic information

1. Discharge Structure:

a. Type (pipe, weir, channel, etc.):

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b. Dimensions:

\_\_\_\_\_

2. Elevation of invert of discharge structure: \_\_\_\_\_ feet
3. Peak elevation of water immediately upstream of discharge structure:  
\_\_\_\_\_ feet
4. Tail water elevation immediately downstream of discharge structure:  
\_\_\_\_\_ feet
5. Computed peak discharge:  
\_\_\_\_\_ cfs

**For Town Use Only:**

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_

Storm Water Utility Credit Recommended: \_\_\_\_\_ %

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CREDIT #2 FOR IMPROVING QUARTER QUALITY:**

An applicant for a Storm Water Utility User Fee credit for improving water quality shall provide the following summary information and supporting documentation showing all calculations using the methodology set forth in the Source Loading and Management Model (SLAMM).

Proposed Discharge Condition and Requested Management Model (select one):

\_\_\_\_\_ Total Suspended Solids (TSS) Reduction of 40 to 79% (12.5% credit)

\_\_\_\_\_ Total Suspended Solids (TSS) Reduction of 80% or more (12.5% credit)

**SUMMARY INFORMATION:**

TSS yield without controls: \_\_\_\_\_ lbs.

TSS yield after outfall controls: \_\_\_\_\_ lbs.

TSS yield reduction: \_\_\_\_\_ lbs.

Percentage of TSS reduction: \_\_\_\_\_ %

(Please attach all supporting calculations and documentation)

**For Town Use Only:**

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_

Storm Water Utility Credit Recommended: \_\_\_\_\_ %

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOWN OF CLAYTON**  
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**CREDIT POLICY**

**6.7.9 STORM WATER UTILITY CREDITS AND APPEALS:**

Non-residential property owners are eligible for credits against their Storm Water Management Utility Fees based on certain criteria. These credits are customarily based on engineered on-site storm water management devices and limited by a cap on the fee credit. Specifically, the credits are based on peak flow controls and water clarity measures. Given the nature of the units of measure used to calculate the credits, they will only be available to individuals with engineered on-site storm water management devices. Listed below are examples of a Storm Water Management Utility Fee credit calculation:

**6.7.9 (1) Flow Reduction Credit Policy:**

Eligibility for flow reduction credits shall be based on a 24-hour, 10-year storm event. Only one of the following credits will be granted per customer.

- a) A 10% credit will be given if the peak discharge of the developed parcel is less than the peak discharge before the development.
- b) A 20% credit will be given if discharge is equal to or less than 0.40 cubic feet per second (CFS) per acre.
- c) A 30% credit will be given if discharge is equal to or less than 0.30 CFS/acre.
- d) A 40% credit will be given if discharge is equal to or less than 0.15 CFS/acre.

**6.7.9 (2) Water Quality Credit Policy:**

The credit for improving water quality will be capped at 25% and should be given for achieving the following water quality standards:

- a) A 12.5% reduction in the fee for removing between 40% and 79% of the total suspended solids (TSS) from the storm water.
- b) An additional 12.5% reduction in the fee for removing 80% or more of the total suspended Solids (TSS) from the storm water.

**6.7.9 (3) Method of Appeal:**

The Storm Water Utility charge may be appealed as follows:

- a) Within thirty (30) days of payment due date, a written challenge to the Storm Water charge must be filed with the Town Clerk specifying the basis for the challenge and the amount of the Storm Water charge the customer asserts is appropriate. Failure to file a

challenge within thirty (30) days of payment due date waives all rights to later challenge of the charge.

- b) The Town Board will determine whether the Storm Water charge is fair and reasonable, or whether a refund is due the customer. The Town Board may act with or without a Public Hearing, and will inform the customer in writing of its decision.
- c) If the Town Board determines that a refund is due the customer, the refund will be applied as a credit toward the customer's Storm Water billing if the refund will not exceed the customer's next Storm Water billing, or will be refunded at the discretion of the Town Board.