

Meeting date: June 4, 2019
Larsen Winchester Sanitary District Monthly Meeting

May 7, 2019 meeting notes – Approved

The Commissioners of the Larsen Winchester Sanitary District met on May 7, 2019 at 4:00PM at the Winchester Town Hall. Present were President Mike Pfankuch, Scott Mathison, Cori Thomas, Mary Jo Miller (Martenson & Eisele), and Jim Emmons. Absent/excused – Rob Nelson.

President Pfankuch called the meeting to order. The minutes of the April 2, 2019 meeting were provided to the Commissioners to review before the meeting. No changes were necessary to the draft form. A motion was made by Scott Mathison and seconded by President Pfankuch to accept the minutes.

Cori's report – Cori will forward the Release of Liability that we received from Jack Borchert of Borchert Farms LLC to Bob Sorenson for his review and then will request a list of hunters from Jack, per the Commissioners request. The 6-month CD with Verve Credit Union is due at the end of the month in May. Motion made by President Pfankuch and seconded by Scott Mathison to renew the 6-month CD with Verve Credit Union. Cori will follow up to renew the CD.

Mary Jo's report – Mary Jo provided the commissioners with a draft copy of the recodified ordinances. The commissioners will review the updates and will discuss this at our next meeting. President Pfankuch suggested we review the fee schedule the same time we review the budget information (at our November meeting) so that we can have this updated at the beginning of each year going forward.

Mary Jo provided the commissioners with a list of other labs that are closest to us. There are others in the program if we decide not to use any of these but we have a good list to start with. Mary Jo will contact Synergy Environmental Lab, LLC and research their services, references and some price estimates for our next meeting.

Jim Emmon's report – He'll do a discharge next week and then will contact Mary Jo so she can follow up regarding the treatment at the ponds. Jim will call about the samples that were collected.

The maintenance for the aerator on the Solar Bee was done. We haven't gotten a bill for it yet (it may have been under warranty).

President Pfankuch's report – We have gotten a few complaints regarding the company that we are using for the water softener tune ups. He will give them a call to discuss our original proposal and what we are expecting. Hopefully this will take care of things but if not then the commissioners will discuss this again at our next month's meeting.

Motion was made by Scott Mathison and seconded by President Pfankuch to pay the bills as presented. Motion carried unanimously.

Billed paid in May:

1. Cori Thomas – salary	\$700.00
2. Jim Emmons – salary	\$1,662.30
3. Cori Thomas – supplies/certified letters	\$73.77
4. Town of Clayton – billing	\$666.67
5. Century Link – phone bills	\$200.00
6. WPS – electricity	\$742.20

7. Martenson & Eisele – engineering fees	\$910.50
8. Diggers Hotline – tickets	\$9.95
9. Ferguson Waterworks – 50 meters	\$10,395.03

Total: \$15,360.42

A motion was made by Scott Mathison and seconded by President Pfankuch to adjourn the meeting. Motion carried unanimously. Meeting ended @4:42pm.

Our next meeting date/time will be Tuesday, 7/2 at 4pm.

Respectfully submitted.

Cori Thomas – Secretary/Treasurer
Larsen Winchester Sanitary District