

TOWN OF CLAYTON
Town Plan Commission
Meeting Minutes
7:00 P.M. – on Wednesday, November 12th, 2014
Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

A. Notice Verification, Roll

1. Plan Commission Chairman Knapinski called the meeting to order at 7:00 P.M.
2. Pledge of Allegiance recited.
3. Meeting properly posted at three locations in the Town.
4. Roll

a. Plan Commission Members

Chair Knapinski	PRESENT
Commissioner Eckstein	ABSENT
Commissioner Haskell	PRESENT
Commissioner Jesse	ABSENT
Commissioner Dorow	PRESENT
Commissioner Linsmeier	ABSENT
Town Board Representative Schmidt	PRESENT

b. Staff

Administrator Johnston	PRESENT
Planner Ken Jaworski	PRESENT

II. Public Hearings:

A. No Public Hearings.

III. Approval of Minutes:

A. Approval of the minutes of the Wednesday, October 8th, 2014 Regular Plan Commission Meeting.

MOTION:

Motion by: Commissioner Haskell

Seconded by: Commissioner Dorow

Motion: Motion that we approve the minutes from Wednesday, October 8th, 2014.

Motion carried by unanimous consent.

IV. Open Forum – Town-related Matters not on the Plan Commission’s Agenda:

Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete “Request to Speak at Meeting” form located on the Agenda Table and give the form to the Town Clerk or Treasurer.

V. Correspondence:

A. October Building Inspection Report

- One new building permit for a single-family dwelling as well as various permits for home improvements totaling \$692,000.

B. Winnebago County Planning and Zoning Committee CY 2015 Meeting Schedule

VI. Business:

- A. Discussion/Recommendation: Update and consideration by the Plan Commission of a negotiated definition and limitations to the Conditional Use Permit held by petitioners, Rodger A. and Janet J. Cavanaugh, 3910 Fairview Road, Neenah, WI 54956, for property zoned A-2 (GENERAL AGRICULTURE DISTRICT). The property is located at 3910 Fairview Road, Neenah, WI 54956 and specifically described as Tax ID # 006-0267, being located in Section 9, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, and State of Wisconsin.
- Multiple discussions with the Town attorney. Discussion of the public motocross activities, band, etc. Commissioner Haskell does not feel that should be included in the conditional use permit.
 - Roger Cavanaugh discussed the timeline of events such as the band or DJ ending times, etc. Commissioner Haskell discussed Roger's son stopping the Motocross activities down the line. Cody Cavanaugh commented on how many events there have been maybe two per year when they could schedule it. Conditional use permit would transfer with the property depending on the terms of the permit.

MOTION:

Motion by: Commissioner Dorow

Seconded by: Commissioner Haskell

Motion: To forward on the conditional use permit application at 3910 Fairview Road, Neenah, WI for the Cavanaugh's, Tax ID # 006-0267 as listed above. Amended to include number 6 as those limited to and those similar to family reunions.

Motion carries 3 to 1. Commissioner Haskell opposes the motion.

- B. Discussion/Recommendation: Plan Commission review and recommendation on the proposed rescission of the Town's stand-alone Site Plan Ordinance.

MOTION:

Motion by: Commissioner Haskell

Seconded by: Commissioner Dorow

Motion: Make a motion that we recommend the rescission of the Town's stand-alone Site Plan Ordinance to include updating the map as part of the Zone A, Zone B clean-up along property lines.

Motion carries by unanimous consent.

- C. Discussion/Recommendation: Plan Commission review and direction to staff on developing an ordinance relating to local control of Telecommunication Towers by the Town of Clayton.

- Ken Jaworski discussed the Telecommunication Towers. Different options presented. Would we be able to be reimbursed for maintenance to the Town of Clayton roads due to bringing in the wind power towers? What kind of options will the Town of Clayton have regarding issues such as the height of the towers? Possibly follow what Winnebago County does on this issue. Table this issue for the time being.

MOTION:

Motion by: Chair Knapinski

Seconded by: Commissioner Haskell

Motion: Move that we table consideration of this until June 1, 2015 and also inform the county that if they have taken no action by that time the Town will move forward with its independent ordinance on it.

Motion carried by unanimous consent.

- D. Discussion/Recommendation: Report by the Plan Commission Chairman regarding October 29th, 2014 Winnebago County Plan Commission Network session on Comprehensive Plans.

- Chair Knapinski encouraged Plan Commission to review the Comprehensive Plan which is posted online. Future plans for the Town of Clayton.

VII. Upcoming Meeting Attendance

VIII. Adjournment – 7:52 p.m.

MOTION:

Motion made by unanimous consent to Adjourn at 7:52 p.m.

Respectfully submitted,
Laurie L. Goffard, Administrative Assistant