

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, June 18th, 2014

Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Regular Town Board Meeting held at 7:00 P.M. on Wednesday, June 4th, 2014.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Copy of an e-mail from Town resident Jon Gumtow.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Mary Jo Landskron
 - ii. Kathy Parra

 - B. Renewal:
 - i. No Renewal Licenses

 - C. The following parties have a renewal application for a Class “B” license to sell fermented malt beverages, and a “Class B” license to sell intoxicating liquors is on file in the Town of Clayton, Clerk’s Office for the licensing period July 1, 2014 through June 30, 2015, the

granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

- i. Westridge Golf Club LLC, (dba Westridge Golf Club), 8130 Golf Course Drive, Neenah, WI 54956.
Agent: Jason Kunstman

D. The following parties have a renewal application for a Reserve Class “B” license to sell fermented malt beverages, and a Reserve “Class B” license to sell intoxicating liquors is on file in the Town of Clayton, Clerk’s Office for the licensing period of July 1, 2014 through June 30, 2015, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

- i. Boe, LLC (dba The Re-Mixx Entertainment Venue), 8386 State Road 76 Suite B, Neenah, WI 54956.
Agent: Michelle Baumann

E. The following renewal application for a Class “B” license to sell fermented malt beverages is on file in the Town of Clayton, Clerk’s Office for the licensing period of July 1, 2014 through June 30, 2015, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

- i. S.O.L. Restaurants LLC (dba Oinks Restaurant), 8386 State Road 76 Suite A, Neenah, WI 54956.
Agent: Lynn Ann Miller

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Board on the appointment/election of a Vice-chair for the Commission.
- B. Plan Commission recommendation to the Board on the Final Plat of Whispering Meadows submitted by RRM Properties, 3929 CTR II, Larsen, WI 54947 for property specifically described as Tax ID # 006-0566-01, and 006-0566-02, and 006-0566-03 being part of Outlot 1 of Certified Survey Map No. 3996 and all of Lots Two (2) and Three (3) of Certified Survey Map No. 6693, being part of the northeast ¼ of the northwest ¼, of Section 21, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Board on a Site Plan Application for a metal storage structure submitted by Mark Caswell for Treeo’s, 8889 Oakwood Avenue, Neenah, WI 54956, specifically identified as Tax ID # 006-0396-01 being part of the northeast ¼ of the northeast ¼ described as Lot 2 of Certified Survey Map 3847 in Section 15, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Plan Commission recommendation to the Board on a Site Plan Application for a parking lot expansion submitted by Dino Valeri, for DSV LLC, 3440 DeKalb Lane, Neenah, WI 54956 for the Woodshed Bar and Grill located at 2895 CTR “II” Neenah, WI 54956, and 8472 STH “76” specifically identified as Tax ID # 006 0621-01 and 006 0621-02, both located in Section 24, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- E. Plan Commission recommendation to the Board on a Temporary Conditional Use Application for a fundraising event in the Headliners Bar and Grill parking lot, submitted by Ken Zastrow, for Pubs & More LLC (DBA Headliners Bar and Grill), 2788 Towne Court, Neenah, WI 54956 specifically identified as Tax ID # 006-0620-06 located in Section 24, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
 - F. Plan Commission recommendation to the Board on proposed amendments to the Town's Access Control Ordinances including, but not limited to, the driveway separation requirements of the Ordinance.
 - G. Plan Commission recommendation to the Board on proposed changes to the specific culvert diameter requirements of the Town's Access and Culvert Permit Policy.
- IX. Business referred by the Green Space Committee:
Town Board receipt, review, and consideration of Green Space Committee Referrals (first Town Board meeting of the month):
- A. No Referrals.
- X. Business:
- A. Discussion/Action: Town Board review and consideration of Resolution # 2014-006 A Resolution Disallowing a Claim for Damages Submitted by Richard Matowitz for damages to a vehicle.
 - B. Discussion/Action: Town Board review and consideration of Resolution # 2014-007 A Resolution Approving the Final Plat of Whispering Meadows submitted by RRM Properties.
 - C. Discussion/Action: Town Board review and consideration of the Site Plan for the Drifters Snowmobile Club building at the east end of the Town Garage site.
 - D. Discussion/Action: Town Board review and consideration of negotiating the purchase of some of the east portion of the Larsen Tavern property located at 8338 CTR "T", Larsen, WI, 54947 and specifically identified as #006-0535-03 in the Town of Clayton, County of Winnebago.
 - E. Discussion/Action: Town Board review and consideration of the amount of Municipal General Obligation Promissory Notes to issue to fund the Town's CY 2014 through CY 2016 Capital Reconstruction Projects as identified in the Town's 5-Year Capital Reconstruction Plan.
 - F. Discussion/Action: Town Board review and consideration of authorizing staff to issue a Request For Proposals (RFP) for the following CY 0214 Road Maintenance Projects and to award contracts for the work so long as they do not exceed the funding available in the Town's CY 2014 Budget:
 - i. Asphalt patches and concrete curb returns on corners on various Town Roads.
 - ii. Double Chip Sealing of various Town Roads.
 - iii. Center Line and Fog Line Striping of various Town Roads.

iv. Crack Filling on various Town Roads.

- G. Discussion/Action: Town Board review and consideration of a proposal submitted by the Town's Engineer to provide bidding documents for the Town's CY 2014 double chip sealing road maintenance projects.
- H. Discussion/Action: Town Board review and consideration of a proposal submitted by the Town's Engineer to provide permitting and design engineering for the Town's CY 2014 County Bridge Aids Capital Construction Projects.
- I. Discussion/Action: Town Board review and consideration of a Valley Sealcoat, Inc. Warranty Contract from MCC, the General Contractor on Phase 1 of the Town's CY 2013 Capital Reconstruction Project, to crack fill the center line seam of the asphalt surface on Westfield Ridge and Quail Point Road.
- J. Discussion/Action: Town Board review and consideration of a Municipality Recycling Surplus Revenue Ballot for CY 2013.

XI. Upcoming Meeting Attendance:

XII. Board Member Requests for Future Agenda Items:

XIII. Review of Disbursements:

XIV. Adjournment:

Respectfully submitted,
Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	June	July	August
Town Board		2 nd , and 16 th	6 th , and 20 th
Plan Commission		9 th	13 th
Green Space Committee	19 th	17 th	21 st