

Town of Clayton

Town Board

Meeting Agenda

7:00 P.M. on Wednesday, March 15<sup>th</sup>, 2017

Town Hall, 8348 County Road "T", Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- I. Public Hearing(s) and/or Public Information Meeting(s):
  - A. No Public Hearings and/or Public Information Meetings.
  
- II. Approval of Minutes:
  - A. Approval of the Minutes of the Town Board meeting of:
    - i. The Wednesday, March 1<sup>st</sup> 2017 Town Board Meeting.
    - ii. The Wednesday, March 1<sup>st</sup> 2017 Sanitary District #1 Commission Meeting
  
- III. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- IV. Correspondence:
  - A. Town of Clayton CY 2016 Annual Building Report.
  - B. Community Foundation Annual Report on the Town’s Funds.
  - C. Winnebago County Land and Water Department Annual Report.
  
- V. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
  - C. Clayton Fire Rescue Department
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments
  
- VI. Operator Licenses Issued by the Town Clerk:
  - A. New:
    - i. Shaina M. Carlson
  
  - B. Renewal:
    - i. No Renewal Licenses Issued.

VII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission review and recommendation to the Town Board on a finalized draft administrative language relative to the Working Lands Section of the Town's Comprehensive Plan.
- B. Plan Commission review and recommendation to the Town Board on an alternate road pattern for the development of Section 26 in the Town of Clayton.
- C. Plan Commission review and recommendation to the Town Board on adding property to the Working Lands Designation that was omitted based on non-compliance with the inclusion decision matrix.

VIII. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Green Space Committee review and recommendation to the Town Board on the election of a new Committee Chair following the Town Board's acceptance of Committee Chair Clark's resignation.
- B. Green Space Committee review of a report to the Town Board on the ongoing Parks and Trails Projects.

IX. Business:

- A. Discussion/Action: Town Board review, consideration and acceptance of the Town's CY 2017 Audit following a presentation of the Audit by Virginia Hinz of Schenck SC, the Town's Auditing firm.
- B. Discussion/Action: Town Board review and consideration of replacing the Town Office computers and office software with updated computers and updated software.
- C. Discussion/Action: Town Board review and consideration of the purchase of a speaker and amplifier system for the Town Board Meeting Room and the sale of the existing amplifier system.
- D. Discussion/Action: Town Board review and consideration of authorizing the purchase of a radio repeater unit for the Public Works radio communication system.
- E. Discussion/Action: Town Board review and consideration of authorizing staff to issue a Request For Proposals (RFP) for the Town's CY 2017 Crack Filling and Line Striping Projects.
- F. Discussion/Action: Town Board review and consideration of any agenda items the Board may wish to place on the agenda for the 167<sup>th</sup> Annual Meeting of the Town Electors.

X. Review of Disbursements:

- XI. Review of General Fund Budget Update (Second Town Board meeting of the month):
- XII. Upcoming Meeting Attendance:
- XIII. Board Member Requests for Future Agenda Items:
- XIV. Adjournment:

Respectfully submitted,  
 Russell D. Geise, Town Chair

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)

**UPCOMING MEETINGS (all begin at 7:00 PM unless specified)**  
**(Green Space Committee Meetings are scheduled to start at 5:30 P.M).**

	<b>April 2017</b>	<b>May 2017</b>	<b>June 2017</b>
Town Board Meeting	5 <sup>th</sup> , and 19 <sup>th</sup>	3 <sup>rd</sup> and 17 <sup>th</sup>	7 <sup>th</sup> and 21 <sup>st</sup>
Plan Commission	12 <sup>th</sup>	10 <sup>th</sup>	14 <sup>th</sup>
Green Space Committee	12 <sup>th</sup>	10 <sup>th</sup>	14 <sup>th</sup>