

TOWN OF CLAYTON

**PLAN COMMISSION
MEETING AGENDA**

7:00 P.M. ON WEDNESDAY, JANUARY 11TH, 2017

TOWN OFFICE MEETING ROOM, 8348 COUNTY ROAD T, LARSEN, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Verification of Meeting Roll

- II. Public Hearings:
 - A. No Public Hearings

- III. Approval of Minutes:
 - A. Approval of the minutes of the Wednesday, December 14th, 2016 Plan Commission Meeting.

- IV. Open Forum – Town-related Matters not on the Plan Commission’s Agenda:

Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present a question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete “Request to Speak at Meeting” form, located on the Agenda Table, and give the form to the Town Clerk or Treasurer.

- V. Correspondence:
 - A. December CY 2016 Building Inspection Report.
 - B. CY 2017 County Board of Adjustment Meeting Schedule.
 - C. CY 2017 County Planning and Zoning Committee Schedule.
 - D. UW Extension Local Land Use, Planning and Zoning Programs

- VI. Business:
 - A. Discussion/Recommendation: Plan Commission review and recommendation on a Revised 2-Lot Certified Survey Map (CSM) application submitted by Pattison Revocable Living Trust, Denise L. Pattison Trustee , 3033 Windfield Drive, Neenah, WI 54956 and Gay Lynn and Gregory J. Wolf, 3021 Windfield Drive, Neenah, WI 54956 for property located at 3021, 3030 and 3033 Windfield Drive in the Town of Clayton, specifically described as Tax ID # 006-1211, Tax ID # 006-1212-01, and TAX ID # 006-1213 being all of Lot 1 of Certified Survey Map No. 6997, being all of Lot 17 and Outlot 3, Windfield Place, and all of Lots 16 and 18, Windfield Place, located in the Southwest ¼ of the Southeast ¼ of Section 2, Township 20 North, Range 16

East, Town of Clayton, County of Winnebago, State of Wisconsin..

VII. Upcoming Meeting Attendance

VIII. Adjournment

Respectfully submitted,
Richard Knapinski, Plan Commission Chairperson

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of the Town Board of the Town of Clayton, may attend the meeting of the Town of Clayton Plan Commission scheduled to be held in the New Town Office Meeting Room at 8348 CTR T, Larsen, WI 54947, in order to gather information about a subject over which the Town Board has decision making responsibility. For purposes of the Open Meetings Law only; attendance at a meeting by two or more Town Board members constitutes a meeting of the Town Board, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that the Town Board will take any formal action at this meeting.

Upon sufficient notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

THIS AGENDA HAS BEEN POSTED AT THE FOLLOWING LOCATIONS:

1. **The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947**
2. **The Town’s Web Page – www.claytonwi.govoffice3.com**