

TOWN OF CLAYTON
 Special Town Board Meeting
 Special Plan Commission Meeting
 Special Green Space Committee
 Special Meeting Minutes
 6:30 P.M. – on Wednesday, June 10th, 2015
 Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

A. Notice Verification, Roll

1. Plan Commission Chairman Knapinski called the meeting to order at 6:30 P.M.
2. Pledge of Allegiance recited.
3. Meeting properly posted at three locations in the Town.
4. Roll

a. Plan Commission Members

Chair Knapinski	PRESENT
Commissioner Haskell	PRESENT
Commissioner Dorow	PRESENT
Commissioner Eckstein	PRESENT
Commissioner Jesse	ABSENT
Commissioner Linsmeier	ABSENT
Town Board Representative Schmidt	PRESENT

b. Staff

Administrator Johnston	PRESENT
Treasurer Straw	PRESENT
Planner Ken Jaworski	PRESENT

c. Town Board Members

Chair Geise	PRESENT
Supervisor Lettau	PRESENT
Supervisor Grundman	PRESENT
Supervisor Reif	PRESENT
Supervisor Schmidt	PRESENT

d. Green Space Committee Members

Chair Clark	PRESENT
Committee Member Dorow	PRESENT
Committee Member Prusik	PRESENT
Committee Member Brown	PRESENT
Committee Member Heider	ABSENT
Town Board Representative Grundman	PRESENT

II. Special Meeting Business:

- A. Discussion/Recommendation: Review and discussion by the Town Board, the Plan Commission, and the Green Space Committee on long range planning material provided by Town staff, the data presentation in the Town’s Comp Plan update, the elements of the Town’s Comp Plan and the process to be followed as part of the CY 2015 update to the Town’s Comprehensive Plan.

Attached please find several articles relative to the Planning and Place Making process. Staff is using some of these ideas in the Comp Plan update and thought the Board, Commission and Committee might find the information interesting.

- Administrator Johnston discussed combining the Parks and Recreation Plan and Comprehensive Plan.
- Planner Jaworski reviewed the intention of the Comprehensive Plan update. He reviewed/discussed information regarding demographics of communities relative to millenials, population data, forecasting changes, trends, etc.
- Chair Knapinski discussion. What are the big three needs of the Town of Clayton?
 1. Public services such as sewer/water.
 2. Trail system potential.
 3. Agricultural component in town. How committed is the Town of Clayton to Farmland Preservation.
 4. Housing types the Town of Clayton wants to track. Multi-family and temporary housing trends.
- Chair Geise discussed the impact of the Town of Menasha incorporating on the Town of Clayton. How do we mold the Green Space Committee and growth together going forward?
- Administrator Johnston discussed the construction of new roads but waiting to asphalt them until the utilities possibly go into that area.
- Supervisor Grundman asked if we have 5 years for the Comprehensive Plan.

B. Discussion/Recommendation: Review and direction to staff relative to a process for Plan Commission review of the Town's draft CY 2015 Comp Plan update, a schedule for Public Input to the Town's Comp Plan update, and a schedule for the required Public Hearing for the Town's Comp Plan update.

Attached please find several articles relative to the Planning and Place Making process. Staff is using some of these ideas in the Comp Plan update and thought the Board, Commission and Committee might find the information interesting.

- Chair Knapinski discussed accomplishing the Comprehensive Plan. Could potentially have more commercial growth. He asked the residents to ask themselves "How do you see the Town of Clayton?"
- Cathy Clark wants the Town of Clayton to stay the way it is as a family atmosphere with friendly people and business growth on the East side.

III. Adjournment of the Special Town Board, Special Plan Commission, and the Special Green Space Committee Meetings at 7:31 p.m.

Respectfully submitted,
Laurie L. Goffard, Deputy Clerk