

TOWN OF CLAYTON

Plan Commission

Meeting Agenda

7:00 P.M. on Wednesday, January 9<sup>th</sup>, 2019

Town Office Board Room, 8348 County Road T, Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Verification of Meeting Roll
  
- II. Public Hearings:
  - A. Public Hearing before the Plan Commission on a Re-zoning Application submitted by the Town of Clayton, 8348 CTR T, Larsen for property located on the south side of USH 10 between Clayton Avenue and STH 76 and specifically described as Tax ID# 006-0339 and Tax ID# 006-0339-01, located in Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The application is to re-zone the property from I-1 (Light Industrial District) to B-3 (General Business District).
  
  - B. Public Hearing before the Plan Commission on a Conditional Use Application for a Home Occupation Major submitted by B. Troy Ribble, 23532 CTR “JJ”, Chilton, WI 53014 for property located at 9618 Lind Lane, Neenah, WI 54956; specifically described as Tax ID #006-0006, being located in Section 1, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
  
- III. Approval of Minutes:
  - A. Approval of the minutes of the Wednesday, December 9<sup>th</sup>, 2018 Plan Commission Meeting.
  
- IV. Open Forum   Town-related Matters not on the Plan Commission’s Agenda:

Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present a question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete “Request to Speak at Meeting” form and give the form to the Town Staff.
  
- V. Correspondence:
  - A. December CY 2018 Building Inspection Report.
  
- VI. Business:

- A. Discussion/Recommendation: Plan Commission review and recommendation on a Re-zoning Application submitted by the Town of Clayton, 8348 CTR T, Larsen for property located on the south side of USH 10 between Clayton Avenue and STH 76 and specifically described as Tax ID# 006-0339 and Tax ID# 006-0339-01, located in Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The application is to re-zone the property from I-1 (Light Industrial District) to B-3 (General Business District).
- B. Discussion/Recommendation: Plan Commission review and recommendation on a Certified Survey Map (CSM) Application submitted by the Town of Clayton, 8348 CTR T, Larsen for property located on the south side of USH 10 between Clayton Avenue and STH 76 and specifically described as Tax ID# 006-0339 and Tax ID# 006-0339-01, located in Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Discussion/Recommendation: Plan Commission review and recommendation on a Conditional Use Application for a Home Occupation Major submitted by B. Troy Ribble, 23532 CTR “JJ”, Chilton, WI 53014 for property located at 9618 Lind Lane, Neenah, WI 54956; specifically described as Tax ID #006-0006, located in Section 1, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Discussion/Recommendation: Plan Commission review and direction to staff relative to proposed Amendments to the Town’s Zoning Code of Ordinances relating to Short Term Lodging Rentals.
- E. Discussion/Recommendation: Plan Commission review and direction to staff relative to proposed Amendments to the Town’s Zoning Code of Ordinances relating to Signs.

VII. Upcoming Meeting Attendance

VIII. Adjournment

Respectfully submitted,  
Richard Knapinski, Plan Commission Chair

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of the Town Board of the Town of Clayton, may attend the meeting of the Town of Clayton Plan Commission scheduled to be held in the Town Office Meeting Room at 8348 CTR T, Larsen, WI 54947, in order to gather information about a subject over which the Town Board has decision making responsibility. For purposes of the Open Meetings Law only; attendance at a meeting by two or more Town Board members constitutes a meeting of the Town Board, pursuant to Badke Vs.

Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that the Town Board will take any formal action at this meeting. Upon sufficient notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

**This agenda has been posted at the following locations in the Town of Clayton:**

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947**
- 2. The Town’s Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)**