

TOWN OF CLAYTON
Town Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, February 5th, 2014
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meetings:
 - A. Town Board Public Hearing on Draft Ordinance 2014-001. The Town Board for the Town Of Clayton is scheduled to hold a Public Hearing on proposed amendments to the Town's Ordinance No. 5.2 Intoxicating Liquor and Fermented Malt Beverages at 7:00 P.M. on Wednesday, February 5th, 2014. The Public Hearing will be held at the Town Office Board Room, 8348 County Road T, Larsen, WI 54947. Copies of the proposed amendments to the Town's Ordinance No. 5.2 Intoxicating Liquor and Fermented Malt Beverages are available at the Town Hall, or by contacting the Town Clerk at (920) 836-2007. If you cannot attend the Public Hearing, you may submit written comments to the Town Clerk on or before the date of the Public Hearing.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Regular Town Board Meeting held at 7:00 P.M. on Wednesday, January 15th, 2014.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. No Correspondence.

- VI. Discussion Items (No action will be taken.):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff's Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Brandon Hoppe
 - ii. Nicole Clauson
 - iii. Cheryl L Klotz

- B. Renewal:
 - i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals:

- A. No Referrals.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals:

- A. Green Space Committee direction to staff relative to generating a Town Policy for the use of chemicals, herbicides, and pesticides on Town property.

X. Business:

A. Discussion/Action: Town Board review, consideration and first reading of Draft Ordinance 2014-001 on proposed amendments to the Town's Ordinance No. 5.2 Intoxicating Liquor and Fermented Malt Beverages.

B. Discussion/Action: Town Board review and consideration of the Treasurer's partial list of Tax Refunds for CY 2013 Taxes payable in CY 2014.

C. Discussion/Action: Town Board review and direction to staff relative to the Town's CY 2014 Capital Construction Projects that include but are not limited to the following:

- i. Phase 2 of the Ridgeway Drive Capital Reconstruction Project.
- ii. The Ridgeway Drive/Ridgeway Golf Course stormwater management project.
- iii. The Braun Court Capital Reconstruction Project.

D. Discussion/Action: Town Board review and consideration of a Planning Services Proposal for CY 2014 by Jonathan P. Bartz, submitted at the Administration's request.

E. Discussion/Action: Town Board review and consideration of adjustments to and the continuation of the Town's Engineering Contract with Martenson & Eisele, Inc. 1377 Midway Road, Menasha WI 54952-0449.

F. Discussion/Action: Town Board review and consideration of a Change of Agent Application and a Change of Establishment Name for the following Reserve Class "B" license to sell fermented malt beverages, and a Reserve "Class B" license to sell intoxicating liquors License:

- i. Boe, LLC (dba The ReMixx), 8386 State Road 76, Suite B, Neenah, WI 54956. Agent: Michelle Baumann.

G. Discussion/Action: Town Board review and consideration of Resolution 2014-001 a Resolution presenting the Administration's recommendation that the Town accept approximately 1,700 feet +/- of new Town Roads known as Fox Valley Drive and Black Top Way.

- H. Discussion/Action: Town Board review and consideration of issuing a refund for the Garbage and Recycling Fee for Mary Kutchenriter on a duplex unit located at 9258 STH “76” (Tax ID # 006-0332) that has been converted back to a single family residence.
- I. Discussion/Action: Town Board review and consideration of issuing a refund for the mowing of a vacant lot on Guardian Lane (Tax ID # 006-1631) owned by Justin Pietrangelo.
- J. Discussion/Recommendation: Town Board update on the process of filling the vacancy in the Town’s Administrative Assistant position created by the resignation of Ms. Jenna Prange.
- K. Discussion/Recommendation: Town Board update on the approval of the Town’s Certified Survey Map (CSM) and the pending sale of the Elmer property.

XI. Upcoming Meeting Attendance:

XII. Board Member Requests for Future Agenda Items:

XIII. Review of Disbursements:

XIV. Adjournment:

Respectfully submitted,
 Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	February	March	April
Town Board	19 th	5 th , and 19 th	2 nd , and 16 th
Plan Commission	12 th	12 th	9 th
Green Space Committee	20 th	20 th	17 th