

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, May 7th, 2014

Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearing(s) and/or Public Informational Meeting(s).

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Regular Town Board Meeting held at 7:00 P.M. on Wednesday, April 16th, 2014.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Winnebago County Recycling Board, Annual Report.
 - B. April Building Inspection Permit Report.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. No New Licenses.
 - A. Renewal:
 - i. No Renewal Licenses.

- VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

 - A. No Referrals.

- IX. Business referred by the Green Space Committee:
Town Board receipt, review, and consideration of Green Space Committee Referrals (first Town Board meeting of the month):
- A. Green Space Committee referral to the Board of staff's park, trail and cemetery work plans for the spring and summer of CY 2014.
- X. Business:
- A. Discussion/Action: Town Board review and consideration of Resolution 2014-005 A Resolution Formally Denying a Notice of Circumstances of Claim Pursuant to Wisconsin Statute §893.80(1)(a) served on the Joint Fire Board by Attorney Michael R. Vanden Berg for David M. DeKeyser.
 - B. Discussion/Action: Town Board, second reading, review, and consideration of Town Ordinance 2014-003 amending the Town's Artificial Pond Ordinance to bring the Artificial Pond Ordinance into conformity with the Permitted and Conditional Use Approval Sections of the Town's newly adopted Zoning Code of Ordinances.
 - C. Discussion/Action: Town Board review and consideration of the formal acceptance of the Town's CY 2013 Audit and Management Letter prepared by the Town's Auditors, Schenck SC.
 - D. Discussion/Action: Town Board review and consideration of the allocation to the Town's Audited Unassigned Reserves from the CY 2013 Budget to the Town's Equipment Capital Replacement Accounts.
 - E. Discussion/Action: Town Board review and consideration of the following retail fireworks permit applications:
 - i. Application submitted by Ted Bemis for T&G, 8386 STH "76", Suite D, Neenah, WI 54956.
 - ii. Application submitted by Chuck Krause for Fireworks Free.com, 8616 STH "76", Neenah, WI 54956.
 - F. Discussion/Action: Town Board review and consideration of a Planned Management Proposal for the auxiliary generator located at the Town/Fire Hall building.
 - G. Discussion/Action: Town Board review and consideration of an On-site Scheduled Maintenance Agreement for the Stormwater Management's wheeled excavator.
 - H. Discussion/Recommendation: Town Board review and direction to staff relative to issuing a Request For Proposals (RFP) for a 3-year Solid Waste and Recycling Contract for the Town of Clayton.
 - I. Discussion/Recommendation: Town Board review and direction to staff relative to the quality of the allowable signs under the Town's Zoning Code of Ordinances.
- XI. Town Board Reorganizational Business:

A. Additional Appointments

- a. Plan Commission Members (1 position for a 3-year term each with all terms effective May 1st, 2014)
 - i. Name to be presented by the Town Chair
- b. Zoning Board of Review (2 positions serving 3-year staggered terms that are to be determined by the Board)
 - i. Name to be presented by the Town Chair
 - ii. Name to be presented by the Town Chair
- c. Green Space Committee Member (2 positions for a 3-year term each with all terms effective May 1st, 2014)
 - i. Name to be presented by the Town Chair

XI. Upcoming Meeting Attendance:

XII. Board Member Requests for Future Agenda Items:

XIII. Review of Disbursements:

XIV. Adjournment:

Respectfully submitted,

Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	May	June	July
Town Board	21 st	4 th , and 18 th	2 nd , and 16 th
Plan Commission	14 th	11 th	9 th
Green Space Committee	15 th	19 th	17 th