

TOWN OF CLAYTON

Plan Commission

Meeting Agenda

7:00 P.M. on Wednesday, November 8<sup>th</sup>, 2017

Town Office Board Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Verification of Meeting Roll

II. Public Hearings:

A. Plan Commission Public Hearing on the following COMPREHENSIVE PLAN AMENDMENT applications:

- a. ADDITION OF ADMINISTRATIVE LANGUAGE RELATIVE TO WORKING LANDS
- b. AMENDMENT TO FUTURE LAND USE PLAN TO CHANGE THE FOLLOWING TAX ID #s FROM RESIDENTIAL TO COMMERCIAL

Tax ID #	Acreage	Address / Location	Current Future Use	Proposed Future Use
All of 006-0306-07	5.01	Shady Ln/STH 76	Rural Res	Business
All of 006-0306-03	8.74	9257 STH 76	Rural Res	Business
A Portion of 006-0309	24.55	STH 76	Rural Res	Business
All of 006-0309-01	7.64	9131 STH 76	Rural Res	Business
All of 006-0309-02	2.11	2922 W American	Business	Business
A Portion of 006-0340	30.25	9045 Clayton Ave	Rural Res	Business
A Portion of 006-0342	9.26	At East terminus of W. American	Rural Res	Business

c. AMENDMENT TO INCLUDE THE FOLLOWING TAX ID # IN THE WORKING LANDS OVERLAY DISTRICT

THE PETITIONERS: Donald Schaefer and Sara Heironimus property:

Tax ID #	Acreage	Address	Current Future Use	Future Use
006-0435	25.37	3947 Fairview Rd	Ag/Rural Res	Ag/Rural Res

B. Plan Commission Public Hearing on a Conditional Use Application submitted by Adam Boutwell, 9189 Clayton Avenue, Neenah, WI 54956, to operate a Kennel Hobby on

property zoned R-1 (Rural Residential District). The property is located at 9189 Clayton Avenue, Neenah, WI 54956; specifically described as Tax ID # 006-0330-01, being located in Sec. 12, T20N-R16E PT SE NE COM E1/4 COR SEC 12 N 982.30 FT POB N 327.55 FT W 435.67 FT S 326.92 FT E 435.67 FT TO POB D998325, Town of Clayton, County of Winnebago, State of Wisconsin

- C. Plan Commission Public Hearing on a Re-zoning Application submitted by Ron and Amy Jankowski, 3471 Knox Lane, Neenah, WI 54956, for property located at 3685 Fairview Road, Neenah, WI 54956 and specifically described as Tax ID# 006-0405-04-01, being part of Lot 1 of Certified Survey Map No. 6785 located in the Northwest ¼ of the Northwest ¼ of Section 15, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

III. Approval of Minutes:

- A. Approval of the minutes of the Wednesday, October 11<sup>th</sup>, 2017 Plan Commission Meeting.

- IV. Open Forum Town-related Matters not on the Plan Commission’s Agenda:  
Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present a question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete “Request to Speak at Meeting” form and give the form to the Town Staff.

V. Correspondence:

- A. October CY 2017 Building Inspection Report.
- B. County Zoning Informational Meeting for November 2017 Public Hearing Items.
- C. Communication relative to the CY 2018 Zoning Department meeting schedule from the Winnebago County Planning and Zoning Department.

VI. Business:

- A. Discussion/Recommendation: Plan Commission Review and Recommendation on the following COMPREHENSIVE PLAN AMENDMENT applications:
  - a. ADDITION OF ADMINISTRATIVE LANGUAGE RELATIVE TO WORKING LANDS
  - b. AMENDMENT TO FUTURE LAND USE PLAN TO CHANGE THE FOLLOWING TAX ID #s FROM RESIDENTIAL TO COMMERCIAL

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i. THE PETITIONERS: Donald Schaefer and Sara Heironimus property:

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B. Discussion/Recommendation: Plan Commission Review and recommendation on a Conditional Use Application submitted by Adam Boutwell, 9189 Clayton Avenue, Neenah, WI 54956, to operate a Kennel Hobby on property zoned R-1 (Rural Residential District). The property is located at 9189 Clayton Avenue, Neenah, WI 54956; specifically described as Tax ID # 006-0330-01, being located in Sec. 12, T20N-R16E PT SE NE COM E1/4 COR SEC 12 N 982.30 FT POB N 327.55 FT W 435.67 FT S 326.92 FT E 435.67 FT TO POB D998325, Town of Clayton, County of Winnebago, State of Wisconsin.

C. Discussion/Recommendation: Plan Commission review and recommendation on a Re-zoning Application submitted by Ron and Amy Jankowski, 3471 Knox Lane, Neenah, WI 54956, for property located at 3685 Fairview Road, Neenah, WI 54956 and specifically described as Tax ID# 006-0405-04-01, being part of Lot 1 of Certified Survey Map No. 6785 located in the Northwest ¼ of the Northwest ¼ of Section 15, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

VII. Upcoming Meeting Attendance

VIII. Adjournment

Respectfully submitted,  
Richard Knapinski, Plan Commission Chair

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of the Town Board of the Town of Clayton, may attend the meeting of the Town of Clayton Plan Commission scheduled to be held in the Town Office Meeting Room at 8348 CTR T, Larsen, WI 54947, in order to gather information about a subject over which the Town Board has decision making responsibility. For purposes of the Open Meetings Law only; attendance at a meeting by two or more Town Board members constitutes a meeting of the Town Board, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that the Town Board will take any formal action at this meeting.

Upon sufficient notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

**This agenda has been posted at the following locations in the Town of Clayton:**

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947**
- 2. The Town’s Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)**