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 Town Office Building
 8358 County Road T
 Larsen, WI 54947

TOWN OF CLAYTON

Regular Meeting of the Town Board of Supervisors Meeting Minutes

May 19, 2010
 7:00 p.m. – 7:41 p.m.

I. Call to Order

Called to order at 7:00 p.m. by Chairperson Luebke

Present: Town Chairperson Luebke, Supervisors Geise, Klingenberger, Lettau, and Schmidt

Staff Present: Town Administrator Johnston, Clerk Nester-Huebner, Public Works Foreman Pamerter, Town Engineer Brueggeman

Meeting properly posted; three locations in the Town.

II. Approval of Minutes

- Regular Town Board Meeting – May 5, 2010

MOTION: (Unanimous consent) Approve May 5, 2010, Town Board meeting minutes as written.
 CARRIED by voice vote.

III. Open Forum – Non-Agendized Town-related Matters

- Holly Galassi, 29 Weatherstone Drive, Appleton, WI 54914 – Topic: Darrow Road open records

IV. Correspondence

- Roger Roth, 56th Assembly District (received 5/10/2010) – Update on Legislature’s proposed changes to the Absentee Ballot and Voter Registration process
- Winnebago County Solid Waste Management Board (received 5/11/2010) – April 2010 Tonnage Report

V. Discussion Items (No action will be taken.)

- County Supervisor Report – no supervisor present
- Winnebago County Sheriff’s Dept. – Deputy Ripple present: HERE
- Clayton-Winchester Fire Chief Report – Fire Chief not present, 34 Fire Calls YTD, Emergency Government training this past weekend, Town of Menasha Automatic Aid Agreement in place in June
- Administration Comments – Clerk/Treasurer: June 8, 2010, Winneconne School Referendum; Public Works Foreman: Park reconstruction update, working on trail; Town Engineer: Larsen Road Project pre-construction meeting held, potential start-date of late June, to be completed in late October

VI. Zoning – Receipt of Information from Plan Commission

Plan Commission Chair Dick Knapinski presented information on the following items:

- Review by staff of the County’s Zoning Code update process
- Review by staff of Outagamie County’s Airport Zoning Overlay
- Presentation of a concept plan for a development project at the H&K Woods located at 9621 State Road “76”, Appleton, Wisconsin
- Commission review and approval of a Request for Proposals (RFP) for the engineering required to provide the Plan Commission with the information necessary to make its report to the Town Board on the Town’s Fire Department Structures

VII. Business

- Discussion / Action** – Operator Licenses
 - New – Courtney G. Donley
 - New – Amber D. Bougie
 - New – Renee L. Pontius (present)
 - New – Donald R. Hibbert (present)

MOTION: (Unanimous consent) Approve operator licenses for Courtney G. Donle, Amber D. Bougie, Renee L. Pontius, and Donald R. Hibbert.
 CARRIED.

- B. **Discussion / Action** – Liquor License Application: Consideration and Approval for May 20, 2010, - June 30, 2010. The following party has submitted an application for the only available Class B Beer/Class B Liquor License in and for the Town of Clayton:
 - FRV Products, LLC, d.b.a. Rodeo Bar & Grill & Winncrest Banquet Hall, 2788 Towne Court, Neenah, WI 54956. Agent: David J. Schepp.

MOTION: (Unanimous consent) Postpone the consideration and approval of the Class B Beer/Class B Liquor License in and for the Town of Clayton for FRV Products, LLC, d.b.a. Rodeo Bar & Grill & Winncrest Banquet Hall, 2788 Towne Court, Neenah, WI 54956, Agent: David J. Schepp, for the license period of May 20, 2010, through June 30, 2010, to the June 2, 2010, Town Board meeting. CARRIED.

- C. **Discussion / Action** – Fireworks Permits
 - Applicant – T & G Fireworks (Ted Bemis), Physical location of stand – 2904 CTY “II”
 - Applicant – Bad Boyz Fireworks (Charles Krause), Physical location of stand – 8616 State Road 76

MOTION: (Geise, Lettau) Approve the fireworks permit for T & G Fireworks (Ted Bemis), Physical location of stand – 2904 CTY “II”. CARRIED by unanimous voice vote.

