

**TOWN OF CLAYTON**  
**Board of Supervisors**  
**Meeting Agenda**  
**7:00 P.M. on Wednesday, April 15<sup>th</sup>, 2015**  
**Town Meeting Room, 8348 County Road T, Larsen, WI 54947**

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. No Public Hearings and/or Public Information Meetings.
  
- III. Approval of Minutes:
  - A. Approval of the Minutes of the Town Board meeting of Wednesday, April 1<sup>st</sup>, 2015.
  
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. UW Extension notice of the 2015 Town Officials Workshop.
  - B. Memorandum from the League of Wisconsin Municipalities on pending legislation to eliminate the Personal Property Tax.
  - C. Wisconsin Towns Association Memorandum on Posting Requirements Legislation.
  - D. Letter from the Winnebago County, Industrial Development Board on the distribution of the Town’s IDB Per Capita Funding.
  - E. Distribution of an e-mail from Shannon Full (Fox Cities Chamber).
  - F. Copy of a letter from the Winnebago County Zoning Department identifying deficiencies in the storm water management devices in the Plat of Strawberry Fields.
  - G. Winnebago County Solid Waste Management Board 2015 Recycling Tonnage Report.
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
  - C. Clayton-Winchester Fire Department
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments
  
- VII. Operator Licenses Issued by the Town Clerk:
  - A. New:
    - i. Alexandria Hueller

- B. Renewal:
  - i. No Renewal Licenses.

VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a Site Plan Approval Application for an updated 150 foot monopole cellular communications tower made by CellCom, 2310 Mill Street, New London, WI 54961 for property leased from DSV, LLC, 2895 CTH "II", Neenah, WI 54956 (TAX ID # 006-0621-01).
- B. Plan Commission recommendation to the Town Board on a Conditional Use Application submitted by Jason and Robin Koslucher, 128 Washington Avenue, Neenah, WI 54956, to operate a Home Occupation Major (General Construction Work Shop Business) on property zoned A-2 (GENERAL AGRICULTURE DISTRICT). The property is located at 3158 Breezewood Lane, Neenah, WI 54956; specifically described as Tax ID # 006-0879, being located in Section 35, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Town Board on the draft maps and demographic data to be used in the Town's CY 2015 Comprehensive Plan Update.
- D. Plan Commission recommendation to the Town Board on an East Central Commission (ECWRPC) update of the Appleton (Fox Cities) Transportation Management Area (TMA).
- E. Plan Commission recommendation to the Town Board relative to the Town's input on a Winnebago County 10-year update of the County's Comprehensive Plan.

IX. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Green Space Committee recommendation to the Town Board on a proposal for placing asphalt paving around the Clayton Park Pavilion area.

X. Business:

- A. Discussion/Action: Town Board second reading, review, and consideration of Ordinance 2015-001 an Ordinance rescinding and re-creating in its entirety Ordinance 4.5 known as the Town's Abandoned Vehicle Ordinance.
- B. Discussion/Action: Town Board review and consideration of Resolution 2015-006 A Resolution recommending approval of certain zoning amendment changes affecting the Winnebago County Official Map of the Town of Clayton.
- C. Discussion/Action: Town Board review and consideration of Resolution 2015-007 A Resolution recommending approval of proposed text amendments affecting the Winnebago County Zoning Code (Chapter 23) of the Winnebago County General Code.

- D. Discussion/Action: Town Board review and consideration of an Agreement for Professional Services for construction related services for the Town's CY 2015 Capital Construction Projects submitted by the Town's Engineering Firm, Martenson & Eisele, Inc.
- E. Discussion/Action: Town Board review and direction to staff relative to soliciting an animal impoundment contract with an area provider and defining who is authorized to take stray animals to the service provider.
- F. Discussion/Action: Town Board review and consideration of active enforcement by Town staff of the County's Ordinance on placing rural addressing numbers Chapter 7, Traffic Code, Section 7.06 Uniform Addressing System.
- G. Discussion/Action: Town Board review and consideration of a rental Policy for the municipally owned home located at 8649 Clayton Avenue, Neenah, WI 54956 in the Town of Clayton and specifically identified as Tax ID # 006-0363-06.
- H. Discussion/Action: Town Board review and consideration of the Town Attorney's recommendations relative to the statutory requirements/process for filling the vacant position of Town Board Supervisor for the Town of Clayton.
- I. Discussion/Action: Town Board review and consideration of the Town Attorney's recommendations on the Town's options relative to the possible submission to the State of an Incorporation Petition for a portion of the Town of Menasha.
- J. Discussion/Action: Town Board review and consideration of any additional agenda items the Board may wish to place on the agenda for the 165<sup>th</sup> Annual Meeting of the Town Electors.

XI. Upcoming Meeting Attendance:

XII. Board Member Requests for Future Agenda Items:

XIII. Review of Disbursements:

XIV. Adjournment:

Respectfully submitted,  
Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

**UPCOMING MEETINGS (all begin at 7:00 PM unless specified) (Green Space Committee Meetings are scheduled to start at 5:30 P.M).**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>May</b>	<b>June</b>	<b>July</b>
Town Board Meeting	6 <sup>th</sup> and 20 <sup>th</sup>	3 <sup>rd</sup> and 17 <sup>th</sup>	1 <sup>st</sup> and 15 <sup>th</sup>
Plan Commission	13 <sup>th</sup>	10 <sup>th</sup>	8 <sup>th</sup>
Green Space Committee	13 <sup>th</sup>	10 <sup>th</sup>	8 <sup>th</sup>

<b>Town of Clayton 165<sup>th</sup>, Annual Meeting</b>	<b>7:00 P.M. on April 21<sup>st</sup> 2015</b>
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