

**Meeting date: July 7, 2020**  
**Larsen Winchester Sanitary District Monthly Meeting**

Approved June 2, 2020 meeting notes

The Commissioners of the Larsen Winchester Sanitary District (LWSD) met on June 2, 2020 at 4:00PM at the Rob Nelson's shop. Present were President Mike Pfankuch, Scott Mathison, Rob Nelson, Jim Emmons, Cori Thomas, and Mary Jo Miller (Martenson & Eisele).

President Pfankuch called the meeting to order. The minutes of the May 5, 2020 meeting were provided to the Commissioners to review before the meeting. No changes were necessary to the draft form. A motion was made by Scott Mathison and seconded by Rob Nelson to accept the minutes.

Mary Jo's report – Mary Jo didn't have any new news to report. She will follow up with Great Lakes TV Seal, Inc. to confirm they have us on their schedule to do the televising. She will work on the CMAR report and we'll add that to our agenda for our August meeting.

Jim Emmon's report – The drawdown was done 5/15 to 5/29 9,840,000/average of 650,000/day. It is a little green in the ponds but nothing to worry about for the duckweed. Larsen had one pump go out. It failed on a Thursday afternoon and on Friday morning again. Jim reset it and it started right up. Crane took the pump out and will need to rebuild the starters. Other pump is still working fine.

Cori's report – New lot on Samuel Drive paid their fees so they are set to hook up.

President Pfankuch's report – He previously talked to Treeos and asked for them to cut back farther by the ponds/etc. and all looks good this time. Rob and President Pfankuch attended the Town of Winchester's planning commission meeting talked about in last month's meeting. The owner of the facility is not interested in setting up/hooks up to our sewer system at this time. They may revisit with us if other commercial developments come into the area. They will bring their materials so we can see the setup next meeting.

Motion was made by Scott Mathison and seconded by Rob Nelson to pay the bills as presented. Motion carried unanimously.

**Bills paid in June:**

1. Cori Thomas – salary	\$700.00
2. Jim Emmons – salary and meetings	\$1,800.82
3. Michael Pfankuch – salary and meetings	\$692.63
4. Robert Nelson - salary and meetings	\$646.45
5. Scott Mathison – salary and meetings	\$600.28
6. Cori Thomas – reimburse office supplies	\$140.66
7. Town of Clayton – billing	\$666.67
8. WI DNR – Dept of Natural Resource Fees	\$1,371.79
9. Treeo's – lawn & drive upkeep	\$605.00
10. Diggers Hotline – tickets	\$37.95
11. Martenson & Eisele – engineering	\$540.00
12. Century Link – phone bills	\$125.00
13. WPS – electricity	\$594.41
14. Badger Labs – testing and inspection	<u>\$269.00</u>
Total:	\$8,790.66

A motion was made by Scott Mathison and seconded by Rob Nelson to adjourn the meeting. Motion carried unanimously. Meeting ended @4:25pm.

Our next meeting date/time is tentatively set for Tuesday, 8/4 at 4pm.

Respectfully submitted.

Cori Thomas – Secretary/Treasurer  
Larsen Winchester Sanitary District