MOTION: (Schmidt, Geise) Approve the fireworks permit for Bad Boyz Fireworks (Charles Krause), Physical location of stand – 8616 State Road 76. CARRIED by unanimous voice vote.

- D. **Discussion / Action** – Second Reading and Board approval of Resolution #2010-012: A Resolution creating an Ordinance Setting Speed Limits within the Town’s Subdivisions and on certain specified Town Roads

Chair Luebke read aloud Resolution #2010-012.

MOTION: (Lettau, Schmidt) Approve Resolution #2010-012: A Resolution creating an Ordinance Setting Speed Limits within the Town’s Subdivisions and on certain specified Town Roads including the following three (3) changes:

- Section 1 #1: In order to qualify, a Plat must have been approved by the Town Board and recorded by Winnebago County
 - Section 1 #5: Woodenshoe Road from CTH “JJ” to Breezewood Lane
 - Section 1 #9: Clayton Avenue from Larsen Road to the north Town line where the Town of Clayton has jurisdiction over Clayton Avenue
- CARRIED by unanimous voice vote.
- Overview/List of Roads:
 - The Speed Limit shall be set at **25 miles per hour** on the following roads:
 - All roads developed as a result of residential and/or commercial Subdivision Plats with the Town
In order to qualify, a Plat must have been approved by the Town Board and recorded by Winnebago County.
 - CTH “T” and Grandview in the unincorporated area of Larsen.
 - The Speed Limit shall be set at **35 miles per hour** on the following roads:
 - Hickory Avenue from Umland Road to West Fairview Road
 - Umland Road from Hickory Avenue to its western terminus
 - The Speed Limit shall be set at **40 miles per hour** on the following road:
 - Woodenshoe Road from CTH “JJ” to Breezewood Lane.
 - The Speed Limit shall be set at **45 miles per hour** on the following roads:
 - Hickory Avenue from CTH “II” to Umland Road
 - Larsen Road from STH “76” to the east Town line
 - West Grandview Road from Moeser Lane to the west Town line
 - Clayton Avenue from Larsen Road to the north Town line where the Town of Clayton has jurisdiction over Clayton Avenue

- West Fairview Road from approximately 2,500 feet west of the intersection of STH “76” and West Fairview Road to the east Town line
- Pioneer Road from CTH “T” to CTH “I”

E. **Discussion / Recommendation** – Recommendation to staff on the County’s CY 2011 Bridge/Culvert Aid culvert-replacement project

Board Recommendation: Option #1 – To place a temporary patch over the culvert area and replace the culvert in CY 2011, using the County’s Bridge/Culvert Aid funds to offset 50% of the cost of the project.

MOTION: (Klingenger, Geise) Pending any changes in the current budget, include the Pioneer Road culvert project in the CY 2011 budget and apply for the appropriate County aid.
CARRIED by unanimous voice vote.

VII. Upcoming Meeting Attendance

- Tuesday, May 25, 2010 – 10:30 a.m. – Highway Commission meeting regarding the possible Pioneer Road / CTH “T” swap (Johnston, Klingenger)
- Wednesday, May 26, 2010 – 7:00 p.m. – Special Meeting of the Plan Commission regarding Fire Station buildings
- Wednesday, May 26, 2010 – 9:00 a.m. – Board of Review
- Thursday, June 3, 2010 – 1:30 p.m. – Outagamie County Airport Overlay Ad Hoc Committee Meeting (tentative)
- ClaytonFest Meeting – Tuesday, June 8, 2010, 7:00 p.m.

IX. Board Member Requests for Future Agenda Items

- none

X. Approval of Disbursements

MOTION: (Unanimous consent) Approve disbursements as presented.
CARRIED.

XI. Adjournment – 7:41p

MOTION: (Unanimous consent) Adjourn.
CARRIED.

Respectfully Submitted, Susan Nester-Huebner, *Clerk*