

TOWN OF CLAYTON

Green Space Committee
Meeting Minutes

5:30 P.M. on Wednesday, July 12th, 2017

Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

A. Notice, Verification, Roll

1. Green Space Committee Chair called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance recited.
3. Meeting properly posted.
4. Roll

a. Green Space Committee Members

Committee Chair Prusik	PRESENT
Committee Member Geise	PRESENT
Committee Member	VACANT
Committee Member Dorow	PRESENT (arrived at 5:57)
Committee Member Brown	PRESENT
Committee Member	VACANT
Board Representative Grundman	PRESENT

b. Town Staff:

Administrator Johnston	PRESENT
Treasurer Straw	PRESENT

II. Approval of Minutes:

A. Regular Green Space Committee Meeting – Wednesday, April 12th, 2017.

MOTION:

Motion by: Committee Member Grundman

Second by: Committee Member Geise

Motion to approve the Wednesday, April 12th, 2017 meeting minutes.

Motion carried by unanimous voice vote

III. Open Forum – Town Related matters not on the Committee’s Agenda:

A. None

IV. Correspondence:

A. No Correspondence.

V. Business:

A. Discussion/Recommendation: Review and update on the renovation work completed at the Clayton Park Pavilion.

- The renovations are all but completed, with the stringing of the rope between the posts to be done this summer.
- The faucets in both restrooms were replaced with auto turn-off faucets.

- Discussed replacing or removing the water fountain outside the pavilion between the restrooms – staff will add this item to the August 2017 agenda.
- Discussed 6 of the breakers were not turned on when the Park opened for the season – the breakers were not labeled. Caused no power for some of the outlets in the kitchen area.
- Chair Prusik asked about park rentals and if the staff had received comments relative to the renovation. Staff has received positive comments regarding the renovations. Park pavilion is rented all summer with a few open days remaining.
- Discussed the condition of the chips under the playground equipment and the need to replace them.
- Discussed the status of placing cameras around the pavilion at Clayton Park.

NO MOTION

- B. Discussion/Recommendation: Review and update on the Town’s preparation for upcoming events using the Town’s trail network.
- Discussed the repairs to the Friendship trail which included grading the entire trail within the Town and adding screenings to the first mile of the trail from the western border of the Town east to the WIOUWASH Trail intersection.
 - Discussed the Bike Riding Events that took place in June 2017
 - Discussed next year’s plan to add screenings to the next section of the Trail from the WIOUWASH Trail intersection east to Pioneer Road and/or to Olsen’s Rest depending on the cost.
 - Discussed the need to continue to maintain the Friendship Trail annually.

NO MOTION

- C. Discussion/Recommendation: Review and update on the wear on the decking on the Friendship Trail bridge.
- Drifter’s Snowmobile Club installed rubber decking on the bridge to help prevent damage to the bridge.
 - Discussed removing the damaged end caps and replacing them. The Drifter’s have indicated the Club would help with the cost.
 - Discussed the installation of the signs for the Trail – will be installing when the remainder of the signs come in.
 - Discussed the plan to rebuild Umland Road north of Hwy 10 and south of Fairview Road.
 - Updated the Committee Members on the storm damage to Royer Cemetery
 - Discussed the plans to plat the open areas of Royer Cemetery and installing a fence around the original Royer Family section

NO MOTION

- VI. Upcoming Meeting Attendance:
A. None

- VII. Committee Member Requests for Future Agenda Items:
A. None

VIII. Adjournment:

MOTION:

Motion by: Committee Member Geise

Second by: Committee Member Grundman

Motion to adjourn the Green Space Committee meeting at 6:12 p.m.

Motion carried by unanimous voice vote

Respectfully submitted,

Tori Straw, Assistant Administrator/Treasurer