

TOWN OF CLAYTON

Green Space Committee
Meeting Minutes

5:30 P.M. on Wednesday, April 11, 2018

Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

- A. Pledge of Allegiance
- B. Verification of the Meeting Notice
- C. Verification of Meeting Roll

Green Space Committee Members

Committee Chair Prusik	PRESENT
Committee Member Geise	PRESENT
Committee Member Owensby	PRESENT
Committee Member Dorow	PRESENT
Committee Member Brown	PRESENT
Committee Member Kraft	PRESENT
Board Representative Grundman	PRESENT

Town Staff:

Administrator Johnston	PRESENT
Deputy Clerk Stevens	PRESENT

II. Public Hearings: NONE

III. Approval of Minutes:

- A. Regular Green Space Committee Meeting – Wednesday, March 14, 2018.

MOTION:

Motion by: Committee Member Grundman

Second by: Committee Member Geise

Motion to approve the Wednesday, March 14, 2018 meeting minutes.

Motion carried by unanimous voice vote

IV. Open Forum – Town Related matters not on the Committee’s Agenda: NONE

V. Correspondence: NONE

VI. Business:

- A. Discussion/Recommendation: Update to the Green Space Committee on replacing the damaged and deteriorated monuments at Royer Cemetery and planning for replacing the damaged and deteriorated monuments at Clayton Cemetery.

- Administration explained the damaged and deteriorated headstones need to be replaced as part of perpetual maintenance and due to last year’s storm damage, the expense is substantial.
- Administration suggested budgeting to replace a set number of headstones each year at Clayton Cemetery in order to better manage the expense.

MOTION:

Motion by Committee Member Geise

Second by Committee Member Owensby

Motion to assign funding in the CY 2019 and sequential years' budgets to replace at least two deteriorated headstones in Clayton Cemetery annually in order to maintain and preserve the historic record.

Motion carried by unanimous voice vote.

- B. Discussion/Recommendation: Green Space Committee recommendation to the Town Board on replacing the overhead lighting on the Trail Head Park parking lot.

- The Committee reviewed cost estimates for options to properly light the parking lot according to Town Ordinances.

MOTION:

Motion by Committee Member Dorow

Second by Committee Member Grundman

Motion to allocate funding in the CY 2019 Budget to replace the lighting in the Trailhead Park parking lot.

Motion carried by unanimous voice vote.

- C. Discussion/Recommendation: Green Space Committee recommendation to the Town Board on rebuilding the gravel parking loop at Trailhead Park.

- The Town has sufficient remnant material from recycled construction waste to rebuild the gravel loop
- Public Works staff would complete the work as time allows with anticipated completion being fall, 2018

MOTION:

Motion by Committee Member Kraft

Second by Committee Member Owensby

Motion to direct the Public Works Department to rebuild the parking loop at Trailhead Park

VII. Upcoming Meeting Attendance: Annual Meeting, April 17, 2018

VIII. Adjournment:

MOTION:

Motion by: Committee Member Dorow

Second by: Committee Member Brown

Motion to adjourn the Green Space Committee meeting at 5:59 p.m.

Motion carried by unanimous voice vote

Respectfully submitted,
Holly Stevens, Deputy Clerk