

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, April 6th, 2016
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Town Board meeting of Wednesday, March 16th, 2015.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Copy of correspondence from the Winnebago County Zoning Department.
 - B. Copy of the Purchase of Grand Chute-Menasha West Wastewater Treatment Facility Capacity.
 - C. Wisconsin Town’s Association informational memorandum on Implements of Animal Husbandry.
 - D. Larsen Winchester Sanitary District Annual Report for the year ending on December 31st, 2015.
 - E. Photographs of a nuisance complaint at 2928 CTH “II” east of STH “76”.
 - F. Copy of the March Building Inspection Report.
 - G. Fox Cities Regional Partnership informational memorandum.
 - H. East Central Regional Planning Commission Public Meeting Notice, Appleton Transportation Management Area (TMA) Transportation Policy Advisory Committee.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Clayton Fire Rescue Department (First Meeting of the Month)
 - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:

- i. Jordan Adrians
 - ii. Charlotte Johnson
- B. Renewal:
 - i. No renewal operators licenses

VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. No Referrals.

IX. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. No Referrals.

X. Business:

A. Discussion/Action: Second reading and Town Board review and consideration of Ordinance 2016-001 An Ordinance Establishing a Minimum Housing Elevation (elevation of the lowest opening in the structure) for the Town of Clayton.

B. Discussion/Action: Town Board review and consideration of the appointment of a Town Board representative to the County's Farmland Preservation Plan Update Project.

C. Discussion/Action: Town Board review and consideration of a Developer's Agreement with Rolling Meadows LLC for updating the design engineering and bidding for the construction of the public infrastructure in the Plat of Rolling Meadows.

D. Discussion/Action: Town Board review and consideration of Resolution 2016-003 a Resolution approving the Town's withdrawal from the Local Government Property Insurance Fund.

E. Discussion/Action: Town Board review and consideration of a Property and Casualty Insurance Proposal to replace the Town's Policy with the Local Government Property Insurance Program presented by the Horton Group Inc.

F. Discussion/Action: Town Board review and consideration of an insurance policy to provide the Town with tail coverage for any issues arising from the dissolution of the Larsen/Winchester Joint Fire Board and the Clayton/Winchester Joint Fire Department.

G. Discussion/Action: Town Board review, consideration, and direction to staff relative to participation in a State sponsored Fire Department recruitment and retention incentive program.

- H. Discussion/Action: Town Board review and consideration of a staff proposal to repair the failed areas of the substructure of Oakwood Avenue between Larsen Road and Oakridge Road.
- I. Discussion/Action: Town Board review and direction to staff relative to Section 3 (Special Assessment Method) and Section 4 (Preferred Method of Assessment) of a Draft Special Assessment Policy for the Town of Clayton and its related Municipal Storm Water Management Utility, Municipal Sanitary Sewer Utility and Municipal Water Utility.
- J. Discussion/Action: Town Board review and consideration of any agenda items the Board may wish to place on the agenda for the April 19th, 2016, 166th Annual Meeting of the Town of Clayton Electors.

XI. Review of Disbursements:

XII. Review of General Fund Budget Update (Second Town Board meeting of the month):

XIII. Upcoming Meeting Attendance:

- A. CY 2016 Open Book with the Town’s Assessor: Friday, May 6th, 2016 from 2:00 P.M. to 4:00 P.M.
- B. CY 2016 Board of Review Meeting: Tuesday, May 24th, 2016 from 10:00 A.M. to 12:00 Noon.

XIV. Board Member Requests for Future Agenda Items:

XV. Adjournment:

Respectfully submitted
 Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 PM unless specified) (Green Space Committee Meetings are scheduled to start at 5:30 P.M).

www.townofclayton.net	April	May	June
Town Board Meeting	20 th	4 th and 18 th	1 st and 15 th
Plan Commission	13 th	11 th	8 th
Green Space Committee	13 th	11 th	8 th

Town of Clayton 166th Annual Meeting	7:00 P.M. on Tuesday April 19th, 2016
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