



TOWN OF CLAYTON

Regular Meeting of the Town Board of Supervisors Meeting Minutes

March 3, 2010
7:00 p.m. – 9:48 p.m.

I. Call to Order

Called to order at 7:00 p.m. by Chairperson Luebke
Present: Town Chairperson Luebke, Supervisors Geise, Kiesow, Klingenberger, and Lettau
Staff Present: Town Administrator Johnston, Clerk/Treasurer Nester-Huebner, Public Works Foreman Pamerter, Town Engineer Schultz
Meeting properly posted; three locations in the Town.

II. Approval of Minutes

- Regular Town Board Meeting – February 17, 2010
MOTION: (Unanimous consent) Approve February 17, 2010, Town Board meeting minutes as written. CARRIED.
- Special Town Board Meeting – February 24, 2010
MOTION: (Unanimous consent) Approve February 24, 2010, Town Board meeting minutes as written. CARRIED.

III. Open Forum – Non-Agendized Town-related Matters – none

IV. Correspondence – none

V. Discussion Items (No action will be taken.)

- A. County Supervisor Report – Joanne Sievert present: Update on projects involving State Highways 41, 441, 76, roundabouts on Breezewood Rd. and Bell St.
- B. Winnebago County Sheriff’s Dept. – Deputy Herlash present: Update on local burglaries
- C. Clayton-Winchester Fire Chief Report – 13 calls YTD, drivers utilizing the new driver simulator
- D. Administration Comments – Clerk/Treasurer: Recount results reflected original results, Spring Water Testing Program scheduled for April 15 (one-day event) attended WISLine course “Wise Use of Debt”; Shop Foreman: Thursday and Friday road weight limit signs will start to go up; Chair Luebke: Winnebago County planning a dedication of the park bench, we will be notified of date

VI. Business

- A. Operator’s License
 - Appeal – Amy M. Danke
Amy present; answered questions.
MOTION: (Geise, Kiesow) Approve operator license for Amy M. Danke.
FAILED by voice vote.

Deputy Herlash arrived at 7:20 p.m.

Town Board addressed Item E next

- B. **Discussion / Action** – Resolution 2010-007: A Resolution Authorizing the Town’s Withdrawal from the Wisconsin Public Employers Group Health Insurance Program
MOTION: (Klingenberger, Kiesow) Approve Resolution 2010-007: A Resolution Authorizing the Town’s Withdrawal from the Wisconsin Public Employers Group Health Insurance Program
CARRIED by voice vote.

Town Board addressed the remaining agenda items in order.

- C. **Discussion / Action** – Compensation adjustment for the Town’s non-represented staff, conversion of an existing benefit payment to a payroll payment.
MOTION 1: (Lettau, Klingenberger) Approve compensation adjustment for the Town’s Deputy Clerk/Treasurer, conversion of an existing benefit package to a payroll payment of \$455.40 at an hourly rate.
CARRIED by voice vote.

MOTION 2: (Lettau, Kiesow) Approve compensation adjustment for the Town’s Clerk/Treasurer, conversion of an existing benefit package to a payroll payment of \$455.40.
CARRIED by voice vote.

MOTION 3: (Lettau, Klingenberger) Approve compensation adjustment for the Town’s Administrator, conversion of an existing benefit package to a payroll payment of \$910.80.
CARRIED by voice vote.

D. **Discussion / Action** – Staff recommendation to the Board on closing out the West American Drive Development project and the release of the letter of credit for the project
Jeff Miles of the Bechard Group, present.

MOTION: (Lettau, Klingenberger) Close out the West American Drive project and release the letter of credit for the project of the extension of West American Drive as a Town Road with the following conditions:

1. The Staff review M&E’s billing with the Developer and that the Developer fund any billing shortfall.
 2. The Building permits for the area are withheld until the billing and funding issues are satisfied.
 3. The Board directs the Administration to formally release the project LOC.
- CARRIED by voice vote.

E. **Discussion / Action** – Approve the engineering and going to bid for the CY 2010 reconstruction of Larsen Road from CTH “76” to the east Town line (Clayton Avenue)

- Town of Neenah Chair Bob Schmeichel present – commented on stormwater, trail location, drainage system, water heading east to the Town of Neenah, and future potential stormwater management pond in the NW corner of Larsen Rd. and Clayton Ave. intersection
- Town of Neenah Supervisor Glen Winkler present – Town of Neenah’s Trail Supervisor, commented on trails in the right-of-way

Resident comments:

- Don Breaker, 2665 W. Larsen Rd. – commented on the trail on south side, problems with snowmobilers in the subdivision, and asked about who is responsible for damage to private property by snowmobilers
- Greg Pickruhn, 2734 Cassy Ln. – commented on the cost with adding a trail in these economic times, where the trail would lead, and how many people would actually use the trail
- Hugh Davis, 2604 Larsen Rd. – commented on the potential danger to pedestrians with very heavy traffic and speeds on Larsen Rd, and who will use the trail
- Sandy Dixon, 8201 County Rd T – commented on the additional cost to rebuilding road and the shifting of the road within the right-of-way to accommodate the trail

MOTION: (Kiesow, Geise) Approve the engineering and going to bid for the CY 2010 reconstruction of Larsen Road from CTH “76” to the east Town line (Clayton Avenue), with two options, one with the trail and one without the trail.
CARRIED by voice vote.

