

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, February 5th, 2020
Town Hall Meeting Room, 8348 County Road “T”, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Informational Meetings are scheduled.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Wednesday, January 15th, 2020 Town Board Meeting.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Winnebago County December 2019 Recycling Tonage Report
 - B. Building Inspection Report for January 2020

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Clayton Fire Rescue (First Meeting of the Month)
 - a. Clayton Fire Rescue Department
 - b. Clayton Fire Rescue EMR
 - D. Clayton Police Department (First Meeting of the Month)
 - E. Larsen/Winchester Sanitary District
 - F. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:

- i. Peter Lupo
- ii. Meranda Blau

B. Renewal:

- i. No Renewal Licenses Issued

C. The following parties have a new application for a Class “B” license to sell fermented malt beverages, and a “Class B” license to sell intoxicating liquors on file in the Town of Clayton Clerk’s Office for the remainder of the licensing period which runs from July 1, 2019 through June 30, 2020, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

- a. Willie Beamons, LLC, 2590 County Road II, Neenah, WI 54956
Agent: Glenn Berg

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. No Referrals.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. No Referrals.

X. Business:

- A. Discussion/Action: Town Board review and consideration of the Building Inspector’s wage adjustment with regard to the addition of the Town of Winchester and Town of Dale Building Inspector’s Services.
- B. Discussion/Action: Town Board review and consideration of a request for CY2018 Garbage Fee Refund payable in CY2019 for Kevin and Carrie Abitz, 8833 Umland Road, Larsen, WI 54947.
- C. Discussion/Action: Town Board review and consideration of the Town Chair’s recommended appointment of Nancy Stachowiak to the Green Space Committee to complete the unexpired term of the vacant Committee Member #4 position.
- D. Discussion/Action: Town Board review and consideration of an Amendment to the list created by Resolution 2019-014 A Resolution Creating a Statutorily Required List of Appointed Election Poll Workers for the CY 2020/21 election cycle to add the following to the list of approved poll workers:

i. Christina Lewis, 3693 Emerald Crown Parkway, Neenah, WI 54956

ii. Nancy Stachowiak, 2646 Oakcrest Dr, Neenah, WI 54956

- E. Discussion/Action: Town Board review and consideration of a Request for Proposal for the Codification of the Town’s Code of Ordinances.
- F. Discussion/Action: Town Board review and consideration of additional cost of the Notebook Computer keyboard/cases.
- G. Discussion/Action: Town Board review and consideration of purchasing four (4) additional equipment bags for the Town’s EMR Department.
- H. Discussion/Action: Town Board review and consideration of the Winnebago County Emergency Management Hazard Mitigation Plan Update and Survey.
- I. Discussion/Action: Town Board review and consideration of the Agreement for Professional Services provided by the Town’s Engineer for the Design, Permitting, Bidding and Construction Administration of the Regional Stormwater Management Pond near West American Drive.
- J. Discussion/Action: Town Board review and consideration of the offer to purchase the Town owned property identified as Parcel 006-0340-03 by Dan Springhetti.

XI. Review of Disbursements:

XII. Review of General Fund Budget Update (Second Town Board meeting of the month):

XIII. Upcoming Meeting Attendance:

XIV. Board Member Requests for Future Agenda Items:

XV. Adjournment

Respectfully Submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
- 2. The Town’s Web Page – www.townofclayton.net

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	February 2020	March 2020	April 2020
Town Board Meeting	19 th	4 th and 18 th	1 st and 15 th

Plan Commission	12 th	11 th	8 th
Green Space Committee	12 th	11 th	8 th