

Meeting date: May 7, 2019
Larsen Winchester Sanitary District Monthly Meeting

April 2, 2019 meeting notes – Approved 5/7/19

The Commissioners of the Larsen Winchester Sanitary District met on April 2, 2019 at 4:00PM at Melvin V Mathison CPA, LLC office (elections happening at the Winchester Town Hall). Present were President Mike Pfankuch, Scott Mathison, Rob Nelson, Cori Thomas, Mary Jo Miller (Martenson & Eisele), and Jim Emmons.

President Pfankuch called the meeting to order. The minutes of the March 5, 2019 meeting were provided to the Commissioners to review before the meeting. No changes were necessary to the draft form. A motion was made by Scott Mathison and seconded by Rob Nelson to accept the minutes.

Holly from the Town of Clayton provided a report for the group which showed 29 no reads. She also sent out three letters for us. We have already contacted Doug to purchase 50 more meters with the growing amount of no reads happening (had 12 left in inventory).

President Pfankuch brought up the Treeo's contact – a few things were addressed that the commissioners would like to have them do this year and President Pfankuch will follow up to discuss these items with them. The commissioners are happy with the work they are doing and would like to renew their contract for 2019. Motion made by President Pfankuch and seconded by Rob Nelson to renew our Treeo's contract. Motion carried unanimously.

Jack Borchert from Borchert Farms stopped by to talk about renting the land or possibly buying a parcel from us/doing a land swap. He also asked questions about what our long term plans are for the land in case he sells lots/etc. The commissioners talked through what we have the land for and what we potentially might need if we expand/etc. Jack asked that if we didn't want to sell the land but continue to rent the land to him he's thinking about tiling and would like to visit the idea of a long-term lease. The commissioners agreed that if Jack tiles the land they would be open to a 10-year term. The rental agreement that we have has a no hunting clause in it that he also wanted to talk about. The commissioners voiced their concerns about why this was included in the agreement. Jack offered to touch base with his lawyer and get a Release of Liability filled out for us to have on file so that he could hunt the land. He will get this sent through to review at our next meeting and then the commissioners can decide if this will be sufficient for our records.

Mary Jo's report –Mary Jo provided the commissioners with the chloride report last month. The number was very high so she asked Badger Labs to retest the sample and provided the group with an email back. The idea of working with someone besides Badger Labs was brought up. Mary Jo will check and see if there are other options besides them to work with in the area. Mary Jo also talked to Matt at Lake Parks and Solutions via email. Matt mentioned that they are submitting the permit to the DNR this week (3/28 email) and then they should be ready to go. He asked that Mary Jo or Jim let them know when we see 10% coverage on the ponds and/or when we are at a point where discharge is okay. Mary Jo also took care of sending in Form 3200-18 (Environmental Review Fees report that Cori forwarded to her, due April 1st). We were charged more this year because of our phosphorus numbers. The commissioners agreed with the water softener informational piece Mary Jo sent them via email so she will forward that to Holly to add to this quarter's mailing.

Jim Emmon's report – The aerator for the Solar Bee is not working but they will come in and do some maintenance in May so that will get worked on then. The flows are up this month.

Cori's report – The ordinances were provided to the commissioners to review. There were a few revisions that need to be addressed so we will table the ordinance vote for this meeting. Mary Jo will contact Bob Sorenson and get these updated for our May meeting. Cori mentioned being contacted by a current resident, Edinger regarding a frozen meter. They also contacted Doug @Wunderlich Plumbing to get things fixed and Cori will invoice them to get reimbursed for all of the expenses that we'll incur. Cori contacted WPS regarding a recent discussion with Mike/Jim regarding a scam phone call about not paying our bills for months. The commissioners were brought into the loop in case they were contacted about this.

Motion was made by Scott Mathison and seconded by Rob Nelson to pay the bills as presented. Motion carried unanimously.

Billed paid in April:

1. Cori Thomas – salary	\$700.00
2. Jim Emmons – salary	\$1,662.30
3. Town of Clayton – billing	\$666.67
4. Century Link – phone bills	\$200.00
5. WPS – electricity	\$539.33
6. Badger Labs – testing & inspection	\$210.00
7. Martenson & Eisele – engineering fees	\$1,102.00
8. Ferguson Waterworks – prorated meter heads/mtn	\$2,215.00
9. Diggers Hotline – tickets	\$8.67
10. USPS – stamps	\$55.00

Total: \$7,358.97

A motion was made by Scott Mathison and seconded by Rob Nelson to adjourn the meeting. Motion carried unanimously. Meeting ended @5:18pm.

Our next meeting date/time will be Tuesday, 6/4 at 4pm.

Respectfully submitted.

Cori Thomas – Secretary/Treasurer
Larsen Winchester Sanitary District