



TOWN OF CLAYTON

Meeting of the Green Space Committee Meeting Minutes

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Town Office Building
8358 County Road T
Larsen, WI 54947

Thursday, February 18, 2010
5:30 p.m. to 6:38 p.m.

I. Call to Order

Meeting called to order at 5:30 p.m. by Chair Griffith.

Present: Committee Chair Griffith; members Clark, Dorow, Johnson, Kiesow, Stanek

Absent: Committee Member Ihde

Staff Present: Deputy Clerk/Treasurer Weichart, Town Administrator Johnston and Public Works Foreman Pamerter (left 5:45 p.m.).

Meeting properly posted; three locations in the Town.

II. Approval of Minutes

- Meeting of the Green Space Committee – January 21, 2010

Motion by: Clark, Seconded by: Johnson

Motion to approve the minutes of the January 21, 2010 Green Space Committee Meeting as presented.

Motion carried by voice vote.

III. Business

- A. Granting of an easement to Winnebago County for a fiber optic cable to be run along the Friendship Trail between Clayton Avenue and State Highway “76.”

The fiber optic cable will run from the Town of Menasha to the radar/communication site on Fairview Road. It will run between 18 to 32 inches north of the southern right-away-line of the trail to the intersection of Clayton Avenue and Highway “76” at a minimum depth of 36 inches. The fiber optic cable will assist in improving the Sheriff’s department’s communication system. Since this is a benefit to the County, the County is willing to plant and donate trees and a bench to the Town. The projected location of these trees and bench would be at the southeast corner of the Highway “76” viaduct. The Town Administrator suggested including a kiosk (which the Town of Clayton has in storage) with the trees and bench. The Town will maintain the area.

Dan Becker, representing Multimedia Communications and Engineering, Inc., attended the meeting to answer questions presented by the committee. According to Mr. Becker, the cable will be registered with Diggers Hotline and have permanent markers every 1,800 feet. The markers will be similar to the ones that AT&T has. Furthermore, he stated that if there was any work needed on the cable, his company would notify the Town before commencing work. Mr. Becker also indicated his company would communicate with property owners along the trail right-of-way to insure they are aware of the location of the fiber optic cable.

Motion by: Clark, Seconded by: Dorow

Motion to recommend granting an easement to Winnebago County for a fiber optic cable to be run along the Friendship Trail between Clayton Avenue and State Highway “76,” and to refer their recommendation to the Plan Commission and Town Board.

Motion carried by voice vote.

- B. Status of appraisal of potential park properties:**
 - 1. Sabee Property
 - 2. Property immediately west of Clayton School
 - 3. Property on the south side of Fairview, across from Clayton School

Chair Griffith spoke on the status of the appraisal funds for the potential park properties. He had attended the Town Board meeting on February 17, 2010. Chair Griffith stated that an initial motion was made to recommend approval of \$2,500.00 for the appraisal of the properties. This motion was defeated three to two, with a major concern about the current economy. After the board went into further discussion, an amendment was made to the motion and had passed three to two, granting the \$2,500.00 to appraise two of the three properties (the Sabee property and the property owned by Tom Ruesch, immediately west of Clayton School). Chair Griffith emphasized that the committee has not favored one property over the other throughout the process and that the next steps were to develop estimates, weigh the benefits, and present a proposal to the Town.

- C. Martenson & Eisele cost estimate for park(s) development update of 1/21/2010 letter to Richard Johnston, Town Administrator**

Jon Bartz, the Town's Planning Engineer, was unable to attend, so the committee forwarded this item to the March meeting.

- D. Trail/Park Opportunities:**
 - 1. Location of kiosk
 - 2. Town Board comments on Friendship Trail Maintenance
 - 3. Fertilization and weed control plan for the Town parks

Chair Griffith briefly discussed the above three items on the Trail/Park opportunities. He stated that the kiosk question was covered within Item A. Chair Griffith also stated that the Town Board made no real changes to the Friendship Trail Maintenance and the fertilization and weed control plan presented by the Town Administrator.

IV. Open Discussion

Member Johnson prompted a discussion on her and Ihde's positions coming available as of April 30, 2010. Chair Griffith stated that there were two options for Johnson and Ihde:

- 1. Can let their membership expire
- 2. Send a note to Richard Johnston (Town Administrator) and/or the Town Board, advising them that they would like to be considered for a three year term.

V. Adjournment – 6:38 p.m.

Motion by: Clark, Seconded By: Johnson
Motion to adjourn at 6:38 p.m.
Motion carried by voice vote.

Respectfully Submitted,
Kimberly Weichart, Deputy Treasurer/Clerk

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- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School