

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, April 1st, 2020
Town Hall Meeting Room, 8348 County Road “T”, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Informational Meetings are scheduled.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Wednesday, March 18th, 2020 Town Board Meeting.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Distribution of the 2020 General Engineering Services correspondence provided by McMahan Associates, Inc.
 - B. Distribution of an email update from Linda Kollmann, Director, Winnebago County Emergency Management regarding steps being taken by the County Department during the health emergency.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Department of Public Safety (First Meeting of the Month)
 - a. Clayton Fire Rescue Department
 - b. Clayton Police Department (First Meeting of the Month)
 - c. Emergency Management Report
 - D. Larsen/Winchester Sanitary District
 - E. PW Director/Economic Development Director (First Meeting of Month)
 - F. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. No New Licenses Issued

B. Renewal:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

X. Business:

- A. Discussion/Action: Town Board review and consideration of Ordinance 2020-002 an Ordinance Amending the Town of Clayton Zoning Code of Ordinances relating to the creation of A Personal Storage Unit Restrictive Overlay District and the related boundary map.
- B. Discussion/Action: Town Board review and consideration of amending the Town's CY 2020 Storm Water Management Utility Budget to allow for the hiring of two additional Public Works employees to complete the Town's ongoing drain tile projects.
- C. Discussion/Action: Town Board review and consideration of appointing the Administrator the additional titles of Deputy Clerk and Deputy Treasurer temporarily until such time as we can assign the titles to other staff.
- D. Discussion/Action: Town Board review and consideration of Town Board Resolution 2020-002 recommending a 120-day extension to the Town Board approved moratorium on the construction of any new self-storage facilities as defined in Chapter 9 – Town of Clayton Zoning Code of Ordinances, Article 3 – Definitions, Section 14.0 GENERAL STORAGE, 14.02 Personal Storage Facilities in the Town of Clayton Code of Ordinances.
- E. Discussion/Action: Town Board review and consideration of Town Board Resolution 2020-003, a Resolution Declaring an Emergency within the Town of Clayton, County of Winnebago, State of Wisconsin.

F. Discussion/Action: Town Board review and consideration of the Town of Clayton COVID-19 Continuity of Operations Plan.

- XI. Review of Disbursements
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month)
- XIII. Upcoming Meeting Attendance
- XIV. Board Member Requests for Future Agenda Items
- XV. Adjournment

Respectfully Submitted,
Russell D. Geise
Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.townofclayton.net

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	April 2020	May 2020	June 2020
Town Board Meeting	15 th	6 th and 20 th	3 rd and 17 th
Plan Commission	Cancelled	13 th	10 th
Green Space Committee	Cancelled	13 th	10 th