



[www.townofclayton.net](http://www.townofclayton.net)  
Town Office Building  
8358 County Road T  
Larsen, WI 54947

# TOWN OF CLAYTON

Regular Meeting of the Town Board of Supervisors  
Agenda

Wednesday, August 4, 2010

7:00 p.m.

POSTED 07/30/2010  
REMOVE 08/05/2010

- 
- I. **Call to Order**
    - Pledge of Allegiance, Notice Verification, Roll
  - II. **Approval of Minutes**
    - Regular Town Board Meeting – July 21, 2010
  - III. **Open Forum – Non-Agendized Town-related Matters**
    - Please complete “Request to Speak at Meeting” form located on the agenda table and give to the Town Clerk/Treasurer. Non-Agendized Town-Related Matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.
  - IV. **Correspondence**
    - A. Attorney General (received 7/28/2010) – notice that Van Hollen issues memorandum regarding Supreme Court’s recent decision involving personal e-mails
    - B. Winnebago County, Health Department (received 7/23/2010) – WSLH Funding for Water Sampling, 2008 Flood Follow-up
    - C. Winnebago County, Zoning Department (received 7/28/2010) – No documents for the Town to review for August Public Hearing
  - V. **Discussion Items (No action will be taken.)**
    - A. County Supervisor Report
    - B. Winnebago County Sheriff’s Dept. – Public Concerns and Issues
    - C. Clayton-Winchester Fire Chief Report
    - D. Administration Comments
  - VI. **Business**
    - A. **Discussion / Action** – Operator Licenses
      - New/Renewal – Mary Louise Chapin
      - New – Shirley Elaine Hoepner
    - B. **Discussion / Action** – Town Board action on a Plan Commission recommendation on a Site Plan for developing a secure storage area for the Town’s Public Works Department
    - C. **Discussion / Action** – Town Board action on the residents’ request to design and construct a passing lane at the intersection of CTH “76” and Windfield Drive
    - D. **Discussion / Action** – Town Board approval for bidding the replacing of two culverts and double-chipsealing Pioneer Road for approximately 5,300 linear feet from Medina Junction Road to Winnegamie Drive
    - E. **Discussion / Action** – Town Board review and approval of a set of engineering proposals for the Town’s CY 2011 Capital Construction Projects
    - F. **Discussion/Recommendation** – Town Board direction to staff relative to removal of the trees in front of 2847 Larsen Road, Neenah, WI 54956, property owned by Jason Ehrmentraut, and specifically identified as Tax ID#006-0645-01, in the Town of Clayton
    - G. **Discussion/Recommendation**: – Town Board direction to staff relative to filling the vacant Town Treasurer position
    - H. **Discussion/Recommendation**: – Town Board direction to staff relative to the installation of security and surveillance equipment in Trail Head Park and the Municipal facilities adjacent to Trail Head Park

**VII. Upcoming Meeting Attendance**

**VIII. Board Member Requests for Future Agenda Items**

**IX. Approval of Disbursements**

**X. Adjournment**

Respectfully Submitted, Mark E. Luebke, *Town Chairperson*

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call Town Office at 836-2007. This agenda has been posted at all three locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

**UPCOMING MEETINGS** (all begin at 7:00 p.m. unless specified):

	<u>August</u>	<u>September</u>	<u>October</u>
Town Board	18	1, 15	6, 20
Plan Commission	11	8	13
Green Space Committee	19 (5:30pm)	16 (5:30pm)	21 (5:30pm)
Outagamie County Airport Overlay Ad Hoc Committee	18 (9:00am) (Outagamie County Courthouse, Appleton)		
Farmland Preservation Regional Meeting	24 (Town of Clayton)		
Joint Fire Board			11 (Town of Clayton)