

TOWN OF CLAYTON
Town Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, March 19th, 2014
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearing(s) and/or Public Informational Meeting(s).

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Regular Town Board Meeting held at 7:00 P.M. on Wednesday, March 5th, 2014.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Winnebago County Solid Waste Management Board, February 2014 Recycling Tonnage Report and Recycling Percentage Report from January 2013 to December 2013.
 - B. Memorandum from Jerry L. Bougie at the Winnebago County Planning and Zoning Department relative to a Status Report on the Winnebago County Property Lister’s Office.

- VI. Discussion Items (No action will be taken.):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. No New Licenses Issued
 - B. Renewal:
 - i. No Renewal Licenses Issued

- VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by Jason D. Ehrmentraut, 2847 Larsen Road, Neenah, WI 54956 and Keith Salm, 2830 Larsen Road, Neenah, WI 54956, for property located on the south side of Larsen Road, east of CTH “T” and specifically described as Tax ID # 006-0645, and Tax ID # 006 0645-01 being part of the northwest ¼ of the northwest ¼ of Section 25, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission and recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by Dorothy L. Gore, 58 Frankfort Street, Oshkosh, WI 54901, for property located at 3431 Winnegamie Drive, Neenah, WI 54956, specifically identified as Tax ID # 006-0042, being part of the east ½ of the northwest ¼ of the northeast ¼ of Section 3, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission review of the interpretation of the definition and the condition of approval for an Outdoor Shooting Range in the Town’s Zoning Code of Ordinances.
- D. Plan Commission on a staff update to the Commission on the Town Board’s review and consideration of a request by staff for clarification on the Town’s Zoning Code of Ordinances as it relates to artificial ponds and the Town’s Pond Ordinance.

IX. Business referred by the Green Space Committee:

- Town Board receipt, review, and consideration of Green Space Committee Referrals (first Town Board meeting of the month):
 - A. No Referrals.

X. Business:

- A. Discussion/Action: Town Board review and consideration of Resolution # 2014-003, A Resolution Authorizing staff to make an Application for a Wisconsin Department of Natural Resources Outdoor Recreation Aids Grant for the Noffke property on CTH “JJ” in the Town of Clayton.
- B. Discussion/Action: Town Board review and consideration of allowing Town staff to serve as the financial functionary for the Clayton/.Winchester Joint Fire Board and the Clayton/Winchester Volunteer Fire Department.
- C. Discussion/Action: Town Board review and consideration of the purchase and financing of a wheeled excavator by the Storm Water Management Utility.
- D. Discussion/Action: Town Board review and consideration of the award, by the Winnebago County Highway Department, of a CY 2014 Bridge Aids Grant to the Town and direction to staff relative to proceeding with the culvert replacement project.
- E. Discussion/Action: Town Board review and consideration of authorizing the Town Chair to sign documents relating to the sale of Town owned property located at 8328 CTR “T”, specifically known as Tax ID # 006-0535-08 (the

former Elmer property) and other transactions related to the proposed project.

F. Discussion/Action: Town Board review and consideration of requirements for enacting a railroad quiet zone and proceeding with the engineering for a railroad quiet zone application for the Town of Clayton.

G. Discussion/Recommendation: Town Board review of the annual Community Foundation, Town of Clayton, Community Trail Fund Financial Report.

H. Discussion/Recommendation: Town Board review of a Memorandum from Jerry Bougie, Winnebago County Planning Director, relative to Legislation recently approved by the State Legislature and signed by the Governor.

XI. Upcoming Meeting Attendance:

XII. Board Member Requests for Future Agenda Items:

XIII. Review of Disbursements:

XIV. Adjournment:

Respectfully submitted,
Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	March	April	May
Town Board		2 nd , and 16 th	7 th , and 21 st
Plan Commission		9 th	14 th
Green Space Committee	20 th	17 th	15 th

PLEASE DO NOT FORGET TO VOTE

**The CY 2014 Spring General Election is scheduled to be held on
Tuesday, April 1st, 2014**

**The Annual Meeting of the Town Electors is scheduled to be held at the
Clayton Town Hall, located at 8348 County Road T, Larsen, WI 54947 at
7:00 P.M. on Tuesday, April 15th, 2014.**