

TOWN OF CLAYTON

Green Space Committee
Meeting Minutes

5:30 P.M. on Wednesday, January 11, 2017

Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

- A. The Meeting was called to order at 5:30 p.m.
- B. Pledge of Allegiance
- C. Notice Verification, the Chair was advised that the meeting was properly noticed.
- D. Roll:

1. Green Space Committee Members

- a. Committee Chair Clark ABSENT
- Committee Member Brown PRESENT
- Committee Member Prusik PRESENT
- Committee Member Geise ABSENT
- Committee Member Dorow ABSENT
- Town Board Rep. Grundman PRESENT
- Committee Member VACANT

- b. Staff
- Administrator Johnston PRESENT
- Deputy Clerk Stevens PRESENT

Committee Member Prusik volunteered to act as Committee Chair for the meeting in Chair Clark's absence.

II. Approval of Minutes:

- A. Regular Green Space Committee Meeting – Wednesday, October 12, 2016

MOTION:

Motion by: Town Board Rep. Grundman

Second by: Committee Member Brown

Motion: To approve the Minutes of the Wednesday, October 12, 2016 meeting.

Vote: Carried by unanimous voice vote

III. Open Forum –

- A. No Referrals.

IV. Correspondence:

- A. No Correspondence.

V. Business:

- A. Discussion/Recommendation: Green Space Committee review and consideration of a staff proposal to enclose the roadside ditch on the south side of Fairview Road in the area of Olson's Rest and the Friendship Trail.

The committee reviewed an aerial photograph of Fairview Road in the area of Olson's Rest and the Friendship Trail, noting there are two culverts in Fairview Road that need to be replaced because of age and condition. The Administration would like to take this opportunity to re-ditch the area and to enclose the roadside ditch on the south side of Fairview Road. The Administration's reason for enclosing the roadside ditch on the south side of Fairview Road is esthetic; specifically, the project will enhance the look of Olson's Rest and the Trail in a highly visible area. Additionally, the enclosed area could potentially be used to create a parking area. Staff is looking for a recommendation to the Board to approve with the project for spring of CY 2017.

- Administrator Johnston noted the ditches, as they exist are difficult to mow and keep clear. The enclosed ditch would be easily mowed or could be covered with gravel for parking.
- Committee members Prusik and Geise agreed the additional parking would be beneficial but were concerned about adding costs to the project
- Administrator Johnston noted the cost variance between planting with grass or covering with gravel was nominal

MOTION:

Motion by Committee Member Brown

Second by Committee Member Geise

Motion to enclose the ditch by Olson's Rest and covering the area with gravel to create additional parking

VI. Upcoming Meeting Attendance:
A. None

VII. Committee Member Requests for Future Agenda Items:
A. None

VIII. Adjournment

MOTION:

Motion by: Town Board Rep. Grundman

Second by: Committee Member Brown

Motion: To Adjourn the Green Space Committee meeting at 5:48 p.m.

Vote: Carried by unanimous voice vote

Respectfully submitted,
Holly Stevens, Deputy Clerk