

**TOWN OF CLAYTON**  
**Board of Supervisors**  
**Meeting Agenda AMENDED**  
**7:00 P.M. on Wednesday, March 18<sup>th</sup>, 2020**  
**Town Hall Meeting Room, 8348 County Road “T”, Larsen, WI 54947**

---

- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. No Public Hearings and/or Public Informational Meetings are scheduled.
  
- III. Approval of Minutes:
  - A. Approval of the Minutes of the Wednesday, March 4<sup>th</sup>, 2020 Town Board Meeting.
  
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. Disbursement of a copy of the Winnebago County 2020 Recycling Tonnage Report.
  - B. Disbursement of a copy of the MLS Grant awards and news releases from the Governor, the League of Wisconsin Municipalities, and the Wisconsin Town’s Association.
  - C. Disbursement of a copy of the Updated Election Poll Worker List for CY 2020/CY 2021.
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
  - C. Department of Public Safety (First Meeting of the Month)
    - a. Clayton Fire Rescue Department
    - b. Clayton Police Department (First Meeting of the Month)
    - c. Emergency Management Report
  - D. Larsen/Winchester Sanitary District
  - E. PW Director/Economic Development Director
  - F. Administration Comments
  
- VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Sarah C. Fletcher
- ii. Danielle Potthoff

B. Renewal:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission review and consideration of Public comments and recommendation to the Town Board on the proposed amendments to the Town of Clayton Zoning Code of Ordinances specifically relating to the creation of a Personal Storage Unit Restrictive Overlay District and the related boundary map.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Green Space Committee continued review and report to the Board on the following park improvement programs:

- 1. Review of material relating replacing the picnic tables at Clayton Park and Trail Head Park.

- B. Green Space Committee review of a tentative schedule for completing the Larsen – Winchester Lions Club Legacy Project in Trailhead Park.

- C. Green Space Committee continued review and report to the Board on the following park improvement programs:

- 1. Planning for the park on the former Noffke property on CTR “JJ” in the Town of Clayton.

X. Business:

- A. Discussion/Action: Town Board review and consideration of the first reading of Ordinance 2020-002 an Ordinance Amending the Town of Clayton Zoning Code of Ordinances relating to the creation of A Personal Storage Unit Restrictive Overlay District and the related boundary map.

- B. Discussion/Action: Town Board review and consideration of Ordinance 2020-003 an Ordinance Repealing Ordinance 6 of the Town of Clayton Code of Ordinances and Creating Section 3.13 of the Town of Clayton Code of Ordinances Relating to the Issuance of Citations for Violations of the Town of Clayton Ordinances.

- C. Discussion/Action: Town Board review and consideration of Ordinance 2020-004 an Ordinance Repealing and Creating Section 3.3 of the Town of Clayton Code of Ordinances relating to the Use of Weapons.
- D. Discussion/Action: Town Board review and consideration of Ordinance 2020-005 an Ordinance Repealing Ordinance 16 Section 3.7 and Creating Section 3.7 of the Town of Clayton Code of Ordinances Relating to Truck Traffic.
- E. Discussion/Action: Town Board review and consideration of Ordinance 2020-006 an Ordinance Repealing and Creating Section 3.8 of the Town of Clayton Code of Ordinances Relating to Snowmobile Access.
- F. Discussion/Action: Town Board review and consideration of Ordinance 2020-007 an Ordinance Repealing and Creating Section 4.6 of the Town of Clayton Code of Ordinances Relating to the Keeping of Dogs.
- G. Discussion/Action: Town Board review and consideration of the Agreement for Professional Services provided by the Town's Engineer for the Bidding Services for the Regional Stormwater Pond System near American Drive.
- H. Discussion/Action: Town Board review and consideration of the Agreement for Professional Services provided by the Town's Engineer for the Environmental Permitting for the wetland areas North and South of Hwy 10.
- I. Discussion/Action: Town Board review and consideration of the following Fire Department Policies and Guidelines:
- i. SOG-SOP POLICY
  - ii. INCIDENT COMMAND
  - iii. COMPLETION OF NFIRS REPORT
  - iv. SOCIAL MEDIA
  - v. DEPARTMENT PHOTO AND ELECTRONIC MEDIA
  - vi. CITIZEN COMPLAINT AND FORM
  - vii. PROTECTIVE CLOTHING PROGRAM
  - viii. MONTHLY CHECK OF SCBA
- J. Discussion/Action: Town Board review and consideration of rescinding and recreating Ordinance 2019-008 An Ordinance to Create Chapter 3, Public Safety, Section 3.0 Municipal Court of the Municipal Code of Town of Clayton Pursuant to Wis. Stats. §66.0301 and Chapter 755 of the Wisconsin Statutes.
- K. Discussion/Action: Town Board review and consideration of rescinding the Joint Municipal Court Intergovernmental Cooperation Agreement with the Village of Winneconne, the Town of Winneconne, The Town of Vinland, and the Town of Clayton approved by the Town of Clayton Town Board on Wednesday, June 19, 2019.

- L. Discussion/Action: Town Board review and consideration of the approval of a Revised Joint Municipal Court Intergovernmental Cooperation Agreement with the Village of Winneconne, the Town of Winneconne, The Town of Vinland, and the Town of Clayton.
  
- M. Discussion/Action: Town Board review and consideration of rescinding the Town of Clayton Resolution 2019-009 A Joint Resolution of the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton Appointing the Municipal Judge for the Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland and the Town of Clayton.
  
- N. Discussion/Action: Town Board review and consideration of the approval of the Town of Clayton Resolution 2020-002 A Joint Resolution of the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton Appointing the Municipal Judge for the Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland and the Town of Clayton.

- XI. Review of Disbursements
  
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month)
  
- XIII. Upcoming Meeting Attendance
  
- XIV. Board Member Requests for Future Agenda Items
  
- XV. Adjournment

Respectfully Submitted,  
 Russell D. Geise  
 Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – [www.townofclayton.net](http://www.townofclayton.net)

**UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)**  
**(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	April 2020	May 2020	June 2020
Town Board Meeting	1 <sup>st</sup> and 15 <sup>th</sup>	6 <sup>th</sup> and 20 <sup>th</sup>	3 <sup>rd</sup> and 17 <sup>th</sup>
Plan Commission	11 <sup>th</sup>	8 <sup>th</sup>	13 <sup>th</sup>
Green Space Committee	11 <sup>th</sup>	8 <sup>th</sup>	13 <sup>th</sup>