

**TOWN OF CLAYTON**

**PLAN COMMISSION**

**MEETING AGENDA**

**7:00 P.M. ON WEDNESDAY, NOVEMBER 9<sup>TH</sup>, 2016**

**TOWN OFFICE BOARD ROOM, 8348 COUNTY ROAD T, LARSEN, WI 54947**

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Verification of Meeting Roll
  
- II. Public Hearings:
  - A. No Public Hearings
  
- III. Approval of Minutes:
  - A. Approval of the minutes of the Wednesday, October 12<sup>th</sup>, 2016 Regular Plan Commission Meeting.
  
- IV. Open Forum: Town-related Matters not on the Plan Commission's Agenda:

Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present a question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete one of the "Request to Speak at Meeting" forms located on the Agenda Table and give the form to the Town Clerk or Treasurer.
  
- V. Correspondence:
  - A. November CY 2016 Building Inspection Report
  
- VI. Business:
  - A. Discussion/Recommendation: Plan Commission review and recommendation on a 4-Lot Certified Survey Map (CSM) application submitted by Breaker Girls LLC, 36 Corvette Circle, Fond du Lac, WI 54935 for property located at 2603 Larsen Road, Neenah, WI 54956, in the Town of Clayton, specifically described as Tax ID # 006-0638, being part of Lot 2, CSM No. 4917, being a part of the Northeast ¼ of the Northeast ¼ of the Northwest ¼, of the Northeast ¼ of the Southwest ¼ of the Northeast ¼, and all of the Southeast ¼ of the Northeast ¼ of Section 25, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
  
  - B. Discussion/Recommendation: Plan Commission review and recommendation on a 1-Lot Certified Survey Map (CSM) application submitted by

Michael A. Haase Revocable Trust and Sandra J. Haase Revocable Trust, 7669 Boom Bay Heights Road, Larsen WI 54947 for property located on the southwest corner of Shady Lane and Clayton Avenue in the Town of Clayton, specifically described as Tax ID # 006-0327, being part of Lot 1 of Certified Survey Map No. 3651, being a part of the Northwest ¼ of the Northeast ¼ and part of the Northeast ¼, of the Northeast ¼ of Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- C. Discussion/Recommendation: Plan Commission review and consideration of a 2-Lot Certified Survey Map (CSM) submitted by William C. and Sarah M. Grotjan, 8933 Center Road, Neenah, WI 54956 for property located north of 8933 Center Road, Neenah, WI 54956 (on the west side of Center Road north of Fairview Road), in the Town of Clayton and specifically described as Tax ID # 006-0246, and Tax ID# 006-0270 being part of the southeast ¼ of the northeast ¼ and all of the northeast ¼ of the southeast ¼ all being in Section 9, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
  
- D. Discussion/Recommendation: Plan Commission review and recommendation on Agricultural Enterprise Areas and the AEA Petition Process.
  
- E. Discussion/Recommendation: Plan Commission review and consideration of a proposal from the Town's Planning Consultant for creating administrative language relative to the Working Land Section of the Town's Comprehensive Plan.

VII. Upcoming Meeting Attendance

VIII. Adjournment

Respectfully submitted,  
Richard Knapinski, Plan Commission Chairperson

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of the Town Board of the Town of Clayton, may attend the meeting of the Town of Clayton Plan Commission scheduled to be held in the Town Office Meeting Room at 8348 CTR T, Larsen, WI 54947, in order to gather information about a subject over which the Town Board has decision making responsibility. For purposes of the Open Meetings Law only; attendance at a meeting by two or more Town Board members constitutes a meeting of the Town Board, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that the Town Board will take any formal action at this meeting.

Upon sufficient notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

**This agenda has been posted at the following locations in the Town of Clayton:**

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947**
- 2. The Town’s Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)**