

Town of Clayton

Town Board

Meeting Agenda

7:00 P.M. on Wednesday, February 21st, 2018

Town Hall, 8348 County Road "T", Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.

- III. Approval of Minutes:
 - A. Approval of the Wednesday, February 7th, 2018 Town Board Meeting Minutes.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Winnebago County Solid Waste Management Board 2018 Recycling Tonnage Report for January of CY 2018.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Clayton Fire Rescue Department (First Meeting of the Month)
 - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Kasey Jo Kuhn

B. Renewal:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a Conditional Use Application submitted by Richard J. Hageman, 3067 Buttercup Road, Neenah, WI 54956, to operate a Home Occupation Minor for a licensed retail product. The property is located at 3067 Buttercup Road, Neenah, WI 54956; specifically described as Tax ID #006-1429, being located on Lot 37 of the Plat of the Ridges in Section 23, Town 20 North, Range 16 East, The Ridges Plat Lot 37, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Town Board on a Preliminary Site Plan submitted by Marty Nikodem for consolidated Lot-2 and Lot-3 of the Winncrest Commercial Subdivision, specifically identified as Tax ID# 006-1777, and Tax ID# 006-1778, both located in the Northwest ¼ of Section 24, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Town Board on a 2-Lot Certified Survey Map (CSM) application submitted by the Town of Clayton, 8348 CTR "T", Larsen, WI 54947, for property located at 9045 Clayton Avenue, Neenah, WI 54956 and specifically described as Tax ID# 006-0340, being part of the northeast ¼ of the southeast ¼ of Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Plan Commission recommendation to the Town Board on proposed amendments to the Town's Zoning Code of Ordinances based on Wisconsin Act 67 and the new requirements for Conditional Use Permits created by Act 67.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Green Space Committee Introduction of new Committee Members.
- B. Green Space Committee report on the review of the CY 2018 Funding for projects in the Town's Parks and Cemeteries and the proposed projects.
- C. Green Space Committee report on their request for information on possible projects in the Town's Parks and Cemeteries

X. Business:

- A. Discussion/Action: Town Board review and consideration of a Conditional Use Application submitted by Richard J. Hageman, 3067 Buttercup Road, Neenah, WI 54956, to operate a Home Occupation Minor for a licensed retail product. The property is located at 3067 Buttercup Road, Neenah, WI 54956; specifically described as Tax ID #006-1429, being located on Lot 37 of the Plat of the Ridges in Section 23, Town 20 North, Range 16 East, The Ridges Plat Lot 37, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Discussion/Action: Town Board review and consideration of the sale of a portion of the property located at 9045 Clayton Avenue, Neenah, WI 54956 and specifically described as Tax ID# 006-0340, being part of the northeast ¼ of the southeast ¼ of Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Discussion/Action: Town Board review and consideration of a 2-Lot Certified Survey Map (CSM) application submitted by the Town of Clayton, 8348 CTR “T”, Larsen, WI 54956, for property located at 9045 Clayton Avenue, Neenah, WI 54956 and specifically described as Tax ID# 006-0340, being part of the northeast ¼ of the southeast ¼ of Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Discussion/Action: Town board review and consideration of authorizing the Administration to negotiate an agreement for placing fill from the State’s USH “41” construction project on the Town owned property located on the south side of the USH “41” right-of-way between STH “76” and Clayton Avenue.
- E. Discussion/Action: Town Board review and consideration of approving corrections to the Town’s CY 2017 Assessment Roll based on palpable errors in the Town’s Real and Personal Tax Roll for the following:
- a. Real Property:
 - i. 3668 Forest Heights Lane, Neenah, WI 54956.
 - ii. 8043 Coleman Ridge, Neenah, WI 54956
 - b. Personal Property:
 - i. 8889 Oakwood Avenue, Neenah, WI 54956

XI. Review of Disbursements:

XII. Review of General Fund Budget Update (Second Town Board meeting of the month):

XIII. Upcoming Meeting Attendance:

XIV. Board Member Requests for Future Agenda Items:

XV. Adjournment:

Respectfully submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)

(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	March	April	May
Town Board Meeting	7 th and 21 st	4 th and 18 th	2 nd and 16 th
Plan Commission	14 th	11 th	9 th
Green Space Committee	14 th	11 th	9 th