

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, May 21st, 2014

Town Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

II. Public Hearing(s) and/or Public Information Meeting(s):

- A. Town Board Public Hearing on the following Comprehensive Plan Amendment Map Applications:

The Town of Clayton for the following properties owned by Michael and Marion Sabee:

Tax ID #	Acreage	Address	Current Use	Future Use
006-0309	24.550	3033 W Shady Ln	Rec. and Con.	Ag/Rural Res
006-0308	27.080	3033 W Shady Ln	Rec. and Con.	Ag/Rural Res
006-0307-06	29.980	3033 W Shady Ln	Rec. and Con.	Ag/Rural Res
006-0313	28.230	3033 W Shady Ln	Rec. and Con.	Ag/Rural Res

The Town of Clayton for the following property owned by Janice and Jeff Higgins:

Tax ID #	Acreage	Address	Current Use	Future Use
006-0306-03	8.740	9257 STH 76	Utilities & Pub Fac	Business

Laura C. and Mark E. Luebke for the following property:

Tax ID #	Acreage	Address	Current Use	Future Use
006-0566-03	7.330	3929 CTH II	Ag/Rural Res	Res 1/2 Family

Rosanne C. Keller and Mark E. Luebke for the following properties:

Tax ID #	Acreage	Address	Current Use	Future Use
006-0566-02	10.130	3919 CTH II	Ag/Rural Res	Res 1-2 Family
006-0566-04	19.25	3919 CTH II	Ag/Rural Res	Res 1-2 Family

III. Approval of Minutes:

- A. Approval of the Minutes of the Regular Town Board Meeting held at 7:00 P.M. on Wednesday, May 7th, 2014.

IV. Open Forum – Town-related Matters not on the Agenda:

- A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Communication from the Community Foundation for the Fox Valley Region Inc.
 - B. Notice of the Certification of the Department of Public Works Union from the State of Wisconsin, Employment Relations Commission.
 - C. Communication from the Winnebago County Highway Commission relative to the CY 2015 County Culvert/Bridge Aid Program.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff's Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Tricia Kinderman
 - ii. Erica Cowling
 - iii. David Lien
 - iv. Lisa Brucks
 - B. Renewal:
 - i. Theresa Rathsack

- VIII. Business referred by the Plan Commission:
Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on Resolution 2014-001 A Resolution Recommending that the Town Board hold the required Public Hearing and consider approval of the following Comprehensive Plan Map Amendment Applications:

The Town of Clayton for the following properties owned by Michael and Marion Sabe:

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006-0309	24.550	3033 W Shady Ln	Rec. and Con.	Ag/Rural Res
006-0308	27.080	3033 W Shady Ln	Rec. and Con.	Ag/Rural Res
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- B. Plan Commission recommendation to the Town Board on a Rezoning Application submitted by Mark E. and Laura C. Luebke, 3929 CTR II, Larsen, WI 54947 and Rosanne C. Keller, 5839 East Island Drive, Butte Des Morts, WI 54927 requesting that the following properties located at 3919 and 3929 CTR II, Larsen, WI, specifically described as Tax ID # 006-0566-02, and 006-0566-03, and 006-0566-04 being part of the northeast ¼ of the northwest ¼, and described as Lots 2, 3, and 4 of CSM 6693 of Section 21, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin be rezoned from A-2 (GENERAL FARMING DISTRICT) to R-2 (SUBURBAN RESIDENTIAL DISTRICT).
- C. Plan Commission recommendation to the Town Board on a Rezoning Application submitted by Kenneth W. Tritt, 5505 CTR "G", Winneconne, WI 54986 requesting that the following property located at 3373 Fairview Road, Neenah, WI 54956, specifically described as Tax ID # 006-0395 being part of the northeast ¼ of the northeast ¼, of Section 15, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin be rezoned from A-2 (GENERAL FARMING DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT).
- D. Plan Commission recommendation to the Town Board on a CSM Submitted by Kenneth W. Tritt, 5505 CTR "G", Winneconne, WI 54986 for the following property located at 3373 Fairview Road, Neenah, WI 54956, specifically described as Tax ID # 006-0395 being part of the northeast ¼ of the northeast ¼, of Section 15, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- E. Plan Commission recommendation to the Town Board on a staff report on the Administration's interpretation of the Zoning Code conditions for the reconstruction of non-conforming manufactured housing structures destroyed by acts of vandalism and/or nature.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (first Town Board meeting of the month):

- A. Green Space Committee recommendation to the Town Board on electrical work planned for the Clayton Park Pavilion for the spring and summer of CY 2014.

X. Business:

- A. Discussion/Action: Town Board Review and Consideration of Ordinance 2014-004 An Ordinance Approving and Adopting Certain Amendments to the Town of Clayton CY 2009 Comprehensive Plan, Future Land Use Map as listed:

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- B. Discussion/Action: Town Board review and consideration of Resolution 2014-005 A resolution Adopting an Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for applications submitted by:
- i. Laura C. and Mark E. Luebke 3929 CTR II, Larsen, WI 54947 and Rosanne C. Keller, 5839 East Island Drive, Butte Des Morts, WI 54927.
 - ii. Kenneth W. Tritt, 5505 CTR “G”, Winneconne, WI 54986.
- C. Discussion/Action: Town Board review and consideration of staff recommendations for the update of the Town’s Five Year, Public Infrastructure, Capital Reconstruction Plan.
- D. Discussion/Action: Town Board review and consideration of the Town’s funding alternatives relative to the CY 2014 and future year Capital Projects.
- E. Discussion/Action: Town Board review and consideration of a Declaration of Official Intent to reimburse an expenditure with proceeds of a borrowing or borrowings authorized by the Issuer.
- F. Discussion/Action: Town Board review and consideration of the award of a Contract for the Town’s CY 2014 Capital Reconstruction Projects to include the following:
- i. Braun Court Roadway Improvements
 - ii. Phase 2 of the Ridgeway Subdivision Roadway Improvements
 - iii. Phase 2 of the Fox Valley Asphalt development area.
- G. Discussion/Recommendation: Town Board review and direction to staff relative to the quality of the allowable signs under the Town’s Zoning Code of Ordinances.

XI. Upcoming Meeting Attendance:

XII. Board Member Requests for Future Agenda Items:

XIII. Review of Disbursements:

XIV. Adjournment:

Respectfully submitted,
Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	June	July	August
Town Board	4 th , and 18 th	2 nd , and 16 th	6 th , and 20 th
Plan Commission	11 th	9 th	13 th
Green Space Committee	19 th	17 th	21 st