

Meeting date: April 2, 2019
Larsen Winchester Sanitary District Monthly Meeting

March 5, 2019 meeting notes – Approved 4/2/19

The Commissioners of the Larsen Winchester Sanitary District met on March 5, 2019 at 4:00PM at the Winchester Town Hall. Present were President Mike Pfankuch, Scott Mathison, Rob Nelson, Cori Thomas, Mary Jo Miller (Martenson & Eisele), and Jim Emmons.

President Pfankuch called the meeting to order. The minutes of the February 5, 2019 meeting were provided to the Commissioners to review before the meeting. No changes were necessary to the draft form. A motion was made by Rob Nelson and seconded by President Pfankuch to accept the minutes.

Mary Jo's report – Mary Jo notified Great Lakes on 2/6/19 to let them know to go ahead with the quotes for the next four years. Mary Jo also had an update from Jeff's Water Conditioning and they ran into some staffing issues but are now back on track and making some progress. We will continue to check in with him going forward but are okay with his schedule for the time being.

Mary Jo mentioned that the Badger Lab's report came through with a high chloride level number. Mary Jo sent them a note asking about it. She'll update us via email with what she hears back. The commissioners didn't have anything to add to the Chloride Target Value-Annual Progress Report she provided them at the previous meeting so she will send it through.

Jim Emmon's report – The White Pines had a bad relay for the high water alarm and it has now been updated so that it would not dial 911 (Crane Engineering took care of this along with some other work at the lift station). He had a bill from Crane Engineering for \$1,883.95.

President Pfankuch's report – Michael Peterson was contacted to clear out the snow around the lift stations. He did a great job and we'd like to work with him going forward. A motion was made by President Pfankuch and seconded by Scott Mathison to hire Michael Peterson to be our contact for snow removal. A motion was also made by President Pfankuch and seconded by Scott Mathison to pay Michael \$75 per lift station for plowing.

Doug Griese has mentioned that the meters are failing at an alarming rate. President Pfankuch will contact Holly to follow through to buy the 50 meters we voted on and approved in last month's meeting.

Cori's report – Holly will do the next quarter's reading at the end of March. Cori/Mary Jo will contact Holly about adding the water softener information into the next mailing (or possibly a postcard) to again confirm to the residents the necessary DNR requirements for the water softener checks. Holly provided a report that showed information to help resolve the missing meter at 4520 Grandview Rd.. The tenants who bought the house at 4520 Grandview will not be billed for any other charges and we will consider this case closed. Scott Mathison made a motion which was seconded by President Pfankuch to continue with the legal proceedings against the rental house on County Road T. We will provide information to Bob Sorenson for the legal proceedings/letter/filing/etc. when we have the invoice from Wunderlich Plumbing.

Motion was made by Rob Nelson and seconded by President Pfankuch to pay the bills as presented. Motion carried unanimously.

Billed paid in March:

1. Cori Thomas – salary	\$700.00
2. Jim Emmons – salary & meetings	\$1,800.82
3. Michael Pfankuch – salary & meetings	\$738.80
4. Scott Mathison – salary & meetings	\$692.62
5. Robert Nelson – salary & meetings	\$600.27
6. Town of Clayton – billing	\$666.67
7. Century Link – phone bills	\$225.00
8. WPS – electricity	\$800.00
9. Badger Labs – testing & inspection	\$624.00
10. Martenson & Eisele – engineering fees	\$1,611.50
11. Wunderlich Plumbing – repairs/mtn	\$600.00
12. Crane Engineering – repairs/mtn	\$1,883.95
13. Michael Peterson – mtn	\$600.00
14. US Treasury – 1 st qtr 941 filing	\$1,777.02

Total: \$13,320.65

A motion was made by Rob Nelson and seconded by Scott Mathison to adjourn the meeting. Motion carried unanimously. Meeting ended @4:26pm.

Our next meeting date/time will be Tuesday, 5/7 at 4pm.

Respectfully submitted.

Cori Thomas – Secretary/Treasurer

Larsen Winchester Sanitary District