

TOWN OF CLAYTON

Plan Commission

Meeting Agenda

7:00 P.M. on Wednesday, September 12th, 2018

Town Office Board Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Verification of Meeting Roll

- II. Public Hearings:
 - A. Plan Commission Public Hearing on a Conditional Use Application submitted by Fredrick and Michana Westerfield for a Home Occupation Major. The property is located at 3577 Golf Wood Drive, Neenah, WI 54956; specifically described as Tax ID #006-1488, being located in Section 3, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- III. Approval of Minutes:
 - A. Approval of the minutes of the Wednesday, August 8th, 2018 Plan Commission Meeting.

- IV. Open Forum Town-related Matters not on the Plan Commission's Agenda:
Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present a question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete "Request to Speak at Meeting" form and give the form to the Town Staff.

- V. Correspondence:
 - A. August CY 2018 Building Inspection Report.
 - B. Copy of Correspondence with Sheila Harsdorf, Secretary of the Department of Agriculture, Trade, and Consumer Protection.

- VI. Business:
 - A. Discussion/Recommendation: Plan Commission review and recommendation on a Conditional Use Application submitted by Fredrick and Michana Westerfield for a Home Occupation Major on property located at 3577 Golf Wood Drive, Neenah, WI

54956; specifically described as Tax ID #006-1488, being located in Section 3, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- B. Discussion/Recommendation: Plan Commission review and recommendation on a Certified Survey Map (CSM) Application submitted by Jason D. Ehrmentraut, 2847 Larsen Road, Neenah, WI 54956 for property located at 2847 and 2881 Larsen Road, Neenah, WI 54956 and specifically identified as Tax ID # 006-0645-01-02 and Tax ID# 006-0645-01-01 and described as All of Lot 1 and Lot 2 of CSM 7091, as part of the northwest ¼ of the northwest ¼ of Section 25, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Discussion/Recommendation: Plan Commission review and recommendation on a Certified Survey Map (CSM) Application submitted by Scott and Wendy Fromm, 7337 Woodenshoe Road, Neenah, WI 54956 and Richard R. Reinders, 7369 Woodenshoe Road, Neenah, WI 54956 for property located at 7369 Woodenshoe Road, Neenah, WI 54956, and 7337 Woodenshoe Road, Neenah, WI 54956, specifically identified as Tax ID # 006-0970, Tax ID # 006-0971 and Tax ID# 006-0972 and described as All of Lot 21, 22 and Lot 23, Oakcrest Manors, located in the southeast ¼ of the southeast ¼ of Section 36, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Discussion/Recommendation: Plan Commission review and recommendation on a Certified Survey Map (CSM) Application submitted by Kurt and Deborah Konietzki, 3576 Dekalb Lane, Neenah, WI 54956 for property located at 3576 Dekalb Lane, Neenah, WI 54956 and specifically identified as Tax ID # 006-1581 and Tax ID# 006-1582 and described as All of Lot 34 and Lot 35 of Metzsig Hills II, located in the northeast ¼ of the southwest ¼ of Section 22, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

VII. Upcoming Meeting Attendance

VIII. Adjournment

Respectfully submitted,
Richard Knapinski,
Plan Commission Chair

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media

that two or more members of the Town Board of the Town of Clayton, may attend the meeting of the Town of Clayton Plan Commission scheduled to be held in the Town Office Meeting Room at 8348 CTR T, Larsen, WI 54947, in order to gather information about a subject over which the Town Board has decision making responsibility. For purposes of the Open Meetings Law only; attendance at a meeting by two or more Town Board members constitutes a meeting of the Town Board, pursuant to *Badke Vs. Village Board of Village of Greendale*, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that the Town Board will take any formal action at this meeting. Upon sufficient notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. **The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947**
2. **The Town’s Web Page – www.claytonwi.govoffice3.com**