

TOWN OF CLAYTON
Green Space Committee
Meeting Minutes

5:30 P.M. on Wednesday, May 11th, 2016

Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

- A. The Meeting was called to order at 5:30 P.M.
- B. Pledge of Allegiance
- C. Notice Verification, the Chair was advised that the meeting was properly noticed.

D. Roll:	Committee Chair:	Cathy Clark	PRESENT
	Committee Member:	Joan Brown	PRESENT
	Committee Member:	Lana Prusik	PRESENT
	Committee Member:	Melanie Geise	PRESENT
	Committee Member:	David Dorow	PRESENT
	Committee Member:	Linda Grundman	PRESENT
	Committee Member:		VACANT

Town Staff:	Richard Johnston	PRESENT
	Tori Straw	PRESENT

II. Approval of Minutes:

- A. Regular Green Space Committee Meeting – Wednesday, April 13th, 2016.

MOTION:

Motion by: Committee Member: Grundman

Second by: Committee Member: Brown

Motion: To approve the Draft Minutes of the Wednesday, April 13th, 2016 meeting.

Vote: Carried by unanimous voice vote

III. Open Forum –

- A. No Referrals.

IV. Correspondence:

- A. No Correspondence.

V. Business:

- A. Discussion/Recommendation: Review of the Public Works Department summer projects in the Town’s parks and on the Town’s Trails.

Staff reviewed the following Public Works Department projects with the Green Space Committee.

- Discussed finalizing the removal of the fencing from Clayton Park.
- Discussed the installation of a barrier fence around the perimeter of the paved area of the Clayton Park Pavilion.
- Discussed the installation of drain tile that daylight in the Larsen Road ditch to drain and dry the area between the Clayton Park Pavilion and the playground equipment at Clayton Park.
- Discussed the possible fall of CY 2016 installation of drain pipe to enclose the drainage ditch that runs between the ball diamonds and daylight in the Larsen Road ditch.

- Discussed the repairs and upgrades of the Friendship Trail drainage and trail surface between the west town line and the County's Wiouwash Recreational Trail.
- Discussed the enclosure of the south side ditch line on Fairview Road in the area of Olson's Rest.
- Discussed the development of directional signs for access and parking facilities for the Friendship Trail.

The Committee indicated that they would like to be routinely updated on the project and would like to approve and recommend to the Town Board graphics to be used by the Town on trail and parking locating signs.

VI. Upcoming Meeting Attendance:

A. None

VII. Committee Member Requests for Future Agenda Items:

A. None

VIII. Adjournment

MOTION:

Motion by: Committee Member: Grundman

Second by: Committee Member: Brown

Motion: To Adjourn the Green Space Committee meeting at 6:05 PM.

Vote: Carried by unanimous voice vote

Respectfully submitted,
Richard Johnston, Town Administrator/Clerk