

TOWN OF CLAYTON

Regular Meeting of the Green Space Committee Meeting Minutes

September 15, 2011
5:30 p.m. – 6:30 p.m.

Westridge Golf Course Parking Lot (Southwest Corner)

I. Call to Order

Called to order at 5:30 p.m. by Chairperson Stanek
Pledge of Allegiance
Present: Committee Members Chairperson Stanek, Clark, Lettau, Prusik, Heider, Johnson
Absent: Committee Members Dorow
Staff Present: Town Administrator Johnston, Treasurer Bowen
Absent Staff: Public Works Foreman Pamentner
Meeting properly posted; three locations in the Town

II. Approval of Minutes

Regular Green Space Committee Meeting – August 18, 2011

MOTION by: Johnson

SECONDED by: Heider

Motion to approve regular Green Space Committee Meeting Minutes from August 18, 2011.

Motion carried by unanimous voice vote.

III. Open Forum – Non-Agendized Town-related Matters:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the Town Deputy Clerk or Treasurer. Non-Agendized Town-Related Matters: Pursuant to Wis. Stats. 19.32(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.

IV. Correspondence – None

A. No Correspondence

V. Business

A. Discussion/Recommendation – Site visit of the Larsen Road Trail project from “STH 76” to Clayton Avenue

- Committee Members walked the section of Larsen Trail from State Hwy “76” to Westridge Golf Course.
- Discussed the trail regarding the surface material, ditches, potential hazards and the berm.

NO MOTION

B. Discussion/Recommendation – Green Space Committee review of ClaytonFest2011 and discussion regarding the Green Space Committee’s role in ClaytonFest 2012

- Discussed becoming the organizing body for ClaytonFest

MOTION by: Johnson
SECONDED by: Clark

Motion to act as the organizing body for the ClaytonFest project with the condition that the ClaytonFest meetings become part of the Green Space Committee Meetings.

Motion carried by unanimous voice vote

- Chairperson Stanek directed Staff to put together a packet of information regarding the ClaytonFest participants, contacts and contact information
- C. Discussion/Recommendation – Green Space Committee discussion and recommendation regarding a Drifters Snowmobile Club request to name the bridge built by the Club on the Friendship Trail after Arden Schroeder, the Drifters Snowmobile Club Founding President and one of the Charter Members.
- Discussed the purpose of the request by the Drifters Snowmobile Club
 - Discussed the size and placement of the plaque

MOTION by: Johnson
SECONDED BY: Clark

Motion to recommend to the Town Board to approve the Drifters Snowmobile Club request to name the bridge built by the Club on the Friendship Trail after Arden Schroeder.

Motion carried by unanimous voice vote

VI. Upcoming Meeting Attendance

NONE

VII. Committee Member Requests for Future Agenda Items

- A. Olsen’s Rest cubical and parking
- B. ClaytonFest
- C. Additional plants in the parking lot islands of Clayton Park
- D. December Meeting
 - Committee Member Lettau expressed a big “Thank You” to Committee Member Prusik for her hard work painting Trail Head Park Pavilion
 - The Town Board approved all of last month’s recommendations by the Green Space Committee
 - Pace Setters stated they would be willing to help the Green Space Committee with Fundraisers for Larsen Trail

VIII. Adjournment – 6:30 p.m.

MOTION by: Heider
SECONDED by: Prusik

Motion to Adjourn

Motion carried by unanimous voice vote.

Respectfully Submitted, Tori Bowen, *Treasurer*