

TOWN OF CLAYTON

Green Space Committee
Meeting Minutes

5:30 P.M. on Wednesday, July 11, 2018

Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

- A. Pledge of Allegiance
- B. Verification of the Meeting Notice
- C. Verification of Meeting Roll

Green Space Committee Members

Committee Chair Prusik	PRESENT
Committee Member Geise	PRESENT
Committee Member Owensby	PRESENT
Committee Member Dorow	PRESENT
Committee Member Brown	ABSENT
Committee Member Kraft	ABSENT
Board Representative Grundman	PRESENT

Town Staff:

Administrator Johnston	PRESENT
Assistant Admin/Treas Straw	PRESENT
Deputy Clerk Stevens	PRESENT

II. Public Hearings: NONE

III. Approval of Minutes:

- A. Regular Green Space Committee Meeting – Wednesday, June 13, 2018.

MOTION:

Motion by: Committee Member Geise

Second by: Committee Member Grundman

Motion to approve the Wednesday, June 13, 2018 meeting minutes.

Motion carried by unanimous voice vote

IV. Open Forum – Town Related matters not on the Committee’s Agenda: NONE

V. Correspondence: NONE

VI. Business:

- A. Discussion/Recommendation: Green Space Committee review and recommendation on proposals to place security cameras in Clayton Park and at the Town’s Municipal Complex.

- The Committee reviewed bids from Lappen Security and TECC Security.
- The Committee reviewed photographic evidence of recent vandalism at Clayton Park, Trail Head Park, and at the Municipal Complex.

- The Committee discussed the need for and benefits to having a security camera system

MOTION:

Motion by Committee Member Grundman

Second by Committee Member Owensby

Motion to recommend to the Town Board, the installation of security camera systems at the Municipal Complex/Trail Head Park and Clayton Park, with Staff investigating the differences between the bids provided, and negotiating for the lowest cost.

Motion carried by unanimous voice vote.

- B. Discussion/Recommendation: Green Space Committee update by staff on the installation of memorial trees and a memorial bench at Trailhead Park.

- Staff updated the Committee regarding recent memorial bench and tree installation at Trail Head Park by the Wiouwash Trail.

NO ACTION TAKEN

- C. Discussion/Recommendation: Green Space Committee update by staff on worn and damaged playground equipment in both Clayton and Trail Head Parks.

- Staff provided photos of worn and damaged playground equipment at Clayton and Trail Head Parks.
- Staff reported that they have contacted the manufacturer's representative to repair/replace the equipment

NO ACTION TAKEN

VII. Upcoming Meeting Attendance: NONE

VIII. Adjournment:

MOTION:

Motion by: Committee Member Dorow

Second by: Committee Member Geise

Motion to adjourn the Green Space Committee meeting at 6:13 p.m.

Motion carried by unanimous voice vote

Respectfully submitted,
Holly Stevens, Deputy Clerk