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Town Office Building
8358 County Road T
Larsen, WI 54947

TOWN OF CLAYTON

Regular Meeting of the Town Board of Supervisors
Agenda

Wednesday, February 17, 2010

7:00 p.m.

POSTED 02/12/2010
REMOVE 02/18/2010

I. Call to Order

- Pledge of Allegiance, Notice Verification, Roll

II. Approval of Minutes

- Regular Town Board Meeting – February 3, 2010

III. Open Forum – Non-Agendized Town-related Matters

- Please complete “Request to Speak at Meeting” form located on the agenda table and give to the Town Clerk/Treasurer. Non-Agendized Town-Related Matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.

IV. Correspondence

- Town of Clayton Building Inspector – January 2010 Permit Report
- Winnebago County Solid Waste Management Board (received 2/11/2010) – January 2010 Tonnage Report

V. Discussion Items (No action will be taken.)

- A. County Supervisor Report
- B. Winnebago County Sheriff's Dept. – Public Concerns and Issues
- C. Clayton-Winchester Fire Chief Report
- D. Administration Comments

VI. Zoning – Receipt of Information from Plan Commission

- A. Rezoning – Kay Lettau for the Lettau Family Trust, 3713 County Road II, Larsen (Tax Key 006-0557 and Tax Key 006-0560), from A-2 (General Agriculture) to A-1 (Exclusive Agriculture)
- B. Rezoning – Bruce Bondow, 3918 County Road II, Larsen (Tax Key 006-0442 and Tax Key 006-0446), from A-2 (General Agriculture) to A-1 (Exclusive Agriculture)
- C. Application by Ms. Holly Galassi, 29 Weatherstone Dr., Appleton, WI, for the extension of Darrow Road to the north in the existing dedicated road right-of-way (length = approximately 180 feet)

VII. Business

- A. Operator's License
 - New – Amy M. Danke
- B. **Discussion / Action** – Consideration & Approval of an original Class B Beer/Class B Liquor Retail License, in and for the Town of Clayton, effective February 22, 2010, through June 30, 2010, for Ann L. Hanson, 1475 McCarthy Road #12, Appleton, WI 54913.
- C. **Discussion / Action** – Resolution 2010-005 A Resolution Recommending the Re-zoning of Properties known as Tax ID #s 006-0557 and 006-0560 in the Town of Clayton from A-2 (General Farming District) to A-1 (Agri-business District). Application made by the Lettau Family Trust, Kay Lettau, 3795 County Road II, Larsen, WI 54947, Trustee.
- D. **Discussion / Action** – Resolution 2010-006 A Resolution Recommending the Re-zoning of Properties known as Tax ID #s 006-0442 and 006-0446 in the Town of Clayton from A-2 (General Farming District) to A-1 (Agri-Business District). Application made by Bruce Bondow, 3918 County Road II, Larsen, WI 54947, Owner.
- E. **Discussion / Action** – Plan Commission Recommendation on an application by Ms. Holly Galassi for the extension of Darrow Road, approximately 180 feet to the north, in the existing road right-of-way.

- F. **Discussion / Action** – Transition to regular employment with a programmed wage adjustment following the end of a probationary period for the Town’s Deputy Clerk/Deputy Treasurer (Kim Weichart).
- G. **Discussion / Action** – Replacement of the Town’s Optical Scan voting machine with a re-furbished unit.
- H. **Discussion / Action** – Review of a proposal from the RW Management Group, inc., to update the Fire Response Time Analysis Study for the Town of Clayton and to provide the Town with a Fire Equipment Analysis.
- I. **Discussion / Action** – Appointment of a Review Committee to make a recommendation to the Town Board on the Engineering Request For Qualifications (RFQ).
- J. **Discussion / Action** – Green Space Committee recommendation on State Department of Natural Resources (DNR) Stewardship Grant compliant appraisals for the purchase of potential park development property.
- K. **Discussion / Action** – Direction to staff relative to the Town’s membership in the Fox Cities Economic Development Partnership.
- L. **Discussion / Action** – Withdrawal from the State Employee Health Insurance program and participation in the Teamsters health and Welfare Fund Health Insurance program by the Town Administrator and related compensation adjustment.
- M. **Discussion / Recommendation** – Direction to staff relative to the Development of the Town’s STH “10” and CTH “76” corridors.
- N. **Discussion / Recommendation** – Direction to staff relative to drafting an Internet Use Policy for the Town’s Home Page.
- O. **Discussion / Recommendation** – Direction to staff relative to proceeding with the design construction of a passing lane at the intersection of CTH “76” and Windfield Drive.

VIII. Upcoming Meeting Attendance

IX. Board Member Requests for Future Agenda Items

X. Approval of Disbursements

XI. Adjournment

Respectfully Submitted, Mark E. Luebke, *Town Chairperson*

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call Town Office at 836-2007. This agenda has been posted at all three locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified):

<u>February</u>	18 – Green Space Committee (5:30p) 18 – Public Forum: Larsen Road Project (6p-8p)	23 – ClaytonFest Committee
<u>March</u>	3 – Larsen-Winchester Sanitary District (4p) 3 – Town Board 10 – Plan Commission	17 – Meet the Town Board Candidates (6p) 17 – Town Board 18 – Green Space Committee (5:30p)