Town Board addressed Item I next

F. **Discussion / Action** – Review and approval of two proposals from the RW Management Group, Inc.

- The first proposal is for an update of the CY 2008 Fire Response Time Analysis Study for the Town of Clayton
- The second proposal is to provide the Clayton/Winchester Joint Fire Department with a Risk Analysis Study for the Department’s service area

MOTION: (Klingenberger, Geise) Accept the proposal and direct staff that we will indicate that we will not be proceeding with it.
CARRIED by voice vote.

Resident comments:

- Kyle Seymoure (correction = spelling of last name), 3905 County Rd. II – wondered if there would be any additional data for this study with the exception of the automatic aid agreements in place

G. **Discussion / Action** – Authorization to staff to negotiate a farming lease agreement, subject to Board Approval, with a local farmer for the 7 acres owned by the Town on CTH “II” west of CTH “76”

MOTION: (Geise, Lettau) Authorize staff to negotiate a farming lease agreement, subject to Board approval, with a local farmer for the seven (7) acres owned by the Town on CTH “II” west of CTH “76” for one (1) year.
CARRIED by voice vote.

- H. **Discussion / Action** – Resolution 2010-008: A Resolution Authorizing the Placing of Road Weight Limits on Town Roads during an emergency situation and during the spring thaw

MOTION: (Lettau, Klingenberger) Adopt Resolution 2010-008: A Resolution Authorizing the Placing of Road Weight Limits on Town Roads during an emergency situation and during the spring thaw
CARRIED by voice vote.

- I. **Discussion / Recommendation** – Review by the Board of the County’s interest in turning over the CTH “T” through Larsen to the Town and extending CTH “T” directly to CTH “II” over the Pioneer Road right-of-way

Resident comments:

- Joanne Sievert, 7383 Murray Rd. – commented that this project is in the County’s 5-year plan and wants to ensure the Town of Clayton is involved throughout the process so the Town of Clayton can plan for it
- Don DeLapp, 3476 Golf Wood Dr., Neenah – commented that he would like to see the Town of Clayton work with Northeast Asphalt as they are good neighbors
- Mike Ott, 8421 Pioneer Rd. – commented about truck traffic on the new CTH T, his concern with losing vegetation on Pioneer Rd., and that he would like to see the speed limit reduced to 45 mph
- Tom Long, 8410 Pioneer Rd. – commented that he wonders why the County wants to re-route the road and how it will impact and benefit us as a town
- William Rubick, 7853 CTH T – commented he is concerned with shoulders being installed and wonders why the Town would give up a piece of Pioneer Rd. for more road to maintain
- Sandy Dixon, 8201 County Rd. T – commented about the options and wondered if County would widen the right-of-way, taking property from property owners, if road swap does not occur
- Jesse Gander, 8426 Pioneer Rd. – commented on traffic patterns on the current CTH T, his concern with increased speeds if CTH T goes straight through to CTH II, and his concern with losing property to extension of right-of-ways
- Susan Rubick, 7853 County Rd. T – commented on sidewalks at the intersection of CTH T and Grandview Rd.

MOTION: (Geise, Klingenberger) Direct staff to continue the discussions in our interest in possibly turning over CTH “T” through Larsen to the Town and extending CTH “T” directly to CTH “II” over the Pioneer Road right-of-way.
CARRIED by voice vote.

Town Board addressed Item B next and then continued through the remaining agenda items in order.

- J. **Discussion / Recommendation** – Staff recommendation on a maintenance program for the HVAC systems in the Town Hall Complex to include the Town Hall building, the Community Hall building, and the Public Works building

Town Board direction – staff is to develop a maintenance program for the HVAC systems in the Town Hall Complex to include the Town Hall building, the Community Hall building, and the Public Works building

VIII. Upcoming Meeting Attendance

IX. Board Member Requests for Future Agenda Items – none

X. Approval of Disbursements

MOTION: (Unanimous consent) Approve disbursements as presented.
CARRIED.

XI. Adjournment – 9:48p

MOTION: (Unanimous consent) Adjourn.
CARRIED.

Respectfully Submitted, Susan Nester-Huebner, *Clerk*