

TOWN OF CLAYTON
Town Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, August 20th, 2014
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. There are no Public Hearings and/or Public Information Meetings.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Regular Town Board Meeting held at 7:00 P.M. on Wednesday, August 6th, 2014.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Copy of correspondence from Town Attorney Simon.
 - B. Wisconsin Department of Administration Preliminary Estimate of the Town’s January 1st, 2014 Population.
 - C. Copy of correspondence from an area resident having received service from the Clayton/Winchester Joint Fire Department.
 - D. Notice from the Town of Dale on amendments to the Town of Dale Comprehensive Plan.
 - E. Copy of an e-mail from a resident requesting a “Hidden Driveway” sign on Fairview Road.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Rachel Jackson
 - ii. Thomas Eake

 - B. Renewal:
 - i. Katherine Wolf (expired 6-30-14)

- C. The following party has a renewal application for a Class “B” license to sell fermented malt beverages, and a “Class B” license to sell intoxicating liquors is on file in the Town of Clayton, Clerk’s Office for the licensing period July 1, 2014 through June 30, 2015, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:
 - i. Christopher R.D. Clauson (dba The Larsen Tavern), 8338 County Road T, Larsen, WI 54947
Agent: Christopher Clauson

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on an application submitted by the petitioners, Rodger A. and Janet J. Cavanaugh, 3910 Fairview Road, Neenah, WI 54956, for an amendment to an existing Conditional Use permit to operate a wedding and event facility on property zoned A-2 (GENERAL AGRICULTURE DISTRICT). The property is located at, 3910 Fairview Road, Neenah, WI 54956, specifically described as Tax ID # 006-0267, being located in Section 9, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Town Board on an application submitted by the petitioners, Mark E. and Laura C. Luebke, 3929 CTR II, Larsen, WI for a Conditional Use Application for an Artificial Pond for property located at 3929 CTR II, Larsen, WI, specifically described as Tax ID # 006-0566-03, being part of the northeast ¼ of the northwest ¼, and described as Lot 3, of CSM 6693 of Section 21, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Town Board on an application submitted by the petitioners, Alan W. and Jennifer L. Larsen, 837 East Apple Tree Lane, Appleton, WI 54911 for the following property located on Pioneer Road south of CTR II in the Town of Clayton, specifically described as Tax ID # 006-0531-01, Lot 4 of CSM 4094 being part of the southeast ¼ of the northeast ¼, of Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin to be rezoned from A-2 (GENERAL FARMING DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT).
- D. Plan Commission recommendation to the Town Board on a request to modify the Landscaping Plan for the Rolling Meadows Self Storage LLC rental storage building located at 3849 CTR II, Larsen, WI 54947 in the Town of Clayton and specifically described as Tax ID # 006-0558-03, Lot 1 of CSM 5823 of Section 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- E. Plan Commission recommendation to the Town Board on the proposed rescission of the Town’s stand alone Sign Ordinance #7.6.
- F. Plan Commission recommendation to the Town Board on the proposed rescission of the Town’s stand alone Site Plan Ordinance.

G. Plan Commission recommendation to the Town Board on proposed amendments to the Town's Access Control Ordinances including, but not limited to, the driveway separation requirements of the Ordinance.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

A. Green Space Committee recommendation to the Town Board relative to soliciting quotes to replace the roof on the Clayton Park Pavilion with a raised seam metal roof with eaves.

X. Business:

A. Discussion/Action: Town Board review of a presentation by the Town's Financial Advisor, Michael Hallmann of Lantern Associates, LLC, on the Town's Financial Rating as provided by the Standard & Poor's Rating Services.

B. Discussion/Action: Town Board review and consideration of Resolution 2014-014 A Resolution Authorizing the Issuance and Sale of \$2,300,000 General Obligation Promissory Notes by the Town of Clayton.

C. Discussion/Action: Town Board review and consideration of Resolution 2014-006 A Resolution Adopting an Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for property specifically described as Tax ID # 006-0531-01, Lot 4 of CSM 4094 being part of the southeast ¼ of the northeast ¼, of Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin to be rezoned from A-2 (GENERAL FARMING DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT).

D. Discussion/Action: Town Board review and consideration of a proposal submitted by MBM for the routine lifecycle replacement of the Town's leased Printer/Copier/Fax machine.

E. Discussion/Action: Town Board review and consideration of a presentation by Wells Fargo staff on financial services and financial options that the firm may be able to provide to the Town of Clayton.

F. Discussion/Action: Town Board review and consideration of the Town's options for disposing of the Elmer property located at 8328 CTR "T", Larsen, WI 54947 and specifically identified as Tax ID# 006-0535-06-02 in the Town of Clayton, County of Winnebago.

G. Discussion/Recommendation: Town Board review and recommendation to staff on scheduling the Board's CY 2015 Budget Meetings.

XI. Upcoming Meeting Attendance:

XII. Board Member Requests for Future Agenda Items:

XIII. Review of Disbursements:

XIV. Adjournment:

Respectfully submitted,
Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified) (Green Space Committee Meetings are scheduled to start at 5:30 P.M).

www.townofclayton.net	September	October	November
Town Board	3 rd and 17 th	1 st and 15 th	5 th and 19 th
Plan Commission	10 th	8 th	12 th
Green Space Committee	10 th	8 th	12 th