

Town of Clayton

Town Board

Meeting Agenda

7:00 P.M. on Wednesday, April 19th, 2017

Town Hall, 8348 County Road "T", Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Town Board meeting of Wednesday, April 5th, 2017.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Winnebago County Solid Waste Management Board CY 2017, March Recycling Tonnage Report.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff's Department – Public Concerns and Issues
 - C. Clayton Fire Rescue Department (First Meeting of the Month)
 - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Lisa J. Hunter

 - B. Renewal:
 - i. No Renewal Licenses Issued.

- VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a Conditional Use Application submitted by Jerome and Karen Hoelzel, 2593 Fairview Road, Neenah, WI 54956, to operate a Kennel Hobby on property zoned R-1 (Rural Residential District). The property is located at 2593 Fairview Road, Neenah, WI 54956 and is specifically described as Tax ID # 006-0348-03, being located in Section 13, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Town Board on a concept plan for a residential Plat on property owned by the Breaker Girls LLC, located at 2603 Larsen Road in the Town of Clayton and is specifically identified as Tax ID# 006-0638 being a part of Lot 2, CSM 4917, Volume 1, Page 4917, being a part of the northeast $\frac{1}{4}$ of the northeast $\frac{1}{4}$, northwest $\frac{1}{4}$ of the northeast $\frac{1}{4}$, southwest $\frac{1}{4}$ of the northeast $\frac{1}{4}$, and all of the southeast $\frac{1}{4}$ of the northeast $\frac{1}{4}$, Section 25, Town 20 North – Range 18 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Town Board on a 3-Lot Certified Survey Map (CSM) application submitted by Laura C. and Mark E. Luebke of 8425 Whispering Meadows Drive, Larsen, WI 54947 for property located in the Plat of Whispering Meadows in the Town of Clayton and specifically described as Tax ID # 006-1787, Tax ID# 006-1788, and Tax ID# 006-1789 being all of Lot 6 and Lot 7, and part of Lot 8, Whispering Meadows, all being located in the northeast $\frac{1}{4}$ of the northwest $\frac{1}{4}$ of Section 21, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin
- D. Plan Commission recommendation to the Town Board on a 4-Lot Certified Survey Map (CSM) application submitted by Laura C. and Mark E. Luebke of 8425 Whispering Meadows Drive, Larsen, WI 54947 for property located in the Plat of Whispering Meadows in the Town of Clayton and specifically described as Tax ID # 006-0561-02, Tax ID# 006-1791, Tax ID# 006-1790, Tax ID# 006-1789, being all of Lot 1 of Certified Survey Map No. 6693, part of Lot 8 and all of Lots 9 and 10, Whispering Meadows, all being located in the northeast $\frac{1}{4}$ of the northwest $\frac{1}{4}$ of Section 21, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- E. Plan Commission recommendation to the Town Board on the proposed development of the previously approved Plat of Highland Woods, Phase II in Section 3, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- F. Plan Commission recommendation to the Town Board on a 3-Lot Certified Survey Map (CSM) application submitted by Barbara and Timothy Wrase of 411 Kittiver Court, Neenah, WI 54956 for property located in the Plat of Highland Woods Phase II in the Town of Clayton and specifically described as Tax ID # 006-1337, Tax ID# 006-1338, and Tax ID# 006-1339, all of Lots 1, 2, and 3 of Highland Wood, being aa part of the northwest $\frac{1}{4}$ of the southwest $\frac{1}{4}$ and the southwest $\frac{1}{4}$ of the southwest $\frac{1}{4}$ of Section 3, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- G. Plan Commission recommendation to the Town Board on a 3-Lot Certified Survey Map (CSM) application submitted by Barbara and Timothy Wrase of 411 Kittiver Court, Neenah, WI 54956 for property located in the Plat of Highland Woods Phase II in the Town of Clayton and specifically described as Tax ID # 006-1340, Tax ID# 006-1341, and

