

TOWN OF CLAYTON

Green Space Committee
Meeting Minutes

5:30 P.M. on Wednesday, August 9th, 2017

Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

- A. Pledge of Allegiance
- B. Verification of the Meeting Notice
- C. Verification of Meeting Roll

Green Space Committee Members	
Committee Chair Prusik	ABSENT
Committee Member Geise	PRESENT
Committee Member Owensby	PRESENT
Committee Member Dorow	PRESENT
Committee Member Brown	ABSENT
Committee Member	VACANT
Board Representative Grundman	PRESENT

Town Staff:	
Administrator Johnston	PRESENT
Deputy Clerk	PRESENT

Due to the absence of the Chair, Staff requested a nomination of a Committee Member to Chair the meeting.

MOTION:

Motion by: Committee Member Grundman
 Second by: Committee Member Geise
 Motion to nominate Committee Member Dorow to Chair the meeting.
 Motion carried by unanimous voice vote

II. Approval of Minutes:

- A. Regular Green Space Committee Meeting – Wednesday, July 12th, 2017.

MOTION:

Motion by: Committee Member Grundman
 Second by: Committee Member Geise
 Motion to approve the Wednesday, July 12th, 2017 meeting minutes.
 Motion carried by unanimous voice vote

III. Open Forum – Town Related matters not on the Committee’s Agenda:

- A. None

IV. Correspondence:

- A. No Correspondence.

V. Business:

A. Discussion/Recommendation: Review, consideration and recommendation to the Town Board on Staff’s recommendations for the Town’s CY 2018 Budgetary items relating to the following:

- i. Clayton Park:
 - a. Enclose storm water management ditch between ball diamonds: \$ 3,500.00
 - b. Replace impact absorbing material in the playground area: \$41,000.00
- ii. Trail Head Park:
 - a. Install drainage lines in the parking lot: \$ 5,000.00
 - b. Replace impact absorbing material in the playground area: \$32,000.00
 - c. Rebuild access loop around the park pavilion: \$ 3,000.00
- iii. Friendship Trail:
 - a. Install screenings for the mile between the WIOWASH Trail and Pioneer Road. \$ 5,000.00
- iv. Clayton Cemetery:
 - a. Rebuild the roads in the cemetery with Screenings. \$10,000.00
- v. Royer Cemetery:
 - a. Plat the unused portion of the Cemetery: \$ 5,000.00
 - b. Complete the additional repair work from the CY 2017 storm.

- Staff reviewed the storm damage clean-up work which has been done and still needs to be done at Royer Cemetery.
- The timeline for the Friendship Trail maintenance was discussed.
- The Committee reviewed the option of rubber impact material for the playground bases for Clayton Park and Trailhead Park. Staff explained that while the cost of the material initially appears high, the longevity of the material justifies the cost.

MOTION:

Motion by Committee Member Grundman

Second by Committee Member Geise

Motion to recommend to the Town Board the projects as discussed, with the modification of the Clayton Park impact absorbing material project reduced by minimizing the coverage area as much as possible while maintaining all safety standards and requirements; and with the elimination of the Trailhead Park impact absorbing material project until the performance of the material can be evaluated after installation and use at Clayton Park.

Motion carried by unanimous voice vote

VI. Committee Member Requests for Future Agenda Items:

A. The Committee requested information be presented regarding the cost associated with the installation of rolling steel doors in the pavilion area of Clayton Park

VII. Adjournment:

MOTION:

Motion by: Committee Member Dorow

Second by: Committee Member Grundman

Motion to adjourn the Green Space Committee meeting at 6:35 p.m.

Motion carried by unanimous voice vote

Respectfully submitted,
Holly Stevens, Deputy Clerk