

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, January 20th, 2016
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Town Board meeting of Wednesday, January 6th, 2016.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Wisconsin Department of Administration Documents on the proposed Village of Fox Crossing Incorporation.
 - B. Winnebago County Solid Waste Management Board 2015 Recycling Tonnage Report.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. No New Licenses Issued.

 - B. Renewal:
 - i. No Renewal Licenses Issued.

- VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on changes to the Draft Comprehensive Plan Maps and Documents based on input from the Public Listening Session for the Town's CY 2015/16 Comprehensive Plan Update.

IX. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. The Wednesday, January 13th, 2015 Green Space Committee Meeting was cancelled.

X. Business:

- A. Discussion/Action: Town Board review and consideration of a Plan Commission recommendation on a Conditional Use Application submitted by the petitioner(s): Jeff Howts, owner of Cruisin Safely Motorcycle & Driving Instruction, LLC, 2211 Oregon Street, Oshkosh, WI 54901 for a Home Occupation Major on property located at the north end of Black Top Way, Neenah, WI 54956 and specifically described as Lot 2 of the recently approved CSM of Tax ID # 006-0896, being all of Lot 2 of CSM 5026 being part of the Northwest ¼ of the Northwest ¼ and the Southwest ¼ of the Northwest ¼ of Section 36, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Discussion/Action: Town Board review and consideration of the January Settlement of the CY 2015 Taxes Payable in CY 2016.
- C. Discussion/Action: Town Board review and consideration of a request by the Town Treasurer to approve refunds on Tax Payment Check s that exceeded the Taxes due.
- D. Discussion/Action: Town Board review and consideration of a request by the Best Friends of Neenah/Menasha to hold the Clayton Park rental fee at \$60.00 for their 30th Annual Best Friends Gourmet Bike Tour, scheduled for Sunday, July 24th, 2016.
- E. Discussion/Action: Town Board review and consideration of a Wisconsin Department of Transportation project to locate a Salt Storage Facility on West American Drive East of STH "76" in the Town of Clayton.
- F. Discussion/Action: Town Board review of an Agreement for Professional Services with McMahon Engineers and Architects to determine the cost of purchasing sanitary sewer treatment capacity from the Grand Chute-Menasha West Wastewater Treatment Facility.
- G. Discussion/Action: Town Board review and consideration of a draft of a minimum garage floor and/or lowest opening elevation Ordinance for new construction in the Town of Clayton.

H. Discussion/Action: Town Board review and direction to staff relative to a Draft Special Assessment Policy for the Town of Clayton and its related Municipal Sanitary Sewer and Municipal Water Utilities.

XI. Review of Disbursements:

XII. Review of General Fund Budget Update (Second Town Board meeting of the month):

XIII. Upcoming Meeting Attendance:

XIV. Board Member Requests for Future Agenda Items:

XV. Adjournment:

Respectfully submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

THIS AGENDA HAS BEEN POSTED AT THE FOLLOWING LOCATIONS:

1. **The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947**
2. **The Town’s Web Page – www.claytonwi.govoffice3.com**

UPCOMING MEETINGS (all begin at 7:00 PM unless specified) (Green Space Committee Meetings are scheduled to start at 5:30 P.M).

www.claytonwi.govoffice3.com	February	March	April
Town Board Meeting	3 rd and 17 th	2 nd and 16 th	6 th and 20 th
Plan Commission	10 th	9 th	13 th
Green Space Committee	10 th	9 th	13 th