

Meeting date: May 1, 2018
Larsen Winchester Sanitary District Monthly Meeting

Approved 5/1/18

April 3, 2018 meeting notes

The Commissioners of the Larsen Winchester Sanitary District met on April 3, 2018 at 4:00PM at Melvin V Mathison CPA office (elections happening at the Winchester Town Hall). Present were President Mike Pfankuch, Scott Mathison, Rob Nelson, Cori Thomas, Mary Jo Miller (Martenson & Eisele) and Jim Emmons.

President Pfankuch called the meeting to order. The minutes of the March 6, 2018 were provided to the Commissioners to review before the meeting. No changes were necessary to the draft form. A motion was made by Scott Mathison and seconded by President Pfankuch to accept the minutes.

Agenda line item #3 – Mary Jo Miller presented some material for the TV'ing project for this summer. The bid is for us to do ours in conjunction with Dale (better deal). Possible roads discussed this year are John/Lee/Ann Street/Henry then add in Pheasant Run Trail/Valley View Circle. Ridgeview Court should be able to fit into the routes, maybe adding in Samuel Drive if it works for the numbers. The LWSD is striving to have 20% of their sewer system TV'ed each year. Motion made by Scott Mathison for Mary Jo to follow through with possible routes and come up with the best choices for each of the next five years. She'll color coordinate the routes so we have a plan going forward. She'll also follow up with them to get things scheduled. Motion seconded by Rob Nelson. Motion carried unanimously.

Mary Jo also mentioned that she called Great Lakes and they fixed the manholes last week. They'll be back to fix the grouting later on. Mary Jo will follow up with them to see when they are planning to make the other necessary repairs.

Last updates from Mary Jo:

1. The annual chloride report was submitted ahead of time on March 7, 2018 (deadline date was 3/31).
2. The Chloride education piece was updated after our March meeting and sent to Holly on 3/8 to include in the next billing.
3. A list was provided for the local water softener providers available in our area. Dale has an agreement with Diamond Water Inc. Motion made by President Pfankuch and seconded by Rob Nelson for Mary Jo to contact them and see if they will do it free of charge.
4. We need to amend our wording in the ordinances for the semi-annual softener inspections (email was sent to Bob Sorenson).

President Pfankuch's report, agenda line item #4 – Holly did the readings last week and it went smoothly. She'll come to our meeting next month to talk through things. President Pfankuch has an opportunity to attend a Lagoon/Natural Systems (Waste Water Solutions) seminar in Madison. Motion made by Scott Mathison and seconded by Rob Nelson to approve the \$160 cost of the class (President Pfankuch abstained from the vote).

Jim Emmon's report, agenda line item #5 – Crane Engineering was called again to do some maintenance. He suggested that we run the article again (focusing on flushable wipes as they seem to be more of the problem recently). Crane Engineering provided a quote of \$4,550 for sandblasting/epoxy coating the three Kohler

generator bases. Motion made by President Pfankuch and seconded by Scott Mathison to approve the quote. Jim also mentioned that the ponds are free of ice. Motion was made by Rob Nelson and seconded by Scott Mathison to pay the bills as presented. Motion carried unanimously.

Billed paid in April:

1. Cori Thomas – Salary	\$700.00
2. Jim Emmons – Salary	\$1,662.30
3. Town of Clayton – Billing	\$666.67
4. Century Link – phone bills	\$225.00
5. WPS – electricity	\$688.79
6. Badger Labs – testing & inspection	\$405.00
7. Digger’s Hotline – tickets	\$7.96
8. Martenson & Eisele – project mgmt	\$230.00
9. Martenson & Eisele – WDNR Report	\$1360.00
10. Wunderlich Plumbing	\$200.00
11. Wastewater Training Solutions	\$160.00

Total: \$6305.72

Our next meeting date/time will be Tuesday, June 5, 2018 @4pm.

A motion was made by Rob Nelson and seconded by Scott Mathison to adjourn the meeting. Motion carried unanimously. Meeting ended @4:47pm.

Respectfully submitted.

Cori Thomas – Secretary/Treasurer
Larsen Winchester Sanitary District