

TOWN OF CLAYTON

Plan Commission

Meeting Agenda

7:00 P.M. on Wednesday, March 9th, 2016

Town Office Board Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Verification of Meeting Roll

- II. Public Hearings:
 - A. No Public Hearings.

- III. Approval of Minutes:
 - A. Approval of the minutes of the Wednesday, February 10th, 2016 Regular Plan Commission Meeting.

- IV. Open Forum Town-related Matters not on the Plan Commission's Agenda:
Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present a question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete "Request to Speak at Meeting" form, located on the Agenda Table, and give the form to the Town Clerk or Treasurer.

- V. Correspondence:
 - A. February CY 2016 Building Inspection Report.
 - B. Winnebago County, Planning and Zoning Department Memorandum on Update County Future Land Use Plan.

- VI. Business:
 - A. Discussion/Recommendation: Plan Commission review and recommendation on a 4-Lot Certified Survey Map (CSM) Application submitted by Mark E. and Laura C. Luebke, 3929 CTR II, Larsen, WI 54947 and Rosanne C. Keller, 5839 East Island Drive, Butte Des Morts, WI 54927 for property located south of 3919 and 3929 CTR II, Larsen, WI and specifically described as Tax ID # 006-0566-04, being part of Lot 4 of CSM 6693 and located in the southeast ¼ of the northwest ¼ of Section 21, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

B. Discussion/Recommendation: Plan Commission preliminary review and recommendation on a Site Plan Approval Application for a Recreational Vehicle Sales and Service commercial building to be located at the east end of West American Drive in the Town of Clayton on property listed by Claymann Creek LLC, 5600 West Grand Market Drive, Suite 300 Appleton, WI 54913(new address)TAX ID # 006-0341.

C. Discussion/Recommendation: Plan Commission review and consideration of updates to the Draft Comprehensive Plan Maps and Documents based on input from the Public Listening Session for the Town's CY 2015/16 Comprehensive Plan Update.

VII. Upcoming Meeting Attendance

VIII. Adjournment

Respectfully submitted,
Richard Knapinski, Plan Commission Chairperson

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of the Town Board of the Town of Clayton, may attend the meeting of the Town of Clayton Plan Commission scheduled to be held in the Town Office Meeting Room at 8348 CTR T, Larsen, WI 54947, in order to gather information about a subject over which the Town Board has decision making responsibility. For purposes of the Open Meetings Law only; attendance at a meeting by two or more Town Board members constitutes a meeting of the Town Board, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that the Town Board will take any formal action at this meeting.

Upon sufficient notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. **The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947**
2. **The Town's Web Page – www.claytonwi.govoffice3.com**