

TOWN OF CLAYTON
Plan Commission
Meeting Agenda
7:00 P.M. on Wednesday, February 13th, 2019
Town Office Board Room, 8348 County Road T, Larsen, WI 54947

Call to Order:

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Verification of Meeting Roll

I. Public Hearings:

- A. Public Hearing before the Plan Commission on a Conditional Use Application submitted by Wisconsin Public Service (WPS) for a Temporary Construction Site for property owned by Bucklin's Bus Barn, LLC located at 8616 State Road 76, Neenah, WI 54956; specifically described as Tax ID# 006-0359, being located in Section 13, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Public Hearing before the Plan Commission on a Conditional Use Application submitted by Brian and Victoria Phillips for Backyard Chickens for property located at 2750 Fairview Road, Neenah, WI 54956; specifically described as Tax ID# 006-0339-04, being located in Section 12, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

II. Approval of Minutes:

- A. Approval of the minutes of the Wednesday, January 9th, 2019 Plan Commission Meeting.

- III. Open Forum Town-related Matters not on the Plan Commission's Agenda:
Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present a question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete "Request to Speak at Meeting" form and give the form to the Town Staff.

IV. Correspondence:

- A. January CY 2019 Building Inspection Report.

V. Business:

- A. Discussion/Recommendation: Plan Commission review and recommendation on a Conditional Use Application submitted by Wisconsin Public Service (WPS) for a Temporary Construction Site for property owned by Bucklin's Bus Barn, LLC located at 8616 State Road 76, Neenah, WI 54956; specifically
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described as Tax ID# 006-0359, being located in Section 13, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin

- B. Discussion/Recommendation: Plan Commission review and recommendation on a Conditional Use Application submitted by Brian and Victoria Phillips for Backyard Chickens for property located at 2750 Fairview Road, Neenah, WI 54956; specifically described as Tax ID# 006-0339-04, being located in Section 12, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Discussion/Recommendation: Plan Commission review and recommendation on a Certified Survey Map (CSM) Application submitted by Duane E. Bann, 9618 Lind Lane, Neenah, WI 54956 for property located at 9618 Lind Lane and specifically described as Tax ID # 006-0006, and Tax ID# 006-0008-01, located in Section 1, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Discussion/Recommendation: Plan Commission review and recommendation on a Site Plan Approval Application for Envision Ink, a printing firm building to be located on property on the north side of the east end of West American Drive in the Town of Clayton specifically known as Tax ID# 006-0335-03 and owned by Jeff Day and John Garrow LLC, 1991 West Wisconsin Avenue, Appleton, WI 54913.
- E. Discussion/Recommendation: Plan Commission review and direction to staff relative to proposed Amendments to the Town's Zoning Code of Ordinances relating to Short Term Lodging Rentals.
- F. Discussion/Recommendation: Plan Commission review and direction to staff relative to proposed Amendments to the Town's Zoning Code of Ordinances relating to Signs.
- G. Discussion/Recommendation: Plan Commission review and direction to staff relative to the Board's direction to the Plan Commission to create Tax Incremental District #1 in the Town of Clayton.

VII. Upcoming Meeting Attendance

VIII. Adjournment

Respectfully submitted,
Richard Knapinski, Plan Commission Chair

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media

that two or more members of the Town Board of the Town of Clayton, may attend the meeting of the Town of Clayton Plan Commission scheduled to be held in the Town Office Meeting Room at 8348 CTR T, Larsen, WI 54947, in order to gather information about a subject over which the Town Board has decision making responsibility. For purposes of the Open Meetings Law only; attendance at a meeting by two or more Town Board members constitutes a meeting of the Town Board, pursuant to *Badke Vs. Village Board of Village of Greendale*, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that the Town Board will take any formal action at this meeting. Upon sufficient notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947**
- 2. The Town’s Web Page – www.claytonwi.govoffice3.com**