

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, November 18th, 2015
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Town Board meeting of Wednesday, November 4th, 2015.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Distribution of the Notice of Non-candidacy for the Spring Town Board Election.
 - B. Distribution of the Administrator’s Performance Evaluation Forms.
 - C. Distribution of several articles from the League of Wisconsin Municipalities on Capital Planning and Paying for Municipal Public Infrastructure.
 - D. Distribution of correspondence from the County Highway Commissioner on the distribution of TRIP Grant Funds.
 - E. Distribution of correspondence from the County Clerk on County Board action to amend Chapter 23 of the County’s General Code.
 - F. Distribution of a Town’s Association notice on recently approved legislation.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
- A. New:
 - i. No new licenses were issued.
 - B. Renewal:
 - i. No renewal licenses were issued.
- VIII. Business referred by the Plan Commission:
- Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):
- A. Plan Commission recommendation to the Town Board on a presentation by Laurie Olson, Superintendent of Recreation for the City of Neenah, on an area wide Resolution to Support the East Central Wisconsin Regional Planning Commission (ECWRPC) Bicycle and Pedestrian Plan.
 - B. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by Glenn Mc Cann, 646 Fourth Street, Menasha, WI 54952 for property located on the east side of STH "76" south of Oakridge Road and specifically identified as Tax ID # 006-0895, described as Part of the Western ½ of the Northwest ¼ and described as Lot 2 of CSM 5026, in Section 36, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
 - C. Plan Commission recommendation to the Town Board on a schedule for completing the Town's CY 2015 Comprehensive Plan Update and a Public Notice strategy for maximizing Public Input on the CY 2015 Comprehensive Plan Update.
- IX. Business referred by the Green Space Committee:
- Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):
- A. The Wednesday, November 11th, 2015 meeting was **CANCELLED**.
- X. Business:
- A. Discussion/Action: Town Board review and consideration of hiring a full time Fire Chief for the Town's Fire Department with an employment starting time and date of 12:01 A.M. on January 1st, 2016.
 - B. Discussion/Action: Town Board review, consideration, and direction to the Town's Fire Chief on the number of authorized personnel, the organizational structure of the Town's Fire Department and the stipend to be paid to the Department's Officers.
 - C. Discussion/Action: Town Board review and consideration of hiring up to 55 paid, on-call Firefighters (40) and First Responders (15) for the Town's Fire Department and First Responder Department with an employment starting time and date of 12:01 A.M. on January 1st, 2016.
 - D. Discussion/Action: Town Board review, consideration, and direction to staff on the long term firefighting capabilities and performance level of the Town's Volunteer Fire Department.

- E. Discussion/Action: Town Board review, consideration, and direction to staff on the CY 2016 updates to the Town's Fee Schedule.
- F. Discussion/Action: Town Board review and consideration of a request to develop the Plat of Highland Woods as part of the Town's CY 2016 Capital Projects using McMahon Engineers and Architects, the engineering firm that designed and engineered the project.

- XI. Review of Disbursements:
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month):
- XIII. Upcoming Meeting Attendance:
- XIV. Board Member Requests for Future Agenda Items:
- XV. Adjournment:

Respectfully submitted,
 Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 P.M.)

www.townofclayton.net	December	January	February
Town Board Meeting	2 nd , and 16 th	6 th and 20 th	3 rd and 17 th
Plan Commission	9 th	13 th	10 th
Green Space Committee	9 th	13 th	10 th