Tax ID# 006-1342, all of Lots 4, 5, and 6 of Highland Wood, being a part of the southwest ¼ of the southwest ¼ of Section 3, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- H. Plan Commission recommendation to the Town Board on a 4-Lot Certified Survey Map (CSM) application submitted by Barbara and Timothy Wrase of 411 Kittiver Court, Neenah, WI 54956 for property located in the Plat of Highland Woods Phase II in the Town of Clayton and specifically described as Tax ID # 006-1346, Tax ID# 006-1347, Tax ID# 006-1348 and Tax ID# 006-1349, all of Lots 10, 11, 12, and 13 of Highland Wood, being a part of the southwest ¼ of the southwest ¼ of Section 3, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- I. Plan Commission recommendation to the Town Board on a 2-Lot County Plat Application submitted by Schmidt Construction Inc. of 3189 Winnegamie Drive, Appleton, WI 54914 and is specifically identified as Tax ID# 006-0022-01, being all of Lot 1, Certified Survey Map 7152 located in the northwest ¼ of the fractional northeast ¼ and being part of the northeast ¼ of the fractional northwest ¼ of Section 02, Township 20 north, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- J. Plan Commission recommendation to the Town Board of the storm water management maintenance agreements for the development of the Plat of Highland Woods Phase II in the Town of Clayton and located in Section 3, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- K. Plan Commission recommendation to the Town Board on a 4-Lot Certified Survey Map (CSM) application submitted by Tracy and Rick Steckling of 3096 Rose Moon Way, Neenah, WI 54956 for property located at the western terminus of Rose Moon Way in the Town of Clayton and specifically described as Tax ID # 006-0670-01 being all of Lot 1 of Certified Survey Map No. 6930, being part of the southeast ¼ of the northwest ¼ of Section 26, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

IX. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Green Space Committee recommendation to the Town Board on a concept plan for a residential Plat on property owned by the Breaker Girls LLC, located at 2603 Larsen Road in the Town of Clayton and is specifically identified as Tax ID# 006-0638 being a part of Lot 2, CSM 4917, Volume 1, Page 4917, being a part of the northeast ¼ of the northeast ¼, northwest ¼ of the northeast ¼, southwest ¼ of the northeast ¼, and all of the southeast ¼ of the northeast ¼, Section 25, Town 20 North – Range 18 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Green Space Committee report to the Town Board on the ongoing Parks and Trails Projects.

X. Business:

- A. Discussion/Action: Town Board review and consideration of Ordinance # 2017-001 An Ordinance approving a Rezoning Application submitted by Laura C. and Mark E. Luebke, 8425 Whispering Meadows Drive, Larsen WI

54947 for property located at 8487 Whispering Meadow Drive, Larsen, WI 54947 in the Town of Clayton and is specifically described as Tax ID # 006-0561-02 in Section 21, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The Application is to re-zone the property from R-1 (Rural Residential District) to R-2 (Suburban Residential District).

- B. Discussion/Action: Town Board review and consideration of a proposal from MBM to update the software for the Town’s SmartSearch digital records and filing system.
- C. Discussion/Action: Town Board review and consideration of the purchase of a receipt printer and cash draw to allow for the implementation of the Point-of-Sale software module in the Town’s accounting software program.
- D. Discussion/Action: Town Board review and consideration of awarding the Town’s CY 2017 Crack Filling projects.

- XI. Review of Disbursements:
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month):
- XIII. Upcoming Meeting Attendance:
- XIV. Board Member Requests for Future Agenda Items:
- XV. Adjournment:

Respectfully submitted, Russell D. Geise, Town Chair

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 PM unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 P.M.)

	May 2017	June 2017	July 2017
Town Board Meeting	3 rd and 17 th	7 th and 21 st	5 th and 19 th
Plan Commission	10 th	14 th	12 th
Green Space Committee	10 th	14 th	12 th