

TOWN OF CLAYTON

Town Plan Commission

Meeting Agenda

7:00 P.M. on Wednesday, January 9<sup>th</sup>, 2013

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

---

- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Verification of Meeting Roll
  
- II. Approval of Minutes:
  - A. Regular Plan Commission Meeting – Wednesday, December 12<sup>th</sup>, 2012.
  
- III. Open Forum – Town-related Matters not on the Plan Commission’s Agenda:

Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete “Request to Speak at Meeting” form located on the Agenda Table and give the form to the Town Clerk or Treasurer.
  
- IV. Correspondence:
  - A. Plan Commissioner Information and Resources E-mail, January 2013.
  - B. Communication from the County Zoning Department.
  - C. Zoning Reports and Ordinances, Tuesday, October 16<sup>th</sup>, 2012 Meeting
  
- V. Business:
  - A. Discussion/Recommendation: Commission review and recommendation of a Draft schedule for implementation of the proposed Town of Clayton, Zoning Code of Ordinances.
  
  - B. Discussion/Recommendation: Commission review and recommendation of a Sign Application for MAG Properties LLC 1219 Appleton Road, Menasha, WI 54956, dba Headliners Bar and Grill and Winncrest Banquet Hall, 2788 Towne Court, Neenah WI 54956 for property located at 2788 Towne Court and specifically described as Tax ID # 006-062006 in the Town of Clayton.
  
- VI. Upcoming Meeting Attendance
  
- VII. Adjournment

Respectfully submitted,  
Richard Knapinski, Plan Commission Chairperson

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of the Town Board of the Town of Clayton, may attend the meeting of the Town of Clayton Plan Commission scheduled to be held in the Clayton Town Office Meeting Room, at 8358 CTR T, Larsen, WI 54947, to gather information about a subject over which the Town Board has decision making responsibility. For purposes of the Open Meetings Law only; attendance at a meeting by two or more Town Board members constitutes a meeting of the Town Board, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that the Town Board will take any formal action at this meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School