

TOWN OF CLAYTON

Regular Meeting of the Green Space Committee Meeting Minutes

April 21, 2011
5:30 p.m. – 6:26 p.m.

8358 County Road T Larsen, WI 54947

I. Call to Order

Called to order at 5:30 p.m. by Chairperson Griffith
Present: Committee Members Chairperson Griffith, Clark, Lettau, Johnson
Absent: Member Stanek (excused), Dorow, Ihde (excused)
Staff Present: Town Administrator Johnston, Treasurer Bowen
Absent Staff: Public Works Foreman Pamentier (excused)
Meeting properly posted; three locations in the Town.

II. Approval of Minutes

Regular Green Space Committee Meeting – February 17, 2011

MOTION by: (Lettau, Clark) Motion to approve regular Green Space Committee Meeting Minutes from February 17, 2011.

Motion carried by unanimous voice vote.

III. Correspondence - None

IV. Business

A. Clayton Fest (2011), Clayton Fest (2012)

- March meeting update
- Supervisor Lettau discussed the changes: The Snack Shack is to be run by the 4-H club this year. The church members still want to participate, but no specific role has been defined as to how they will participate. The discussion continued with the procedures for running the games.
- Discussion of the proceeds from Clayton Fest and how they will be used led to the purchase of the Clayton Park Entrance sign as one possibility. Mr. Johnston included information on individual donations, the Community Foundation and a donation from the Keller Foundation through the Greenways Foundation. The donation from the Keller Foundation does have 3 conditions. Mr. Johnston will have documentation and more information available for the May 2011 Committee meeting.
- The Green Space Committee taking over the planning and running of Clayton Fest for 2012 forward was discussed.

B. Status of action to improve safety/reduce vandalism at TOC parks/facilities

- Mr. Johnston explained to the Committee the Town Board is interested and has directed the staff to come up with a methodology for the equipment needed. The staff will be working with Mr. Chris Schmidt as a consultant on the project.

C. Pesticide/fertilizer Application License for a member of the TOC public works team (potential cost savings)

- Mr. Johnston explained to the Committee that this issue may no longer exist due to the Governor's new state budget proposal. The union would have required a premium for a person carrying a pesticide/fertilizer license, but with the new state budget proposal this requirement will no longer exist.

- The spraying schedule that is currently in place would continue unless a change is deemed necessary.
- D. Next steps, completion of the Larsen Road Trail (Clayton Ave. to Hwy 76)
- Mid June 2011 is the target completion date for Larsen Road Trail. The condition of the trail (i.e. the width and the drops) was discussed. Mr. Johnston assured the Committee that the width of the trail was approved by the Town Board and the grade (drops) will be worked out within the allotted budget assigned to finish the project.
- E. Green Space Committee makeup, May 2011 Forward
- Lana Prusik was appointed by the Town Board to replace Warren Griffith’s 3-year term.
 - Cathy Clark was reappointed for another 3-year term.
 - Patty Stanek was appointed as the Committee Chairperson
 - Warren Griffith agreed to take the remaining 2-year term for Carol Idhe.
- F. Board recommendation to change Green Space Committee meeting time to 7:00 p.m. in order to conform

The time change is not mandatory. It was suggested a decision for this recommendation should be tabled until May 2011 when all members are present.

V. Open Discussion

- Park Ordinance # 8.1 (Application regarding use of vehicles/bikes/etc in Town Parks)
 - A copy of the Park Ordinance was given to the Committee Members.
 - The Ordinance and the process of reporting violators of the ordinance were discussed.
- TOC Annual Meeting (date, Green Space contribution, etc.)
 - Chairperson Griffith gave a brief overview of the Annual Meeting.
- Chairperson Griffith passed out information to the committee regarding the Nature Park.

VI. Adjournment – 6:26p.m.

MOTION by: (Johnson, Clark) Motion to Adjourn
Motion carried by unanimous voice vote.

Respectfully Submitted, Tori Bowen, *Treasurer*