

TOWN OF CLAYTON

Green Space Committee
Meeting Minutes

5:30 P.M. on Wednesday, May 8, 2019

Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

Green Space Committee Members	
Committee Chair Prusik	PRESENT
Committee Member Geise	PRESENT
Committee Member Owensby	PRESENT
Committee Member Dorow	EXCUSED
Committee Member Brown	EXCUSED
Committee Member Kraft	PRESENT
Board Representative Grundman	PRESENT

Town Staff:	
Administrator Johnston	PRESENT
Assistant Admin/Treasurer Straw	PRESENT
Clerk Stevens	PRESENT

II. Public Hearings:

- A. No Public Hearings.

III. Approval of Minutes:

- A. Regular Green Space Committee Meeting – Wednesday, April 10th, 2019

MOTION

Motion by Committee Member Geise
 Second by Committee Member Grundman
 Motion to approve the Wednesday, April 10th, 2019 Green Space Committee Meeting Minutes
 Motion carried by unanimous voice vote

IV. Open Forum; Town-related Matters not on the Green Space Committee Agenda:

Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present a question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete “Request to Speak at Meeting” form, located on the Agenda Table, and give the form to Staff.

- NO Requests

V. Correspondence:

A. No Correspondence.

VI. Business:

A. Discussion/Recommendation: Green Space Committee review and report to the Board on the following park improvement programs started by staff in CY 2018 with the intent of finishing them in CY 2019:

1. Completing the drainage improvements in Trailhead Park.
 - Restoration work continues. Very wet, but moving forward
 2. Completing the drainage improvements on the WIOWASH Trail south of the Trailhead Park Access Point.
 - Restoration work completed
 3. Completing the pavilion improvement in Clayton Park.
 - Ropes are strung, work is completed
 4. Completing the reconstruction of the dugout benches in the east ball diamond of Clayton Park.
 - Completed
 - Will reconstruct the next set next year
 5. Planning for replacing the playground surface in both Clayton Park and Trailhead Park.
 - Best option to use rubber “chips”. Plans continue to develop for consideration.
 6. Starting the planning for the park on the former Noffke property on CTR “JJ” in the Town of Clayton.
 - Town Board is considering a service agreement with the Engineers for the storm water management pond which will be the driving feature of the Park’s development
 7. Completing the installation of the surveillance equipment in Trailhead Park and Clayton Park.
 - In process, equipment ordered, installation tentatively planned for end of May/beginning of June.
- Staff reported a few headstones knocked/fallen over at Clayton Park. Repair will be completed
 - Committee Member Owensby inquired about the status of the fence/gate at Royer Cemetery. Administrator Johnston reported that Staff would be removing it prior to Memorial Day as part of the routine seasonal clean-up

- Staff reported that Friendship Trail has been graded twice and that staff will continue to monitor its condition, especially considering the recent wet weather
- The Committee directed staff to continue to work on the listed projects and to update the Committee on a monthly basis.

VII. Upcoming Meeting Attendance:

VIII. Adjournment

MOTION

Motion by Committee Member Owensby

Second by Committee Member Kraft

Motion to adjourn at 6:07 p.m.

Motion carried by unanimous voice vote

Respectfully submitted, Holly Stevens, Clerk