

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, February 19th, 2020
Town Hall Meeting Room, 8348 County Road “T”, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Informational Meetings are scheduled.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Wednesday, February 5th, 2020 Town Board Meeting.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Distribution of the December 19th, 2019 Minutes of the Oshkosh Public Library Board
 - B. Distribution of the email correspondence from Abby Maslanka, Martenson & Eisele, Inc. regarding Hwy 10 permitting of Wetland Area 7.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Department of Public Safety (First Meeting of the Month)
 - a. Clayton Fire Rescue Department
 - b. Clayton Police Department (First Meeting of the Month)
 - c. Emergency Management Report
 - D. Larsen/Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:

- i. Jill Brauer
- ii. Richard Davis
- iii. Jena Murphy

B. Renewal:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a CSM Application submitted by Claymann Creek LLC, 8120 South Frontage Road, Sheboygan, WI 53081, for property located at 2651 West American Drive, Neenah, WI 54956, specifically identified as Tax ID # 006-0341 and Tax ID # 006-0335-02, described as All of Lots 2 and 3 of Certified Survey Map No. 6306, being part of the Northeast ¼ of the Southwest ¼, and part of the Northwest ¼ of the Southeast ¼ of Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Town Board on a CSM Application submitted by Guy Grenfell and Elizabeth Fedie, 4367 Stoney Ridge Trail, Oshkosh, WI 54904, for property located on the south side of Rocky Road between Stoney Ridge Trail and Jensen Road, specifically identified as Tax ID # 006-0808-04, described as part of the Northeast ¼ of the Southwest ¼ of Section 32, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission direction to staff on Town Board Resolution 2020-001 recommending a 60-day extension on the Town Board approved moratorium on the construction of any new self-storage facilities as defined in Chapter 9 – Town of Clayton Zoning Code of Ordinances, Article 3 – Definitions, Section 14.0 GENERAL STORAGE, 14.02 Personal Storage Facilities in the Town of Clayton Code of Ordinances.
- D. Plan Commission direction to staff on preparing the documentation for the proposed amendments to the Town’s Zoning Code of Ordinances.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. The Green Space Committee meeting for February 12th, 2020 was cancelled at the request of the Committee Chair.

X. Business:

- A. Discussion/Action: Town Board review and consideration of Town Board Resolution 2020-001 recommending a 60-day extension on the Town Board approved moratorium on the construction of any new self-storage facilities as defined in Chapter 9 – Town of Clayton Zoning Code of

Ordinances, Article 3 – Definitions, Section 14.0 GENERAL STORAGE, 14.02 Personal Storage Facilities in the Town of Clayton Code of Ordinances.

- B. Discussion/Action: Town Board review and consideration of Payment #1 submitted by Radtke Contractors, Inc., P.O. Box 6000, 6408 Cross Road, Winneconne, WI 54986 for the Developer funded construction of the Westfield Ridge Cul-de-Sac Project.
- C. Discussion/Action: Town Board review and consideration of the Agreement for Professional Services provided by the Town’s Engineer for the Construction Related Services of the Winncrest Road Improvements from County Rd II to Towne Court.
- D. Discussion/Action: Town Board review and consideration of a request by Big Brothers Big Sisters of East Central Wisconsin (formerly known as Best Friends of Neenah Menasha) to hold the Clayton Park rental fee at \$60.00 for their 34th Annual Bike Tour, scheduled to be held on Sunday, July 26th, 2020.
- E. Discussion/Action: Town Board review and consideration of the Annual Payment of \$25,000 to the Village of Hortonville per the April 19, 2017 Agreement for treating hauled wastewater from the Town of Clayton Sanitary District #1 and amend the CY 2020 Budget transferring money from the Unassigned Fund Balance Reserve Account to the appropriate Budget Revenue and Expense Accounts.
- F. Discussion/Action: Town Board review and consideration of the following Wisconsin Law Enforcement Agency Policies:
 - Chapter 25 – BLOOD-BORNE PATHOGEN POLICY
 - Chapter 26 – HARASSMENT POLICY
 - Chapter 27 – CONFLICT OF INTEREST POLICY
 - Chapter 28 – RESPONDING TO MISSING/ABDUCTED CHILDREN INCIDENTS POLICY
 - Chapter 29 – ELECTRONIC RECORDING OF CUSTODIAL INTERVIEWS POLICY
 - Chapter 30 – MISSING/AT-RISK ADULTS POLICY
 - Chapter 31 – INVENTORY POLICY
 - Chapter 34 – CHAIN OF COMMAND POLICY
 - Chapter 36 – TIME SYSTEM POLICY
 - Chapter 36 – HIGH-VISIBILITY SAFETY APPAREL POLICY
- G. Discussion/Action: Town Board review of the February Settlement Report for CY 2019 Taxes Payable in 2019/20.
- H. Discussion/Action: Town Board review of the February 2020 Tax Payment Refund Report for CY 2019 Taxes Payable in 2019/20.
- I. Discussion/Action: Town Board review and consideration of the Lappen Security Products Quote for the two additional security cameras for the

Municipal Building and the two additional security cameras for Trailhead Park to be paid for by the Larsen-Winchester Lion's Club as part of their Legacy Project for CY 2020.

- XI. Review of Disbursements
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month)
- XIII. Upcoming Meeting Attendance
- XIV. Board Member Requests for Future Agenda Items
- XV. Adjournment

Respectfully Submitted,
Russell D. Geise
Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town's Web Page – www.townofclayton.net

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	March 2020	April 2020	May 2020
Town Board Meeting	4 th and 18 th	1 st and 15 th	6 th and 20 th
Plan Commission	11 th	8 th	13 th
Green Space Committee	11 th	8 th	13 th