

TOWN OF CLAYTON

Green Space Committee

Meeting Minutes

5:30 P.M. on Wednesday, October 12th, 2016

Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

- A. The Meeting was called to order at 5:30 P.M.
- B. Pledge of Allegiance
- C. Notice Verification, the Chair was advised that the meeting was properly noticed.
- D. Roll:

1. Green Space Committee Members

- a. Committee Chair Clark PRESENT
- Committee Member Brown PRESENT
- Committee Member Prusik PRESENT
- Committee Member Geise ABSENT
- Committee Member Dorow PRESENT
- Town Board Rep. Grundman PRESENT
- Committee Member VACANT

- b. Staff
- Administrator Johnston PRESENT
- Treasurer Straw PRESENT
- Deputy Clerk Stevens PRESENT

II. Approval of Minutes:

- A. Regular Green Space Committee Meeting – Wednesday, September 14th, 2016.

MOTION:

Motion by: Town Board Rep. Grundman

Second by: Committee Member Prusik

Motion: To approve the Draft Minutes of the Wednesday, September 14th, 2016 meeting.

Vote: Carried by unanimous voice vote

III. Open Forum –

- A. No Referrals.

IV. Correspondence:

- A. No Correspondence.

V. Business:

- A. Discussion/Recommendation: Update to the Committee on the Town's proposed CY 2017 Budget.

- All of the Green Space Budget requests are included in the 2017 budget which is up for approval at the Electors' Meeting which will be held on November 2, 2016 at 7:00 p.m.

B. Discussion/Recommendation: Update to the Committee on the Friendship Trail access and parking signs project recommended by the Committee and approved by the Town Board.

- Discussed logo for signs—no official Friendship Trail Logo, each municipality is using their own logo and adding the Friendship Trail nomenclature
- Discussed location of signs on the trail

NO ACTION TAKEN

C. Discussion/Recommendation: Update to the Committee on the grading of the Friendship Trail from the west town line to the trails intersection with the WLOWASH Trail.

- Discussed drain tile function—all working well
- Fischer Construction should come in the next few weeks to complete the grading

NO ACTION TAKEN

D. Discussion/Recommendation: Committee direction to staff relative to the schedule for the November and December 2016 Green Space Committee meetings.

- Discussed cancelling the November and December, 2016 Green Space Committee Meetings and reconvene in January, 2017.

MOTION:

Motion by: Committee Member Prusik

Second by: Committee Member Brown

Motion: To cancel the November, 2016 and December, 2016 Green Space Committee Meetings and proceed with the January, 2017

Vote: 4 Ayes, 1 No: Committee Member Dorow

VI. Upcoming Meeting Attendance:
A. None

VII. Committee Member Requests for Future Agenda Items:
A. None

VIII. Adjournment

MOTION:

Motion by: Town Board Rep. Grundman

Second by: Committee Member Prusik

Motion: To Adjourn the Green Space Committee meeting at 5:42 PM.

Vote: Carried by unanimous voice vote

Respectfully submitted,
Holly Stevens, Deputy Clerk