



TOWN OF CLAYTON

Meeting of the Green Space Committee Meeting Minutes

www.townofclayton.net
Town Office Building
8358 County Road T
Larsen, WI 54947

Thursday, May 20, 2010
5:32 p.m. to 6:46 p.m.

I. Call to Order

Meeting called to order at 5:32 p.m. by Chair Griffith.

Present: Committee Chair Griffith; members Clark, Ihde, Johnson, Lettau, Stanek

Absent: Committee Member Dorow

Staff Present: Town Administrator Johnston, Treasurer Weichart

Meeting properly posted; three locations in the Town.

II. Approval of Minutes

- Meeting of the Green Space Committee – April 15, 2010

Motion by: Clark, Seconded by: Johnson

Motion to approve the minutes of the April 15, 2010 Green Space Committee Meeting as presented.

Motion carried by voice vote.

III. Business

A. Status of appraisals for potential park properties:

- Appraisal of nature park property – appraiser/cost/timing
- Appraisal of baseball facility property – appraiser/cost/timing
- Next steps

Johnston presented the following information to the Green Space Committee:

Sabee Appraisal:

Contractor:

Mary Buckman
Vogels Buckman Appraisal
Group, Inc.
2005 S. Webster Ave.
Green Bay, WI 54301

Price: \$3,000

Completion Date: July 15, 2010

Rusch Appraisal:

Contractor:

Jolene Brod
Brod Appraisal Services, LLC.
3191 Liberty Bell Road
Green Bay, WI 54313

Price: \$750.00

Completion Date: June 30th, 2010

The Sabee property appraiser will be appraising the whole parcel, as well as the remnant parcels.

Mr. Hamblin put together a grant application for a neighboring town that took roughly a week to complete. He stated that the Knowles-Nelson Stewardship Local Assistance Grant Program would be a grant the Town of Clayton should look into if they pursue the Sabee property. The grant is broken into two parts:

The Acquisition Grant – where a town needs assistance in buying property

The Development Grant – assisting the Town to improve a park so it is more accessible for individuals.

This particular application was due May 1, 2010 and May 1, 2011 would be the projected due date for any application submitted after May 20, 2010. If the Town of Clayton is interested, the next steps in the process to develop a nature park would be to (1) obtain the land appraisal; (2) initiate a discussion with Mr. Sabee to discuss such things as cost of land, acreage available/desired, net cost to the Town of Clayton; (3) develop cost of the ancillary system required to support the park (parking, restrooms, maintenance, etc); (4) request/obtain the Town of Clayton residents' approval to apply for a grant. If the Town of Clayton were to obtain the grant, it would then have to obtain the residents' approval to initiate/conclude any formal commitments to purchase the property and provide the required infrastructure.

The Knowles-Nelson Stewardship Local Assistance Grant Program must be used for land conservation; therefore it could only be applied for if the Town decided to pursue the Sabee property.

The Green Space Committee stated they are not currently pursuing just one property at this point. The land west of Clayton School is still under consideration for a baseball oriented park.

B. Status of Larsen Road rebuild – Clayton Avenue to Highway “76”

1. Approval
2. Cost
3. Timing
4. Inclusion of on-road trail
5. Meeting with Drifter's Snowmobile officers/board members 4/27/2010
6. Contact with Michael King of Post Crescent

- The Town Board approved the Larson Road rebuild project at their April 21, 2010 meeting.
- The total cost for the project will be \$712,971.90 (the road rebuild being \$687,530.20, with the addition of \$25,441.70 for the trail construction.
- The project is projected to start mid-June and will have a 90 day “substantial completion” plan (substantial completion meaning: substructure, majority of paving, curb lines, and trail completion). The project contract completion date is October 1, 2010.
- The Town will be applying for a grant from Greenways Foundation to cut the trail costs down, roughly half. The trail will be established on the south-side of Larsen Road. It is the Town's intention to stay within the 66 feet right-away line.
- The Drifter's Snowmobile Club is going to do whatever they can to address the residents' concerns about the trail and snowmobiles throughout the winter.
- Chair Griffith had discussed the Larsen Road and trail project with Michael King, a reporter for the Post Crescent.

C. Landscaping of traffic control islands at Clayton Park

Chair Griffith voiced his concern about the volume of plants proposed to be placed within the islands and who will be maintaining them.

There was also discussion about the possibility of drain tile being located under the islands within the parking lot. This may cause issues with planting trees, as the roots will dig into the tile and destroy it.

Town Administrator Johnston asked to table any further discussion on this item until the June meeting.

Motion by: Clark, Seconded by: Lettau

Motion to have an initial meeting to discuss items to plant, drain tile issues, and any cost related concerns, and to table this item until the June Green Space Committee.

Motion carried by voice vote.

D. Structure of 2010-11 Green Space Committee

Carol Ihde will serve on the Green Space Committee for a one year term through April 2011. Griffith will remain Chairperson, and Clark, Dorrow, Johnson, Lettau, and Stanek will all be Committee Members.

E. Dedication of Winnebago County/TOC bench for WIOWASH Trail usage during filming of the movie “Public Enemies.”

On May 27, 2010 at 10:45 a.m. there will be a bench dedication for the use of the WIOWASH Trail within the movie “Public Enemies.” The dedication will be located on the WIOWASH Trail half-way between Oakridge and Breezewood Road.

F. Status of action to improve safety/reduce vandalism at Trail Head Park

Currently Town Staff is working on collecting information from the Town’s technical services. Staff hopes to have additional information to present to the committee at their June meeting.

G. Status of fertilization/weed control at TOC park properties

The Town Board approved one application of weed control at the TOC park properties. If the Town staff is not able to complete the second application themselves later this summer, they will again approach the Town Board for approval of a second application.

IV. Open Discussion

- Tuesday, June 8, 2010 – “How to Manage Invasive Species” This class will be put on by Chad Cook (from UW-Extension) at Clayton Park.
- The bench in memory of Patsy Kiesow will be placed on the Friendship Trail about 200 paces (150 yards) west of the Center Road cul-du-sac.
- Discussion was made on identifying safe access points to the Friendship Trail, such as the Center Road cul-du-sac, the intersection with the WIOWASH Trail, etc.
- Committee members would also like to discuss the placement of an additional kiosk on the Friendship Trail. Possible options are (1) near the tunnel entrance on the east side of Highway 76 and (2) at the Center Road cul-du-sac.

V. Adjournment – 6:46 p.m.

Motion by: Clark, Seconded By: Ihde

Motion to adjourn at 6:46 p.m.

Motion carried by voice vote.

Respectfully Submitted,

Kimberly Weichart, Treasurer

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call Town Office at 836-2007. This agenda has been posted at all three locations in the Town of Clayton:

1) Town Office

2) Corner of JJ & Breezewood

3) Clayton School